

BEAUTIFICATION COMMISSION AGENDA

**July 21, 2021 9:00 am
Government Building**

Call to Order

Pledge of Allegiance

Roll Call:

Conflict of Interest-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

Approval of Minutes: June 16, 2020

Public Comments-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

Guest: Sherry Steffen, offer of garden area in open space.

Financial Report

Approval of Bills: Tree Doctor, \$250

Community Garden Report— Robyn Shank

Iva's North
South Arrowhead
Beulah Morrison
Blue Star
Guild, Library
Pedestrian Bridge
River Entrance
Township Hall
Yuchasz Walk Through
Zupin-Anderson

Beautification Gardens

Terrace Garden
Chlorination Building
Kids Pond and Cedar Street Parking
Triangle Garden

Traverse Street Parking

Median

Harbor Drive , Box Garden and Curvey Garden

Boardwalk Sitting Garden - Trim weeds at entrance, plan for August

Fenceline by Tennis court

Old Business:

Boardwalk Garden, Water Concerns for trees, report from Tree Doctor

Boardwalk Box Garden, water concerns, more plants?

Plantings on Cedar at spillway, water working?

Cruvy garden, water concerns

Report from Council, Laura

Report from DPW, Marcus

New Business:

Report/ update from Brad: Photo archive and Invasive species

Jeanie: Boardwalk garden rock, Terrace garden landscape timber, Rotary Club interest in our projects, double bridge baskets.

Robyn: Water at Blue Star Garden

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Correspondence:

Adjournment:

Next meeting August 18, 2021

Beautification Commission Minutes

June 16, 2021

Call to Order

Pledge of Allegiance

Roll Call: Present were, Sonja Perry, Robyn Shank, Jean Hatch, Brad Basar, Susan Harvey, Marcus Evans and Laura Shumate. Susan Green was absent.

Approval of minutes: Motion made by Shank and all approved.

Public Comments: It was commented that Brad made a wonderful power point to be presented at Monday night's yearly Commission Report at the Village Council Meeting.

Financial Report

Approval of Bills:

2 bills from Elk Lake Floral for 8 flats of petunias and fertilizer

1 bill from Barker Creek \$142.36

Plants on hold at ER Nursery and Landscape for \$359.52.

Crew Leaders from the Garden Club made purchases for 8 Village Gardens in the amount of \$363.61. This is a separate expense from the \$4500 Garden Club budget that has been allocated by the Beautification Commission. A motion was made by Harvey and a second by Basar, the motion was carried for payment.

Community Garden Report: Robyn Shank reported for the Garden Club.

Gazebo Garden: Robyn asks permission to do some tree trimming at the Gazebo Garden, and the Gazebo also needs staining. Marcus will look at the Gazebo and report back to use about the staining and tree trimming.

Yuchasz Walk Through Garden: The Birch tree that does not look healthy. Robyn expressed concern that the trunks are not stable, one is dead. The Garden Club discussed replacing with a Native Birch in the Fall.

Boardwalk Sitting Garden: There are water issues here. The trees are dry and Marcus will place tree bags water bags. The water had been turned off for several days when the Wooden Boat Show was exhibiting. The watering schedule will be increased here and throughout the Village.

Old Business: *Status of trees-* Marcus will pick up the trees from Zimmerman's next week.

Water concerns for trees- Marcus will add some water bags. Laura brought up to have the homeowners help with watering the trees that have been replaced for them. Marcus and Laura will contact the homeowners.

Report from Council: Laura Shumate reported on Strategic Planning as a Community.

1 - 13 Ways Project. This is a strategic plan and cooperative issue that focus' on economic development with the town, community volunteers and the Chamber of Commerce. The WHOLE COMMUNITY WILL BE INVOLVED. Donations are needed.

2- sidewalk ordinance- remove and replace sidewalks. Homeowners do not have to contribute, but this reduces amount for expenditures elsewhere.

Report from DPW: There will be additional Rain Gardens on Cedar Street intersections. There will be sewer line replacements in 2022 between Cedar and Traverse Streets and infiltration tanks will be added to filter the water before it gets to the river.

New Business: *Harbor Drive* needs some trees and shrubs planted above the retainer wall area. We will wait for fall when it is not so dry.

Brochures: We will ask the chamber if they need more, do we need to order more?

Cedar Street: The Weigela shrubs need to be removed and the area replanted. A motion was made by Harvey and seconded by Shank. We need to send photos to Brad.

Adjournment: Shank made a motion to adjourn and Basar seconded. Motion approved.

Respectfully Submitted by Susan Harvey

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021	ACTIVITY FOR MONTH 07/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 692 - BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,520.00	2,725.82	681.59	794.18	77.44
101-692-715-000	SOCIAL SECURITY	269.00	208.48	52.13	60.52	77.50
101-692-716-000	HEALTH INSURANCE	1,584.00	513.36	0.00	1,070.64	32.41
101-692-718-000	RETIREMENT	352.00	272.56	68.15	79.44	77.43
101-692-719-000	SICK & ACCIDENT BENEFIT	59.00	24.70	0.00	34.30	41.86
101-692-720-000	WORKER'S COMP	78.00	18.00	0.00	60.00	23.08
101-692-757-000	TREES/PLANTINGS	8,700.00	619.76	0.00	8,080.24	7.12
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	6,600.00	0.00	0.00	6,600.00	0.00
101-692-818-100	GARDEN CLUB	4,500.00	516.75	0.00	3,983.25	11.48
101-692-900-000	PRINTING/PUBLICATION	200.00	0.00	0.00	200.00	0.00
101-692-956-000	MISCELLANEOUS	150.00	38.22	0.00	111.78	25.48
Total Dept 692 - BEAUTIFICATION DEPT		26,012.00	4,937.65	801.87	21,074.35	18.98
TOTAL EXPENDITURES		26,012.00	4,937.65	801.87	21,074.35	18.98
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		26,012.00	4,937.65	801.87	21,074.35	18.98
NET OF REVENUES & EXPENDITURES		(26,012.00)	(4,937.65)	(801.87)	(21,074.35)	18.98