

## **HARBOR COMMISSION MINUTES:**

**November 8<sup>th</sup>, 2021**

**CALL TO ORDER:** Meeting called to order at 7:00 P.M.

**PRESENT:** Bryant, Hansen, Blesma, Berck, Orschel

**ABSENT:** Wiltse, Bronkema

### **APPROVAL OF MINUTES:**

- a. Regular Harbor Commission meeting held October 11<sup>th</sup>, 2021: Commissioner Hansen motioned, and Commissioner Blesma seconded to approve minutes from the regular meeting October 11<sup>th</sup>, 2021. All members present voting yes (5-0). Motion carried.

### **REPORTS:**

- a. Harbormaster Singleton presented the monthly report to the Commission.
- b. Council: Report not made
- c. Treasurer: Harbormaster Singleton provided up to date FY2021-2022 revenue and expenditure report.

**CITIZENS COMMENT:** 0 citizen comments

### **OLD BUSINESS:**

- a. Barge update by Harbor Commission: Commissioner Orschel directed Commissioner Berck to work the Harbormaster on a new barge.
- b. Sidewalk and cement pad tripping hazard at Pavilion update by Harbor Commissioner Orschel: Commissioner Orschel stated that he called a company, however no onsite examination, quote, phone call, or estimate has been provided to Harbormaster
  - i. Commissioner Blesma stated that pavers should be put in place of cement pads

### **UNFINISHED BUSINESS**

- a. Harbor Commission Rules and Regulations discussion (Duties of Chair, Duties of Vice-Chair, Duties of Secretary, Authority of Commissioners, Harbor Commission Missions, Goals, etc.)
  - i. Commissioner Orschel seeking additional information about appointing a Vice-Chair to cover for future meetings that he will absent from.

### **NEW BUSINESS:**

- a. The Harbormaster identified the support and service needed from the Commission on updating the required 5-year plan
  - i. Commissioner Orschel directed Commissioner Hansen to work with Harbormaster on the 5-year plan
  - ii. Commissioner Berck requested the latest 5-year plan (2017/2018) be sent the Commission via email
- b. Commission Orschel wanted to know why 3 dock boxes on the Harbor docks? Harbormaster informed Commissioner Orschel that there was only 1 and that contact had been made with the owner of the box to have it removed.
- c. Commissioner Orschel and Commissioner Blesma wanted to know why the harbor has not replaced aluminum wire run on C dock. Harbormaster advised the commission that the aluminum wire run is inspected twice a year by a certified electrician. The aluminum wire is maintained with the proper insulation and conduit. The harbormaster advised the commission that there have been zero power or boater issues. The transformer is taking the 480-volt power to the breaker via copper wire. The breaker then transfers power to the aluminum wire (208/120) as it was designed to do. Additionally, there is no electrical leakage or stray current detected by the harbormaster and the certified electrician as noted on the preventive maintenance inspection sheets.

### **CORRESPONDENCE:**

- a. Great Lakes water levels
- b. ACOE weekly Great Lakes water level update

c. MDNR seasonal rate schedule

**ADJOURNMENT:** Meeting adjourned at 7:36 P.M.