



Village of Elk Rapids

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DRAFT MINUTES

ELK RAPIDS REGULAR PLANNING COMMISSION MEETING TUESDAY, FEBRUARY 28TH, 2023, 7:00 PM GOVERNMENT CENTER, 315 BRIDGE STREET, ELK RAPIDS, MI 49629

PLANNING COMMISSION MEETS THE FOURTH TUESDAY OF THE MONTH, EXCEPT ON HOLIDAYS

1. OPEN MEETING 7:01 PM

2. PLEDGE OF ALLIGENCE

3. ROLL CALL

Present – Chair Ragland, , Mullaly, Ranger, Lein, Farrell

Absent – Vice Chair Conrad

Excused – Hibbard

In-person attendance 3, Online attendance 1

4. APPROVE AGENDA

The agenda may be approved in its current form or modified if approved by the Planning Commission.

MOTION: MULLALY, 2ND LEIN VOICE VOTE. All present voted YES, **MOTION CARRIED**

5. APPROVE MEETING MINTUES

Approval of regular meeting November 22nd, 2022, as amended.

Approval of regular meeting January 24th, 2023

MOTION: LEING, 2ND FARRELL VOICE VOTE. All present voted YES, **MOTION CARRIED**

6. CONFLICT OF INTEREST

NONE

7. CITIZEN COMMENTS

NONE

8. UNFINISHED BUSINESS

- A. **Master Plan Update** – 146 RESPONSES
- B. **Bridge St Housing Project** - Council will review a request to create a review team to assist in reviewing the submitted proposals.
- C. **Recodification** - Discussion
- D. **2022-07 HOTELS/MOTELS** – Discussion. Commissioners decided to keep number of rooms in B-2 district at 20 rooms allowed. Updated draft according to new format will be presented at the March 2023 meeting. Public hearing to be set then.
- E. **Sec. 44-165 & Sec. 44-166 – Group daycare and Adult foster care** –Draft #1 will be given at the March 2023 meeting. Public hearing to be set then.
- F. **Sec. 44-5 (60) Definitions, Grade, average finish.** Discussion. Nothing changed.
- G. **Sec. 44-225 Grade Levels.** Discussion. Nothing changed. Commissioners decided to review Chapter 44, Article VII of the zoning code to make necessary changes to the requirements of permits. Draft #1 will be provided at the March 2023 meeting.

9. NEW BUSINESS

- A. **Capital Improvement Plan** - Discussion on process was had. Interim village manger, Richard Lewis also spoke regarding the CIP.

10. STAFF/COMMISSION REPORTS

- A. **Staff** – Elk Lake Inn, Ames St updates
- B. **Chair** – Article re: Tahoe Effect, Seminar on Natural Climate Solutions, introduced new interim village manager, Richard Lewis, *Super Recycle Day* is May 13
- C. **Council Representative** – Village was awarded Sparks Grant (State of MI) for Rotary Park project, workshop scheduled for village manager search, June 10th is *Spring Clean Up* day
- D. **Zoning Board of Appeals Liaison** – February 16th meeting, bylaws and time change

11. CORRESPONDENCE AND READING MATERIAL

12. COMMISSIONER COMMENTS

“Thank you” to interim village manager for all the work he is doing

13. CITIZEN COMMENTS

NONE

14. UPCOMING MEETING DATE AND OTHER EVENTS

REGULAR PLANNING COMMISSION MEETING – [Tuesday, March 28th, 2023](#), at 7:00PM at the Government Center, 315 Bridge Street, Elk Rapids, MI 49629.

15. MOTION TO ADJOURN

MOTION: MULLALY, 2ND LEIN **Voice Vote**. All present voted YES, **MOTION CARREID** Time 8:13PM