

**AGENDA**  
**PARKS AND RECREATION COMMISSION**  
**SEPTEMBER 2, 2021 at 7:00 PM**  
**At the Governmental Center, 315 Bridge St.**

**COURTESY REMINDER: PLEASE HOLD ALL SIDE-BAR CONVERSATIONS OUTSIDE OF COUNCIL CHAMBERS. THESE CONVERSATIONS ARE DISTRACTING AND HINDER COMMISSION'S ABILITY TO HAVE PRODUCTIVE DISCUSSIONS.**

1. Call to order
2. Approval of Agenda
3. Approval of Minutes August 4, 2021
4. Citizen Comments

Any citizen who wishes to address the Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state their name, address and, if applicable, their affiliation. The Commission Chair should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chairman. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before Commission.

5. NEW BUSINESS
  - A. Ice Rink Location
  - B. Food Trucks in Memorial Park
6. Unfinished Business Updates
  - C. CommUNITY Event Sept 18th–
  - D. Budget Discussion
  - E. Ames street property- Floating Docks
  - F. Nakwema Update
  - G. Norte Update
  - H. Swim Lessons in lake
  - I. Trail Town- Paula Moyer
7. Correspondence
8. Reports- Council Liaison, Other members
9. Next Meeting – Set meeting date
10. Adjournment

ZOOM INSTRUCTIONS  
PARKS AND RECREATION COMMISSION  
SEPTEMBER 2, 2021

You are invited to a Zoom webinar.

When: Sep 2, 2021 07:00 PM Eastern Time (US and Canada)

Topic: September Parks and Recreation Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82049998625?pwd=L1E0Z1lvZ0NzU1Fhd0xXYkdiVHNBQT09>

Passcode: 399023

Or One tap mobile :

US: +13126266799,,82049998625# or  
+16465588656,,82049998625#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715  
8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215  
8782

Webinar ID: 820 4999 8625

International numbers available:

<https://us02web.zoom.us/j/kbM0gPO69M>

**Minutes**  
**Village of Elk Rapids**  
**Parks and Recreation Commission**  
**August 5, 2021**

Present: Charlie Pryde, Gordon Stewart, Ryan Paxon, Melissa West, Paula Moyer, James Dake

Excused: Mike Conrad

Staff: Village Manager Brian Gruesbeck

West calls meeting to order

**Motion** to approve agenda by Moyer. Second by Pryde. **Motion Carried**

**Motion** to approve last meeting minutes by Dake. Second by Pryde. **Motion Carried**

**Citizen Comments:** n/a

**New Business:**

Ice Rink-Location discussion – Discussion postponed to September meeting with Lewis Cooper in attendance

**Unfinished Business:**

CommUNITY event – Saturday, September 18, 12:00-3:00 pm in Veterans Memorial Park. Jen Wilson, event planner joined the meeting via Zoom. West presented the name of the event and two logo options; Wilson will make changes that were suggested combining the two. Wilson has reached out to several community partners to participate in the event (Norte, Art Rapids, ERHS Marching Band, TART and Bodywise); several more will be contacted including Fire and Police Departments. The Paddle Antrim Festival afterparty will be held at Shorts Pull barn at 3:00 which can serve as an end to the CommUNITY event. A mailer will be sent to all homes in the Elk Rapids area 10-12 days prior to the event with details and the schedule of events.

**Gruesbeck** will post the event on the Village Website. Wilson will create a media alert/press list for the Elk Rapids News and Record Eagle. Discussed activity ideas for Commission members to interact with the community such as a pet costume contest and handing out ice cream. Wilson will make a presentation to the Village Council at the next meeting and encourage attendance.

Budget Discussion – Postponed until the September meeting when Marcus Evans, DPW Superintendent, can be in attendance. There has been positive feedback regarding floating docks on Ames street.

Nakwema Update – no update available.

Norte Update – Slow Roll was happening during the Commission meeting. Discussion to move the Norte Shed to the west side of HI way 31; a decision will be made during the Parks Evaluation meeting and after consulting with Lauren Dake, Outreach Coordinator.

Swim Lessons in the lake – West reported Charlevoix and Petoskey do not have open water swim lessons and Gruesbeck reported the Village lawyer recommended hiring a certified instructor as a part-time seasonal Village employee with a financial agreement and list of expectations to be paid from Parks and Recreation budget. Discussed the pros and cons of launching a program in August at Memorial Park and the consensus was complete support of offering lessons but wait until the summer of 2022 to have more time to find an instructor, create a lesson schedule, partner with Elk Rapids schools and sign-up swimmers.

Trail Town update – The Trail Town Committee is planning on submitting the application in early September. Moyer wrote a letter of support from the Parks and Recreation Commission that will be included with the application, along with other local letters.

Council Update – Pryde distributed copies of the Strategic Goals and Objectives flyer. The Council will review the status of one goal each meeting; Monday's discussion centered on Goal 2: Improve Ames Street Corridor. Pryde also gave updates on Powerhome Solar, a public hearing concerning the Rehabilitation facility on Ames St. and the purchase and installation of cameras near the police department headquarters.

Correspondence: n/a

Next meeting Thursday September 2 at 7:00 pm at Government Center.

Motion by Stewart to Adjourn. Second by Dake. Meeting adjourned.

User: LORI

DB: Elk Rapids

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021	ACTIVITY FOR MONTH 08/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-700-000	WAGES	4,241.00	911.71	50.26	3,329.29	21.50
101-694-715-000	SOCIAL SECURITY	324.00	69.77	3.85	254.23	21.53
101-694-716-000	HEALTH INSURANCE	639.00	306.84	51.14	332.16	48.02
101-694-718-000	RETIREMENT	424.00	91.16	5.03	332.84	21.50
101-694-719-000	SICK & ACCIDENT BENEFIT	69.00	28.82	0.00	40.18	41.77
101-694-720-000	WORKER'S COMP	74.00	40.00	20.00	34.00	54.05
101-694-818-000	CONTRACTUAL/PROF SVCS	3,500.00	900.00	0.00	2,600.00	25.71
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-956-000	MISCELLANEOUS	200.00	38.14	0.00	161.86	19.07
101-694-970-350	TRAIL PROJECTS	2,500.00	0.00	0.00	2,500.00	0.00
101-694-977-500	TO/GEN CAP/401/P&R PROJECTS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 694 - PARKS & RECREATION		17,471.00	2,386.44	130.28	15,084.56	13.66
TOTAL EXPENDITURES		17,471.00	2,386.44	130.28	15,084.56	13.66
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		17,471.00	2,386.44	130.28	15,084.56	13.66
NET OF REVENUES & EXPENDITURES		(17,471.00)	(2,386.44)	(130.28)	(15,084.56)	13.66