

315 Bridge Street
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Village of Elk Rapids

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BEAUTIFICATION COMMISSION AGENDA

September 15, 2021, 9:00 a.m.
Government Center, 315 Bridge Street, Elk Rapids, MI 49629

Call to Order

Pledge of Allegiance

Roll Call:

Conflict of Interest – Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: August 18, 2021

Public Comments – Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission Chair should recognize the citizen before speaking. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Financial Report

Approval of Bills:

Community Garden Report — Robyn Shank

Iva's North
South Arrowhead
Beulah Morrison
Blue Star
Guild, Library
Pedestrian Bridge , area to right of garden, Jean
River Entrance
Township Hall
Yuchasz Walk Through
Zupin-Anderson

Beautification Gardens

Terrace Garden – Susan Green and Laura
Chlorination Building
Kids Pond and Cedar Street Parking
Triangle Garden water updated
Traverse Street Parking
Median
Harbor Drive
Boardwalk Sitting Garden
Fenceline by Tennis courts and Bumpouts (volunteer)

Unfinished Business:

Monarch City/Median Garden Update – Terry Bertrand
Outreach for garden help
Tree doctor, fertilization will include 17 trees
Boardwalk Garden hardscape

Report from Council, Laura**Report from DPW, Marcus****New Business:**

Fall trees
Picnic Tables
Update on Median Garden
2022 Budget
Goals and Accomplishments

Correspondence:**Adjournment:**

**Next meeting October 20, 2021 9:00 a.m.
at the Government Center, 315 Bridge Street, Elk Rapids, MI 49629**

BEAUTIFICATION COMMISSION MINUTES

August 18, 2021

Call to Order

Pledge of Allegiance

Roll Call...All present, including our new commission member Paula George

Approval of July 21, 2021 Minutes...Motion made by Robyn Shank and a second by Paula George. Paula was appointed to the Commission on Monday August 16, 2021.

Financial Report...Sonja reported that most of our budget for the DPW has been used but we can reallocate funds. We have money left from trees and plantings and contractual. We need about \$4,000 for the hardscape and weed control at the Boardwalk Garden. We need the Tree Dr to fertilize the new trees in the Fall. (10-15 new trees throughout the Village and 5 new trees in the Boardwalk Garden (\$20-\$40 per tree per tree Dr) Jean Hatch made a motion to fertilize all the new trees that need it, a second by Susan Green.

Approval of Bills...\$239 for the Tree Doctor, \$162 for Elk Lake Floral, and \$1830.47 for Barker Creek. A motion was made and unanimously approved.

Community Garden Report...Robyn Shank

*Beulah Morrison Garden...*the Gazebo still needs staining and branches trimmed.

*Blue Star...*The Pea shrub still needs to be planted. Pine Hill will do the planting. Robyn suggested a tree bag and will talk to Marcus about this. The Bouy Bell has be installed.

Yuchasz Walk Through Garden will need equipment to remove the Birch Tree in the Fall. Robyn and Ginny Dorner picked out a Red Bud from Barker Creek to be planted here. Robyn and crew would like to put a Butterfly House for a habitat for the butterflies. The cost is \$95 and would come out of the Garden Club's Budget from the Beautification Commission. Susan Harvey made a motion to approve the Butterfly House and Paula George

seconded the motion. This will now be a Pollinator Garden and a sign is ordered for this.

Zupin-Anderson Garden has a mystery a shrub that is overgrown and that is crowding out the lilac and it is recommended to remove this bush. Green made a motion to remove this shrub and a second by Perry the motion carried.

Old Business...Revisit the Water concerns at the Boardwalk Box Garden, Triangle Garden and Curvey Garden with Marcus.

Report from Council...Laura Shumate

- Paula George was appointed to the Beautification Commission
- Solar power is coming to the waste water plant
- Charging stations in the Village parking lot are almost complete
- 13
- Ways
- Library is still in limbo about who owns the library property, the expansion is on hold

New Business-

- Report from Brad that we will use Google photos that will be online next year
- Brad will also work on a plan for invasive species
- We need a link from the Beautification Commission to the Garden Club website.
- New brochures will need to be redone so we will need new photos and descriptions. Brad offered to do the design.
- We need paid help for our Fall clean up, trimming, weeding and maintenance. Library Garden was given \$5000 to the Garden Club years ago to maintain the Library Garden. The money has not been used until the library expansion decision is made. The Garden may need to be redone at that time.
- Jeanie...The Rotary Club wants to work with the Beautification Commission.

- A celebration of Life, to be held for Peg Hatch, will be at the Harbor, Aug 28 from 3-5.
- Northern Country Cabinets approached Jeanie about they can make wooden bridge flower boxes.
- Hand Rails to Memorial Park are awaiting the contractor to be finished.
- Terrace Garden has had no movement by the chairman of the committee (Kathy Wittbrodt) to address working together to make a walkway from near the Bathrooms to the Library Bridge. The railroad ties have seriously deteriorated. Melissa West, head of Parc' n Recs, said they are interested in doing something along the shoreline also.

Motion made to adjourn the meeting and it was unanimously approved.

The November meeting is going to be moved to November 3, due to many members being gone on November 17.

User: KERRI

PERIOD ENDING 09/30/2021

DB: Elk Rapids

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 09/30/2021	ACTIVITY FOR MONTH 09/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 692 - BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,520.00	3,854.09	16.04	(334.09)	109.49
101-692-715-000	SOCIAL SECURITY	269.00	294.80	1.23	(25.80)	109.59
101-692-716-000	HEALTH INSURANCE	1,584.00	770.04	0.00	813.96	48.61
101-692-718-000	RETIREMENT	352.00	385.38	1.60	(33.38)	109.48
101-692-719-000	SICK & ACCIDENT BENEFIT	59.00	34.58	4.94	24.42	58.61
101-692-720-000	WORKER'S COMP	78.00	36.00	0.00	42.00	46.15
101-692-757-000	TREES/PLANTINGS	8,700.00	3,082.33	445.97	5,617.67	35.43
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	6,600.00	2,056.50	1,806.50	4,543.50	31.16
101-692-818-100	GARDEN CLUB	4,500.00	1,625.19	288.64	2,874.81	36.12
101-692-900-000	PRINTING/PUBLICATION	200.00	0.00	0.00	200.00	0.00
101-692-956-000	MISCELLANEOUS	150.00	38.22	0.00	111.78	25.48
Total Dept 692 - BEAUTIFICATION DEPT		26,012.00	12,177.13	2,564.92	13,834.87	46.81
TOTAL EXPENDITURES		26,012.00	12,177.13	2,564.92	13,834.87	46.81
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		26,012.00	12,177.13	2,564.92	13,834.87	46.81
NET OF REVENUES & EXPENDITURES		(26,012.00)	(12,177.13)	(2,564.92)	(13,834.87)	46.81