

Meeting Minutes of the Elk Rapids Housing Commission

October 19, 2021

The Annual Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Village Council Chamber, as part of the Government Center, 315 Bridge Street, Elk Rapids, Michigan, at 3:32 P.M. President Howse then led all participants in the Pledge of Allegiance.

I ROLL CALL

The following people were present:

Commissioners – Myrna Howse, Char Gretel, Judy Standerfer, and Margaret VanDenBerge.

Staff – Tony Lentych, Executive Director, and Henry Webb, Maintenance.

Others/Guests – Elaine Glowicki, Elk Rapids Village Council.

Public/Residents – None.

II APPROVAL OF AGENDA

Commissioner VanDenBerge moved (Gretel support) to accept the agenda as presented. The motion was unanimously approved.

III APPROVAL OF MINUTES

Commissioner Gretel moved (VanDenBerge support) to accept the Meeting minutes of September 21, 2021. The motion was unanimously approved.

IV APPROVAL OF BILLS

Commissioner VanDenBerge moved (Standerfer support) to approve the bills paid from September 21, 2021 until October 18, 2021. There a note about a check that was lost in the mail and had to be re-issued.

Roll Call

VanDenBerge	Yes
Gretel	Yes
Howse	Yes
Standerfer	Yes

The motion was unanimously approved.

V PUBLIC COMMENT

None.

VI OLD BUSINESS

A. The Noble Pines Occupancy Report was given by staff. Noble Pines is full and the wait list has not changed since the report last month.

B. Henry Webb gave a report on Noble Pines maintenance issues and highlighted the removal of the air conditioners, the re-sealing of the parking lot, and the cleaning of the carpets. President Howse reported that she met with staff about the improvements planned for the community room like the lights and the carpet.

- C. Staff reviewed the management memorandum in the packet. There were no questions.
- D. Elaine Glowicki, Elk Rapids Village Council, provided a written report. Of note was first draft of the Strategic Communication Plan. There were no questions.

VII NEW BUSINESS

- A. **ANNUAL MEETING:** Myrna Howse opened the Annual Meeting by calling for the Election of Officers.

OFFICE OF PRESIDENT: Commissioner VanDenBerge moved (Gretel support) to open the floor for nominations for the Office of President. The motion was unanimously approved. Commissioner Standerfer nominated Myrna Howse for President. Hearing no other nominations, Commissioner Gretel moved (VanDenBerge support) to close nominations. The motion was approved. Commissioner Gretel moved (Standerfer support) to accept Myrna Howse as President by acclamation. The motion was unanimously approved.

OFFICE OF VICE PRESIDENT: Commissioner VanDenBerge moved (Standerfer support) to open the floor for nominations for the Office of Vice President. The motion was unanimously approved. Commissioner Gretel nominated Judy Standerfer for Vice President. Hearing no other nominations, President Howse moved (Gretel support) to close nominations. The motion was approved. Commissioner Gretel moved (VanDenBerge support) to accept Judy Standerfer as Vice President by acclamation. The motion was unanimously approved.

- B. President Myrna Howse opened the floor to receive feedback on the New Board Member Orientation that occurred immediately prior to the Annual Meeting. Commissioner Gretel appreciated all of the information. The handbook was also mentioned to be useful. Staff also reported that we are still trying to find a replacement for the Resident Commissioner.

VIII ADJOURNMENT

Commissioner VanDenBerge moved (Gretel support) to adjourn the meeting. It was noted that the next regular meeting on November 16, 2021. The motion was approved and President Howse then closed the meeting at 3:58 P.M.

Respectfully submitted,



Tony Lentych, Executive Director



Myrna Howse, President