

Meeting Minutes of the Elk Rapids Housing Commission

September 21, 2021

A Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Village Council Chamber, as part of the Government Center, 315 Bridge Street, Elk Rapids, Michigan, at 3:32 P.M. President Howse then led all participants in the Pledge of Allegiance.

I ROLL CALL

The following people were present:

Commissioners – Myrna Howse, Char Gretel, Judy Standerfer, and Margaret VanDenBerge. Former Commissioner, Marilyn Leix, who had submitted her resignation after the last meeting was also in attendance.

Staff – Tony Lentych, Executive Director, Angie Szabo, Program Manager, and Henry Webb, Maintenance.

Others/Guests – Elaine Glowicki, Elk Rapids Village Council.

Public/Residents – Judith Ashley and Richard Widrig.

II APPROVAL OF AGENDA

Commissioner VanDenBerge moved (Gretel support) to accept the agenda as presented. The motion was unanimously approved.

III APPROVAL OF MINUTES

Commissioner VanDenBerge moved (Standerfer support) to accept the Meeting minutes of August 17, 2021. The motion was unanimously approved.

IV APPROVAL OF BILLS

Commissioner VanDenBerge moved (Standerfer support) to approve the bills paid from August 17, 2021 until September 20, 2021.

Roll Call

VanDenBerge	Yes
Gretel	Yes
Howse	Yes
Standerfer	Yes

The motion was unanimously approved.

V PUBLIC COMMENT

None.

VI OLD BUSINESS

A. The Noble Pines Occupancy Report was given by staff. Noble Pines is full and the wait list has 21 names.

B. Henry Webb gave a brief report on Noble Pines maintenance issues and noted that the TC team has been on site to assist with some work orders.

- C. Staff reviewed the management memorandum in the packet. With the resignation of Commissioner Leix, we are in need of another “resident commissioner”. Staff will work with residents in order to assist the Village in the recruitment effort.
- D. Elaine Glowicki, Elk Rapids Village Council, provided the next agenda for the Village Council. Their regular Monday meeting time had been moved to Tuesday evening (after the Housing Commission meeting) so the report was centered on what was on the agenda. Of note was the formalizing of the “Housing Task Force” and appointment of its members. Elk Rapids Housing Commissioner staff is on the slate of persons to be appointed.

VII NEW BUSINESS

- A. A resolution to adopt the Fiscal Year 2022 Annual Budget was introduced and reviewed by staff. After a discussion, Commissioner VanDenBerge moved (Gretel support) to adopt the FY 2022 Annual Budget and submit it to HUD.

Roll Call

Gretel	Yes
Howse	Yes
Standerfer	Yes
VanDenBerge	Yes

The Resolution was adopted. It will be recorded as Resolution 09212021-01.

- B. A resolution to establish the HUD required Flat Rent for Noble Pines was introduced. After a review of how this was calculated, Commissioner VanDenBerge moved (Standerfer support) to adopt the new Flat Rent effective November 1, 2021.

Roll Call

Howse	Yes
Standerfer	Yes
VanDenBerge	Yes
Gretel	Yes

The Resolution was adopted. It will be recorded as Resolution 09212021-02.

- C. President Myrna Howse moved (VanDenBerge support) to recognize and honor the service of Marilyn Leix to the Elk Rapids Housing Commission. The motion was unanimously approved and Marilyn Leix was presented with a certificate commemorating her efforts to represent the residents of Noble Pines. Commissioners Standerfer and VanDenBerge offered the own personal comments and appreciations for Marilyn as well.

VIII ADJOURNMENT

Commissioner VanDenBerge moved (Standerfer support) to adjourn the meeting. It was noted that the Orientation for New Commissioners will most likely occur immediately prior to the next meeting (2:00 P.M.), which will be the Annual Meeting on October 19, 2021. The motion was approved and President Howse then closed the meeting at 4:15 P.M.

Respectfully submitted,



Tony Lentych, Executive Director



Myrna Howse, President