

Meeting Minutes of the Elk Rapids Housing Commission

May 17, 2022

A Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Village Council Chamber, as part of the Government Center, 315 Bridge Street, Elk Rapids, Michigan, at 3:30 P.M. President Howse then led all participants in the Pledge of Allegiance.

I ROLL CALL

The following people were present:

Commissioners – Char Gretel, Myrna Howse, Sandy Phillips, Judy Standerfer, and Margaret VanDenBerge.

Staff – Tony Lentych, Executive Director, and Kim Fehrenbach, Property Manager.

Others/Guests – Village Trustee Charlie Pride

Public/Residents – Judith Ashley.

It was announced that Sandy Phillips was attending her first meeting – there will be an orientation for her at some point in July.

II APPROVAL OF AGENDA

Commissioner VanDenBerge moved (Standerfer support) to accept the agenda as presented. The motion was unanimously approved.

III APPROVAL OF MINUTES

Commissioner VanDenBerge moved (Gretel support) to accept the Meeting Minutes of April 19, 2022. The motion was unanimously approved.

IV APPROVAL OF BILLS

Commissioner Standerfer moved (VanDenBerge support) to approve the bills paid from April 19, 2022 until May 16, 2022. There was a question on a check to Phillips – it was for reimbursements for a resident gathering.

[It was noted that the residents are hosting a reception for Henry Webb on May 25 at 5:00 P.M.].

Roll Call

VanDenBerge	Yes
Howse	Yes
Gretel	Yes
Phillips	Yes
Standerfer	Yes

The motion was approved.

V PUBLIC COMMENT

None.

VI OLD BUSINESS

- A. The Noble Pines Occupancy Report was given by staff. The property is full.
- B. Staff provided a brief report on Noble Pines maintenance issues. Randy Pardee has been hired as a replacement for Henry Webb. He is working on air-conditioning installation.
- C. Staff reviewed the management memorandum in the packet. Kim Fehrenbach has assumed her duties as property manager and will spend some time at Noble Pines. The REAC Inspection report was distributed and discussed.
- D. Village Trustee Charlie Pride provided an update on the most recent Elk Rapids Village Council meeting. There was an update on the Mitchell Road water and sewer project and all the options being considered. There was a conversation about ensuring a civil environment for governance. Lee Davis was appointed to the Planning Commission. There was an update on harbor dredging at Memorial Park – there was more sand than expected. There is new DPW staff. There will be “Coffee with the Commission” on June 1st.

VII NEW BUSINESS

- A. An invitation from the Village Clerk was presented and discussed. There will be a mandatory training for all elected and appointed commissioners on May 18, 2022 at 6:00 P.M.
- B. A resolution to recognize and to honor the service of Mr. Henry Webb was presented and discussed. Commissioner Gretel moved (VanDenBerge support) to adopt the following resolution:

The Elk Rapids Housing Commission recognizes and celebrates the contributions of our Maintenance Team member, Henry Webb. He has been a tireless employee dedicated to the well-being of our property, Noble Pines, and the people that live there. His efforts during the recent pandemic to keep the facility sanitized and to keep a watchful eye on all residents was especially significant considering he worked every day for well over a year. Today, as we honor his service to the Noble Pines community we will remember his work ethic, his commitment, and his joyous spirit as we wish him a happy and peaceful retirement.

Roll Call

Gretel	Yes
Howse	Yes
Phillips	Yes
Standerfer	Yes
VanDenBerge	Yes

The resolution was adopted. It will be recorded as Resolution No. 2022-02.

- C. A resolution to adopt the Antrim County Income Limits was presented and discussed. Commissioner Gretel moved (VanDenBerge support) to adopt the following resolution:

The Income Limits established by HUD are adopted for purposes of setting income limits for the Public Housing (PH) Program at ERHC for FY 2022 with immediate effect.

Roll Call

Howse	Yes
Phillips	Yes
Standerfer	Yes

VanDenBerge Yes
Gretel Yes

The resolution was adopted. It will be recorded as Resolution No. 2022-03.

VIII ADJOURNMENT

Commissioner VanDenBerge moved (Standerfer support) to adjourn the meeting. It was noted that the next regular meeting will be on June 21, 2022 and that Executive staff will be on vacation that week. The motion was approved and President Howse then closed the meeting at 4:06 P.M.

Respectfully submitted,



Tony Lentych, Executive Director



Myrna Howse, President