

Meeting Minutes of the Elk Rapids Housing Commission

June 15, 2021

A Regular Meeting of the Elk Rapids Housing Commission was called to order by President Myrna Howse in the Village Council Chamber, as part of the Government Center, 315 Bridge Street, Elk Rapids, Michigan, at 3:32 P.M. President Howse then led all participants in the Pledge of Allegiance.

I ROLL CALL

The following people were present:

Commissioners – Myrna Howse, Marilyn Leix, Judy Standerfer, and Margaret VanDenBerge. Amy Grzesiak was absent.

Staff – Tony Lentych, Executive Director, Angie Szabo, Program Manager, and Henry Webb, Maintenance.

Others/Guests – Elaine Glowicki, Elk Rapids Village Council.

Public/Residents – None.

II APPROVAL OF AGENDA

Commissioner VanDenBerge moved (Leix support) to accept the agenda as presented. The motion was unanimously approved.

III APPROVAL OF MINUTES

Commissioner Leix moved (VanDenBerge support) to accept the Meeting minutes of March 16, 2021 with two small corrections for spelling and grammar. The motion was unanimously approved.

IV APPROVAL OF BILLS

Commissioner VanDenBerge moved (Standerfer support) to approve the bills paid from March 16, 2021 until June 14, 2021. There was a question on the bathroom repairs noted in this batch of bills. Staff provided a detailed update of that work.

Roll Call

Standerfer	Yes
VanDenBerge	Yes
Howse	Yes
Leix	Yes

The motion was unanimously approved.

V PUBLIC COMMENT

None.

VI OLD BUSINESS

A. The Noble Pines Occupancy Report was given by staff. Noble Pines is full. There was a review of the recent difficulty to fill the most recent unit which was largely due to a lack of information from the resident. The wait list is at 19 and an inquiry was made as to what has

been the largest number of applicants on the list in the past. Staff believed that the most reports of around 24 might be the largest.

- B. Henry Webb gave a brief report on Noble Pines maintenance issues. All the air conditioners have been installed. The hot water is really hot and there will be an investigation on how to adjust that.
- C. Staff reviewed the management memorandum in the packet. Much of the content of the report will be covered under New Business.
- D. Elaine Glowicki, Elk Rapids Village Council, provided a detailed written report on the recent Village Council meetings and a copy of the Retreat notes. There is a waste management issue being discussed. It was noted that the duties of several new Village staff have been adjusted including the Treasurer giving up HR duties and assuming Planning and Zoning duties.

VIII NEW BUSINESS

- A. There was a review of the Calendar for the remainder of the year. It was decided that ERHC will continue to meet at the Village Chamber in order to reduce the number of outsiders in Noble Pines (COVID-19 precautions). There will be some planned improvements made to the Community Room before the end of the year – cameras, lighting fixtures, change of carpet, new paint, and issues with the air conditioning were all discussed. Mail box improvements were also discussed. And it was requested that staff inspect the attics at some point during the summer – in order to get a sense of how the roof is doing.
- B. There was a discussion as to what to include in the upcoming, “Report to the Village”. Suggestions included: Overall housing issues and concerns, length of the wait to rent at Noble Pines, Annual Audit results, and that the ERHC is meeting regularly.

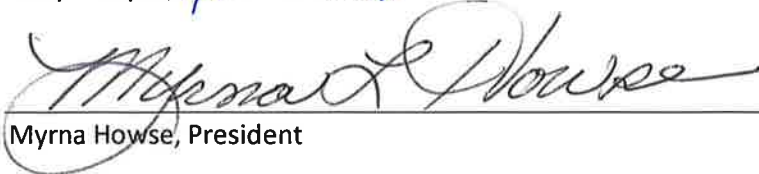
IX ADJOURNMENT

Commissioner VanDenBerge moved (Leix support) to adjourn the meeting. The motion was approved and President Howse announced that the next meeting will be on July 20, 2021 and then closed the meeting at 4:27 P.M.

Respectfully submitted,



Tony Lentych, Executive Director



Myrna Howse, President