



AGENDA

ELK RAPIDS REGULAR PLANNING COMMISSION MEETING

TUESDAY, MARCH 28TH, 2023, 7:00 PM

GOVERNMENT CENTER, 315 BRIDGE STREET, ELK RAPIDS, MI 49629

PLANNING COMMISSION MEETS THE FOURTH TUESDAY OF THE MONTH, EXCEPT ON HOLIDAYS

COURTESY REMINDER: PLEASE HOLD ALL SIDE-BAR CONVERSATIONS OUTSIDE OF COUNCIL CHAMBERS. THESE CONVERSATIONS ARE DISTRACTING AND HINDER COUNCIL’S ABILITY TO HAVE PRODUCTIVE DISCUSSIONS.

OPEN MEETING _____ PM

1. PLEDGE OF ALLIGENCE

2. ROLL CALL

Chair Ragland, Vice Chair Conrad, Mullaly, Ranger, Lein, Farrell, Hibbard
Present –
Absent –
Excused –
In-person attendance _____ Online attendance _____

3. APPROVE AGENDA

The agenda may be approved in its current form or modified if approved by the Planning Commission.

MOTION: _____ 2ND _____. VOICE VOTE

4. APPROVE MEETING MINTUES

Approval of regular meeting February 28th, 2023

MOTION: _____ 2ND _____. VOICE VOTE

5. CONFLICT OF INTEREST

Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

6. CITIZEN COMMENTS

Any citizen attending the meeting in-person who wishes to address the Planning Commission on a matter not listed on this agenda may speak at this time. Virtual participants are invited to speak on any matter they may choose at this time. Persons addressing the Commission are asked to state their name, address and, if applicable, their affiliation. The Commission Chair should recognize the citizen before speaking. A ***three-minute limitation applies unless extended by the Chair***. In-person attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the Commission.

7. UNFINISHED BUSINESS

- A. **Master Plan Update** – Discussion regarding joint meeting date with Village Council and open house date.
- B. **Bridge St Housing Project** - Verbal updates will be given at the meeting.
- C. **Capital Improvement Plan** - Applications have been created and sent to department heads.
- D. **2022-05 Inns within the Central Business District** – public hearing to be set:
MOTION by _____ to hold public hearing on April 25, 2023, for ordinance amendment 2022-05 Inns within the Central Business District, 2nd by _____.
- E. **2022-07 Hotels/Motels** – public hearing to be set:
MOTION by _____ to hold public hearing on April 25, 2023, for ordinance amendment 2022-07 Hotels/Motels, 2nd by _____.
- F. **2023-02 Childcare Definitions**– discussion and public hearing to be set:
MOTION by _____ to hold public hearing on April 25, 2023, for ordinance amendment 2023- 02 Childcare Definitions, 2nd by _____.

8. NEW BUSINESS

- A. **2023-03 Permit Requirements** - discussion and possible public hearing to be set:
MOTION by _____ to hold public hearing on April 25, 2023, for ordinance amendment 2023- 03 Requirements for Zoning Compliant Permits and Site Plans, 2nd by _____.

9. STAFF/COMMISSION REPORTS

- A. Staff
- B. Chair
- C. Council Representative
- D. Zoning Board of Appeals Liaison – No Meeting for March

10. CORRESPONDENCE AND READING MATERIAL

- A. Elk Rapids Township – Intent to update master plan

11. COMMISSIONER COMMENTS

12. CITIZEN COMMENTS

Any citizen attending the meeting in-person or virtually who wishes to address the Planning Commission on any matter may speak at this time. Persons addressing the Commission are asked to state their name, address and, if applicable, their affiliation. The Commission Chair should recognize the citizen before speaking. ***A three-minute limitation applies unless extended by the Chair.***

13. UPCOMING MEETING DATE AND OTHER EVENTS

REGULAR PLANNING COMMISSION MEETING – **Tuesday, April 25th, 2023**, at 7:00 PM at the Government Center, 315 Bridge Street, Elk Rapids, MI 49629.

14. MOTION TO ADJOURN

MOTION: _____ 2ND _____. Voice Vote. Time: _____ PM

MEMBERS OF THE PUBLIC

Before the start of the meeting

1. Zoom virtual meeting will start 5 minutes before the posted meeting start time.
2. Video/Audio Settings
 - a. Commission members and the Planning/Zoning Administrator will be unmuted immediately (by the meeting moderator) upon joining the meeting.
 - b. Meeting attendees will have their video turned off and we will not see their faces.
 - c. The meeting moderator is the only person who can unmute meeting participants during the meeting.
3. Information you need to know:
 - a. Recorded Meeting: This meeting is being recorded.
 - b. Public Participants: All meeting participant's audio will be muted, and their individual video broadcast will be turned off for the duration of the virtual meeting.
 - c. Violations: According to the Attorney General, disruptive behavior maybe be subject to criminal charges under MCL 752.797 and MCL 750.540. Disruptive behavior may result in being muted or being removed from the meeting.
 - d. Public Comments:
 - i. The Chair will announce that we have reached public comment.
 - ii. Participants wishing to speak will "raise their hand."
 - iii. The Chair will greet the person, ask them to state their first/last name, home address and limit their comments to 5 minutes.
 - iv. The moderator will unmute them.
 - v. After their comments have been concluded, the moderator will mute the participant.

How the public can participant in the meeting

Virtual meeting link is included with agenda materials (below):

Options to join:

- Copy and paste the meeting link - no need to setup a FREE Zoom account.
- Use Zoom app or web site – only need meeting ID and password.

Zoom webinar functions best from a personal computer or tablet.

For cell phone users, *9 allows you to raise your hand, *6 toggles mute.

Hi there,

You are invited to a Zoom webinar.

When: Mar 28, 2023 07:00 PM Eastern Time (US and Canada)

Topic: March Planning Commission

Please click the link below to join the webinar:

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<https://us02web.zoom.us/j/85952470870?pwd=MFZWd3VWMIItZGV1M0t3SONHekZsUT09>

Passcode: 151440

Or One tap mobile :

US: +13092053325,,85952470870# or +13126266799,,85952470870#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128

Webinar ID: 859 5247 0870

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