



VILLAGE OF ELK RAPIDS - PARKS & RECREATION COMMISSION

REGULAR MEETING AGENDA

Wednesday, March 01 2023, 6:30 PM – 8:00 PM

1. CALL TO ORDER, AND ROLL CALL

2. **AGENDA APPROVAL** - The agenda may be modified if the Parks & Recreation Commission approves. If the Commission does not wish to modify the agenda, members may vote to approve the agenda as is.

3. APPROVAL OF February 01, 2023, MINUTES

4. CITIZEN COMMENTS:

- Any citizen who wishes to address the Commission on unlisted items may speak at this time.
- Persons addressing the Commission may state their name, address and affiliation.
- The Commission Chair should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chairman.
- Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before Commission.

5. UNFINISHED BUSINESS

- a. Climber Purchase – **Melissa West**
- b. Pickleball Court – **Carol Heles**
- c. Ice Rink Update / Fundraiser Discussion – **Ryan Paxson**
- d. Swim Program Post Mortem – **Melissa West**
- e. Elk River Shoreline assessment report – **Melissa West**
- f. Basketball Hoop Fence – **Melissa West**
- g. Norte Update – **James Dake**
- h. 2023 Budget Update – **Melissa West**
- i. Ice Rink Refrigeration Fund Raiser – **Ryan Paxson**
- j. DNR Boater Safety Course Discussion – **Ryan Paxson**

6. NEW BUSINESS

1. DPW wish list discussion – **Melissa West**
2. Sled Share Box – **Jeremy Cannon**

7. CORRESPONDENCE

8. REPORTS

- a. **Council Liaison**
- b. **Other members**

9. NEXT MEETING

- a. **April 5, 2023**

10. ADJOURNMENT

Parks & Recreation Commission Minutes from 2/1/23 Meeting

CALL TO ORDER, ROLL CALL

Meeting called to order by chair Ryan Paxon. Attendees: Ryan Paxon, Melissa West, James Dake, Jeremy Cannon, Carol Heles and Gordon Stewart

AGENDA APPROVAL

Motion to add Paddle Antrim guest to the agenda was made by Dake and seconded by Heles. Motion passed.

APPROVAL OF MINUTES

Motion made to approve January 4, 2023 minutes as written made by Stewart and seconded by Dake. Motion passed. Cannon moved to approve the December 7, 2022 minutes as written. West seconded. Motion passed. West motioned to approve the December 14, 2022 minutes as written. Heles seconded. Motion passed.

CITIZEN COMMENTS

Deana Jerdee, Executive Director of Paddle Antrim, provided an update on the Rotary Park Improvement Project which will make Elk Rapids a premier access site for paddlers. Paddle Antrim has received a state Waterways Commission grant for \$240,000 and has reached over 70% of its fundraising goal which they plan to meet by Summer 2023 so that construction may begin Fall 2023. Jerdee reported that the project has received great support from the Village and asked that the Parks & Recreation Commission consider providing additional support. Paxon responded that this request will be discussed and considered.

UNFINISHED BUSINESS:

- a. Elk River Shoreline assessment report - Discussion postponed until next meeting.
- b. 5 year Parks & Recreation Renewal Plan - Submission to the Village Council passed. Submitted to the state of Michigan in January, 2023
- c. CommUNITY Event - Ice Rink Grand Opening event held on January 27, 2023, was a big success.
- d. Equipment Survey - Results were discussed with the zipline and climbing tower receiving the most positive feedback from the public. After a lengthy discussion, Dake moved to approve the purchase of the large climbing structure, assuming that it will not exceed \$40,000 and it will be delivered on time. If these requirements can't be met, purchase of the small climbing structure, the spinner and the see saw will be purchased instead. Stewart seconded. Motion passed.
- e. Basketball Hoop Fence - West reported that installation of a temporary fence is on the DPW's list.
- f. Ice Rink Maintenance - The employment of a Dam Shop employee to maintain the rink fell through, so as an interim measure, Parks & Rec members will assist with West being the liaison to the DPW.
- g. Norte Update - Dake reported that there is nothing new to report.

- h. 2023 Budget - Went to Village Council for review and is now in the “public comment” phase.
- i. Shed - Decision was made to wait until next year to purchase a new shed.
- j. New Projects that will affect the budget - Pickleball Courts - Heles reported that the best way to respond to overwhelming survey results asking for more Pickleball courts and to utilize existing surfaces at Veterans Memorial Park would be to convert the single tennis court into four pickleball courts. Heles will obtain estimates for repainting the courts and purchasing Pickleball nets.

NEW BUSINESS

1. Swim Program - West has asked Village Clerk Kaitlyn Szczyпка to provide the Commission with an update at the next meeting.

2. Trail Project - Cannon moved to approve a \$2,500 contribution to the Paddle Antrim Rotary Park Improvement Project. Heles seconded. Motion approved.

3. Parks & Rec and Harbor Commission Collaboration - Paxon met with the Harbor Commission chair and they agreed to collaborate more in the future. With more direction from the Village Council President, Parks & Rec will consider offering programming at the Harbor; perhaps a boater safety class.

4. Ice Rink Refrigeration System -The Dam Shop has expressed interest in installing a refrigeration system. Comments were made that the ice rink is a positive place, especially for teens, and should be supported. Paxon will invite Dam Shop owners, Lewis and Susie Cooper, to the next meeting to gauge their passion level for this project.

CORRESPONDENCE

None

REPORTS

Village Council Report - West reported that a lot is happening with Village staff changes. She noted that Village Clerk Kaitlyn Szczyпка has rescinded her previous resignation and is returning to her previous position. West also noted that the Village Council recognizes that there is some healing to do and that they are putting a great emphasis on creating a positive cultural environment.

NEXT MEETING

Wednesday, March 1 at 6:30 pm

ADJOURNMENT

Stewart moved to adjourn. Dake seconded. Motion passed

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023	ACTIVITY FOR MONTH 02/28/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-700-000	WAGES	6,910.00	4,084.80	7.07	2,825.20	59.11
101-694-715-000	SOCIAL SECURITY	376.00	312.43	0.55	63.57	83.09
101-694-716-000	HEALTH INSURANCE	663.00	603.21	91.88	59.79	90.98
101-694-718-000	RETIREMENT	491.00	173.55	0.70	317.45	35.35
101-694-719-000	SICK & ACCIDENT BENEFIT	69.00	91.09	0.00	(22.09)	132.01
101-694-720-000	WORKER'S COMP	76.00	(234.94)	0.00	310.94	(309.13)
101-694-757-000	SUPPLIES	500.00	110.91	105.62	389.09	22.18
101-694-818-000	CONTRACTUAL/PROF SVCS	7,200.00	11,182.82	1,144.25	(3,982.82)	155.32
101-694-880-000	RECREATION PROGRAMMING/FUNDRAISING	4,000.00	3,308.35	0.00	691.65	82.71
101-694-970-350	TRAIL PROJECTS	2,500.00	0.00	0.00	2,500.00	0.00
101-694-977-500	TO/GEN CAP/401/P&R PROJECTS	40,000.00	40,000.00	0.00	0.00	100.00
Total Dept 694 - PARKS & RECREATION		62,785.00	59,632.22	1,350.07	3,152.78	94.98
TOTAL EXPENDITURES		62,785.00	59,632.22	1,350.07	3,152.78	94.98
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		62,785.00	59,632.22	1,350.07	3,152.78	94.98
NET OF REVENUES & EXPENDITURES		(62,785.00)	(59,632.22)	(1,350.07)	(3,152.78)	94.98