



AGENDA
SPECIAL COUNCIL MEETING
THURSDAY FEBRUARY 2, 2023, 5:30 PM
GOVERNMENT CENTER, 315 BRIDGE STREET
ELK RAPIDS, MI 49629

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL

2. APPROVE AGENDA: The Agenda may be approved in its current form, however, it cannot be modified per General Ordinance § 2-13: “No business shall be transacted at any special meeting of the council unless the same is stated in the notice of such meeting.”

3. CONFLICT OF INTEREST: Any council member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

4. UNFINISHED BUSINESS

A. DISCUSS VILLAGE MANAGER TRANSITION

B. RESOLUTION 23-03 – PAY OUT VILLAGE MANAGER BRYAN GRUESBECK INCLUDING REGULAR PAY AND BENEFITS THROUGH THE END OF FEBRUARY 2023

C. AUTHORIZE VILLAGE PRESIDENT AND CLERK TO SIGN INTRIM VILLAGE MANAGER EMPLOYMENT AGREEMENT

5. NEW BUSINESS

A. RESOLUTION 23-04 – ESTABLISH AD-HOC TALENT COMMITTEE

6. CITIZEN COMMENTS: Any citizen who wishes to address the public body on any matter may speak at this time. Persons addressing the public body are asked to state their name, address and, if applicable, their affiliation. The Chair should recognize the citizen before speaking. **A three-minute limitation applies unless extended by the Chair.**

- Citizens are only allowed to speak during the “Citizen Comments” portion of this meeting, and not during any other portion.

7. ADJOURN

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MEMBERS OF THE PUBLIC:

Please see the attached instructions for participating electronically in this meeting. The Village will be using Zoom webinar to allow for public participation in this meeting. Please read all instructions before joining the meeting.

Before the start of the meeting

1. Zoom virtual meeting will start 5 minutes before the posted meeting start time.
2. Video/Audio Settings
 - a. Council members, the Village Clerk, and the Village Manager will be unmuted immediately (by the meeting moderator) upon joining the meeting.
 - b. Meeting attendees will have their video turned off and we will not see their faces.
 - c. The meeting moderator is the only person who is able to unmute meeting participants during the meeting.
3. Information you need to know:
 - a. Recorded Meeting: This meeting is being recorded.
 - b. Public Participants: All meeting participant's audio will be muted, and their individual video broadcast will be turned off for the duration of the virtual meeting.
 - c. Violations: According to the Attorney General, disruptive behavior maybe be subject to criminal charges under MCL 752.797 and MCL 750.540. Disruptive behavior may result in being muted or being removed from the meeting.
 - d. Public Comments:
 - i. The Chair will announce that we have reached public comment.
 - ii. Participants wishing to speak will "raise their hand."
 - iii. The Chair will greet the person, ask them to state their first/last name, home address and limit their comments to three (3) minutes.
 - iv. The moderator will unmute them.
 - v. After their comments have been concluded, the moderator will mute the participant.

NOTE: We will complete steps 2-4 until all public comments have been heard.

After the meeting adjourns

1. Meeting Moderator will save the meeting recording to the Zoom cloud.

How the public can participant in the meeting

Virtual meeting link is included with agenda materials (below):

Options to join:

- Copy and Paste the meeting link - no need to setup a FREE Zoom account.
- Use Zoom app or web site – only need meeting ID and password.

Zoom webinar functions best from a personal computer or tablet.

For cell phone users, *9 allows you to raise your hand, *6 toggles mute.

You are invited to a Zoom webinar.

When: Feb 2, 2023 05:30 PM Eastern Time (US and Canada)

Topic: 2023-02-02 | SPECIAL COUNCIL MEETING

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88320133270?pwd=clc5TGZV1Q3VqWZ0Yk8vV2lxaHoyUT09>

Passcode: 885941

Or One tap mobile :

US: +13092053325,,88320133270# or +13126266799,,88320133270#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931
3860 or +1 301 715 8592 or +1 305 224 1968 or +1 507 473 4847 or +1 564 217
2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359
4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209
5623 or +1 386 347 5053

Webinar ID: 883 2013 3270

International numbers available: <https://us02web.zoom.us/j/k7bbwRBvt>

HEARING IMPAIRED: FOR THOSE REQUIRING ASSISTANCE, PLEASE NOTIFY THE VILLAGE NO LATER THAN THE FRIDAY BEFORE THE MEETING SO THAT WE CAN NOTIFY YOU AS TO HOW TO ACCESS THIS ASSISTANCE.



Village of Elk Rapids

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**VILLAGE OF ELK RAPIDS
RESOLUTION 22-03**

**PAY OUT VILLAGE MANAGER BRYAN GRUESBECK INCLUDING REGULAR PAY AND
BENEFITS THROUGH THE END OF FEBRUARY 2023**

PRESENT:

EXCUSED: Trustee Laura Shumate.

The following preamble and resolution were offered by **Trustee** ___ and supported by **Trustee** ___.

WHEREAS: The Village of Elk Rapids entered into an employment agreement with Bryan Gruesbeck to serve as Village Manager starting on January 25, 2021; and

WHEREAS: Mr. Gruesbeck notified Village Council on December 5, 2022, that he would be voluntarily ending his employment with the Village effective February 28, 2023; and

WHEREAS: Mr. Gruesbeck and the Village Council agree that with the incoming interim village manager, that Mr. Gruesbeck can be relieved of his duties effective February 3, 2023; now therefore

BE IT

RESOLVED: That the Elk Rapids Village Council hereby thanks Mr. Gruesbeck for his service to the Village and grants him a final payout including regular pay and benefits effective through his original leaving date, February 28, 2023, as well as payment for all unused sick, personal, and vacation time.

ROLL CALL VOTE

Ayes:

Nays:

Excused: Shumate.

I, Kaitlyn Szczyпка, Clerk of the Village of Elk Rapids, do hereby certify that the forgoing is a true copy of a resolution adopted by the Village Council of Elk Rapids at the special council meeting held on February 3, 2023, at which a quorum was present.



EEO
Equal Opportunity Employer



**VILLAGE OF ELK RAPIDS
RESOLUTION 22-04**

ESTABLISH AN AD-HOC TALENT COMMITTEE

PRESENT:

EXCUSED: Trustee Laura Shumate.

The following preamble and resolution were offered by **Trustee** ___ and supported by **Trustee** ___.

WHEREAS: The Village of Elk Rapids is fortunate to have an abundance of dedicated, caring, and community-focused citizens and staff; and

WHEREAS: The Village is currently pursuing finding its next Village Manager through the Michigan Municipal League Executive search process; now therefore

BE IT RESOLVED: That the Elk Rapids Village Council hereby establishes an ad-hoc Talent Committee that will be dedicated to assisting through the Michigan Municipal League Executive Manager talent search. This committee will consist of:

1. Village President Karen Simpson
2. President Pro-Tem Tracy Fosdick
3. Village Clerk Kaitlyn Szczyпка
4. Paul Hresko
5. Elk Rapids Public Schools Superintendent Julie Brown
6. Elk Rapids District Library Director Pamela Williams

AYES:

NAYS:

EXCUSED: 1

I, Kaitlyn Szczyпка, Clerk of the Village of Elk Rapids, do hereby certify that the forgoing is a true copy of a resolution adopted by the Village Council of Elk Rapids at the special council meeting held on February 3, 2023, at which a quorum was present.

