

**Village of Elk Rapids Planning Commission**  
**Regular Meeting Minutes**  
**May 25, 2021 at 7 P.M.**  
**Held Remotely Via Zoom Platform**

1. **CALL TO ORDER** – Chair Royce Ragland
  - a. **PLEDGE OF ALLEGIANCE:** Led by Ragland.
  - b. **ROLL CALL:**  
**Commissioners Present:** Royce Ragland, Matt Conrad, Lauren Dake, Julie Farrell, Barb Mullaly, Wally Hibbard **Absent:** none.  
**Staff:** Village Manager Bryan Gruesbeck
2. **MINUTES:** **Motion:** Conrad **Second:** Ranger to accept April 27, 2021 minutes.
3. **CONFLICT OF INTEREST:** None.
4. **CITIZEN COMMENTS:** None.
5. **PUBLIC HEARING:**
  - a. **Storage of Recreational Vehicles and/or Recreational Units (#518)** – no public comments
  - b. **Lighting Ordinance (#527)** – No public comment. **Motion:** Dake **Second:** Conrad to move forward with ordinance as is, send to Council and to continue to review. Passed four to three. Discussion on contacting Consumers Energy for their kelvin lighting requirement and several agreed that the industry is not moving from LED lighting anytime soon.
6. **UNFINISHED BUSINESS:**
  - a. **Review of Lighting Ordinance (#527)** – Discussion and motion was done after the public hearing.
  - b. **Storage of Recreational Vehicles and/or Recreational Units (#518)** - **Motion:** Mullaly **Second:** Dake to approve ordinance and send to Council for final review. Passed unanimously.
  - c. **Short Term Rental** – Planning Commission decided to not move forward with adding “business districts” to the ordinance at that time. Kathy Wittbrodt spoke for public comment.
7. **NEW BUSINESS:**
  - a. **Election of Officers** – Royce Ragland, Chair, asked for nominations of Chair and Vice Chair for Planning Commission. Royce Ragland nominated for Chair, **Motioned:** Mullaly, **Second:** Dake, passed unanimously. Wallace Hibbard was

nominated to be Vice Chair **Motioned:** Ragland, **Second:** Dake, passed unanimously. Manager Gruesbeck said that staff can help with recording secretary position. Matt Conrad will help review as secretary. **Motion:** Mullaly, **Second:** Farrell, passed unanimously. During ZBA nominations, Lauren Dake spoke to resign from the Planning Commission. Kim Ranger was nominated as ZBA liaison **Motioned:** Mullaly **Second:** Ragland, passed unanimously.

**8. REPORTS:**

- a. **Staff** – Bryan Gruesbeck reported that Kerri Esterley, current employee with the Village of Elk Rapids will be taking over the Planning and Zoning Administrator position. A list of current zoning permits was given out.
- b. **Planning Commission Chair** – Chair lost connection and was not able to speak.
- c. **Village Council Representative** – Barb Mullaly noted that meetings will be in-person starting June 7, 2021. Also spoke about looking at House Bill #4722, Senate Bill #446 on the short-term rental issue that is going on with the State.

**9. CORRESPONDENCE:** None.

**10. CALENDAR REVIEW:** The next scheduled Planning Commission meeting is tentatively scheduled to be held in person on Tuesday, June 22, 2021, at 7:00 P.M. at the Government Center located at 315 Bridge Street, Elk Rapids, Michigan.

**11. ADJOURNMENT:**

**Motion:** Mullaly **Second:** Ranger. By unanimous consent, **Motion Carried.**