



Village of Elk Rapids

315 Bridge Street  
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**Village of Elk Rapids Planning Commission  
Regular Meeting Minutes  
November 23, 2021 at 7 P.M.  
Held in person at 315 Bridge St, Elk Rapids, MI 49629**

**THIS WAS A HYBRID MEETING**

1. **CALL TO ORDER** – Chair Royce Ragland
  - a. **PLEDGE OF ALLEGIANCE:** Led by Ragland.
  - b. **ROLL CALL:**  
**Commissioners Present:** Royce Ragland, Julie Farrell, Barb Mullaly, Wally Hibbard, Kim Ranger & Matt Conrad  
**Absent:** David Lein  
**Staff Present:** Planning & Zoning Administrator Kerri Janisse  
**Citizens Present:** 38 in person, 17 online
2. **APPROVAL OF AGENDA:** **Motion:** Mullaly **Second:** Hibbard to accept November 23<sup>rd</sup> 2021 agenda. All those present voting yes. **MOTION CARRIED**
3. **MINUTES:** **Motion:** Conrad **Second:** Mullaly to accept October 26<sup>th</sup>, 2021 minutes. All those present voting yes. **MOTION CARRIED**
4. **CONFLICT OF INTEREST:** Barb Mullaly, Village Council Rep, wanted to make note that she owns property at 128 River St, which is within the 300' of 112 Dexter St.
5. **CITIZEN COMMENTS:** None.
6. **PUBLIC HEARING:** None.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS:**
  - a. **112 Dexter St:** Michael Sherman with Socks Construction gave an overview of the materials for the Special Land Use Permit. 9 citizens spoke. Commission each asked their own questions.

- b. **Public Hearing** was set to regular commission meeting of December 14<sup>th</sup>, 2021 at 7 PM. Vote was 4 to 1 for December 14<sup>th</sup>.
- c. **Correspondence from Planning to Council:** Agreed to start reviewing the ADU and Lot Coverage ordinances starting in January 2022.
- d. **Planning, Zoning & Community Development Budget:** Added an additional \$1,500 for training.

**9. REPORTS:**

- a. **Staff** – Kerri Janisse reported on permit update
- b. **Planning Commission Chair** – Royce Ragland updated on Shoreline Assessment Plan & Bass Lake project being added to the Village budget. Kerri Janisse recommended that Chair address Village Council & Manager about the Bass Lake project due to the expense.
- c. **Village Council Representative** – Barb Mullaly reported that the 13 Ways team would be doing a zoom report on the findings for the Village. This is being done at 6:30 via Zoom however, the Government Center will be open and will be showing the meeting for those who wish to watch this way. The Q&A session is via zoom and not being done at the Government Center.

**10. CORRESPONDENCE:** None.

**11. CALENDAR REVIEW:** The next scheduled Planning Commission meeting is tentatively scheduled to be held in person on Tuesday, December 14<sup>th</sup>, 2021, at 7:00 P.M. at the Government Center located at 315 Bridge Street, Elk Rapids, Michigan.

**12. ADJOURNMENT:**

**Motion:** Mullaly **Second:** Ragland. All those present voting yes. **MOTION CARRIED.**