

AGENDA
PARKS AND RECREATION COMMISSION
AUGUST 5th @ 7:00 PM
Meeting in person

1. Call to order
2. Approval of Agenda
3. Approval of Minutes – July Meeting

4. Citizen Comments Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.

5. NEW BUSINESS

Ice Rink- Location Discussion

6. Unfinished Business Updates

1. CommUNITY- Event
2. Budget Discussion- New play structures
3. Ames street property- Floating Docks
4. Nakwema Update-
5. Norte Update-
6. Swim Lessons in lake -
7. Trail Town- Paula Moyer

Correspondence

Reports- Council Liaison, Other members

Next Meeting – Set meeting date

Adjournment

ZOOM INSTRUCTIONS:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86443435431?pwd=VjhJRlhHQ1lyM2NjL3dlZWZmZRU09>

Passcode: 626753

Or One tap mobile :

US: +13017158592,,86443435431# or
+13126266799,,86443435431#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or
+1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 864 4343 5431

International numbers available:

<https://us02web.zoom.us/j/kWMuCxNoM>

Minutes
Village of Elk Rapids
Parks and Recreation Commission
July 8, 2021

Present:

Charlie Pryde, Ryan Paxon, Melissa West, Paula Moyer, James Dake

Excused: Gordon Stewart, Mike Conrad

Staff: Village Manager Brian Gruesbeck

West calls meeting to order

Motion to approve agenda by Pryde. Second by Moyer.

Motion Carried

Motion to approve last meeting minutes by Pryde. Second by Paxon.

Motion Carried

Citizen Comments: n/a

New Business:

Tree donation from Green ER - discussed placement of a native tree sapling in Memorial Park with a plaque and fence. Moyer and Pryde will work with Royce Ragland to determine exact location.

Motion by Pryde to accept the tree donation from Green ER to be planted in Memorial Park. Second by Moyer.

Motion Carried

Nakwema Update – the Nakwema Trail is moving forward as discussion with various governmental agencies continues. A meeting is planned with Julie Clark and trail stakeholders and another with Antrim County Parks and Recreation to discuss next steps.

Norte Update – Slow roll bicycle program has begun, meeting at the Harbor Pavilion at 6:00 pm on Thursdays and ending at Ethanology. Village Market has requested a bike rack be placed in the parking lot.

Request for staff support person – West requested a staff support person from the Village office to be appointed to the Commission to aide in communication.

Gruesbeck, Village Manager volunteered to be the point person.

Swim lessons in lake – Discussed open water swim lessons. A decision was made to move forward to obtain a water safety course for the Village. An open water lifeguard is not needed but an open water certified instructor is required. West will reach out to potential teachers, the Harbor Commission and the Chamber. Pryde will research to see if open water lessons are offered in other lake communities and discuss a potential partnership with Shaun Quinn and his rental booth at Memorial Park. Dake will reach out to local summer camps. **Gruesbeck** will research insurance and liability issues

River shore in Memorial Park – Discussed ideas to protect trees and native plants on the river shoreline from the library bridge to Lake Michigan. A meeting will be held with Royce Ragland from Green ER.

Trail Town – discussed the Trail Alliance group’s application to the DNR, as part of the Pure Michigan Campaign, for Elk Rapids to be designated as a Trail Town. The Alliance is asking for letters of support from community groups to include with the application. Moyer volunteered to write the letter and forward to the Trail Alliance group.

Motion by Pryde to send a letter of support for the Trail Town designation from the Parks and Recreation Commission. Second by Dake.

Motion Carried

Unfinished Business:

Swing into Summer event – discussed a new name for the September 18 event. West will reach out to the Event Planner with suggestions from the Commission and invite her to the August Commission meeting.

Budget discussion – discussed budget money that still needs to be spent, items to purchase and items that need to be repaired. West will invite Marcus Evans, DPW Superintendent, to attend the August Commission meeting to discuss options. Commission members were asked to bring 3 ideas to use the remaining funds to the August meeting.

Ames street property – discussed placing floating docks at the Ames St. property by Riverwalk Grill. It was decided that the Commission will contact Riverwalk, the Harbor Commission and the DDA to determine if they would support the docks be put in place in 2022.

Correspondence - Lewis and Susie Cooper, owners of the Elk Rapids Marina, have offered to host the skating rink on their Marina property. Discussed using Commission equipment at the site. Discussion will continue at the next Commission meeting.

Council Report – Pryde reported the Council’s Strategic Goals and Objectives will apply to the Parks and Recreation Commission. The information will be included in packets given to each Commission member. The Village Council voted to increase new boater fees from \$25 to \$100 which would put boaters on the reservation list for the season. The Council also voted to

oppose the proposal that would not allow local governments to regulate the Short Term Rentals in their area.

Next meeting Thursday August 5 at 7:00 pm at Government Center.

Motion by Moyer to Adjourn. Second by Dake. Meeting adjourned.

User: LORI

DB: Elk Rapids

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 08/31/2021	ACTIVITY FOR MONTH 08/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-700-000	WAGES	4,241.00	861.45	0.00	3,379.55	20.31
101-694-715-000	SOCIAL SECURITY	324.00	65.92	0.00	258.08	20.35
101-694-716-000	HEALTH INSURANCE	639.00	255.70	0.00	383.30	40.02
101-694-718-000	RETIREMENT	424.00	86.13	0.00	337.87	20.31
101-694-719-000	SICK & ACCIDENT BENEFIT	69.00	28.82	0.00	40.18	41.77
101-694-720-000	WORKER'S COMP	74.00	20.00	0.00	54.00	27.03
101-694-818-000	CONTRACTUAL/PROF SVCS	3,500.00	0.00	0.00	3,500.00	0.00
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-350	TRAIL PROJECTS	2,500.00	0.00	0.00	2,500.00	0.00
101-694-977-500	TO/GEN CAP/401/P&R PROJECTS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 694 - PARKS & RECREATION		17,471.00	1,318.02	0.00	16,152.98	7.54
TOTAL EXPENDITURES		17,471.00	1,318.02	0.00	16,152.98	7.54
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		17,471.00	1,318.02	0.00	16,152.98	7.54
NET OF REVENUES & EXPENDITURES		(17,471.00)	(1,318.02)	0.00	(16,152.98)	7.54