

**AGENDA**  
**PARKS AND RECREATION COMMISSION**  
**JUNE 3 @ 7:00 PM**  
**Meeting on Zoom**

1. Call to order
2. Approval of Agenda
3. Approval of Minutes May 6, 2021
4. Citizen Comments
  
5. NEW BUSINESS
  - A. List of P & R summer activities
  - B. Nakwema Update
  - C. Norte Update
  
6. Unfinished Business Updates
  - A. Spring into SummER Event- set date to reschedule
  - B. Budget Discussion
  - C. Ames street property
  - D. Bass Lake
  
7. Correspondence
8. Reports- Council Liaison, Other members
9. Next Meeting – Set meeting date
10. Adjournment

Parks and Recreation Commission

June 3, 2021

7:00 PM

Zoom instructions and link

You are invited to a Zoom webinar.

When: Jun 3, 2021 07:00 PM Eastern Time (US and Canada)

Topic: June Parks & Recreation Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84392219786?pwd=a1pSK082aTQ0bFhxeFhBdINPSGVsQT09>

Passcode: 226010

Or One tap mobile :

US: +13126266799,,84392219786# or  
+16465588656,,84392219786#

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Webinar ID: 843 9221 9786

International numbers available:

<https://us02web.zoom.us/j/kcvAYbL92O>

**Minutes  
Village of Elk Rapids  
Parks & Recreation Commission  
May 6, 2021**

Present:

James Dake, Mike Conrad, Charlie Pryde, Gordon Stewart

Staff: Village Manager Brian Gruesbeck.

Dake calls meeting to order.

**Motion** to approve agenda by Pryde. Second by Stewart. **Motion carried.**

**Motion** to approve last meeting minutes by Pryde. Second by Stewart. **Motion carried.**

**Citizen Comments:** n/a

**New Business:**

Green ER Update: Royce Ragland. Bass Lake Park proposal. Best Practices model proposition. Green ER wishes to model shoreline restoration, drainage swales, shoreline management, etc. Kewadin boat launch is an example. Have also surveyed other sites that have been improved. Prefer to use the same company that has done other local work, Inhabitect. Good opportunity for community improvement. Not a tourist attraction, rather a local community improvement. Bass Lake adjacent property owners have shown interest. Budget: \$40k. Could drop to 25-30 with expected local contribution. Concept plan is first step for \$1800. Green ER wants to contribute and offers Parks and Rec the opportunity to contribute/be involved.

Cheryl Bachman comment: Bass Lake property owner. Speaks in favor of improvement project. She is in the Garden Club and happy to help. Believes there would be lots of willingness to help with physical work.

**Motion** by Pryde to support conceptual plan project with a \$900 contribution. Second by Conrad. Discussion: Dake- contractual and professional services budget with \$3500 can support the contribution of \$900. **Motion Carried.**

**Election of New Officers:**

**Motion** by Stewart to nominate Melissa West for Chairperson. Second by Conrad. **Motion Carries.**

**Motion** by Stewart to nominate Dake for Vice Chair. Second by Conrad. **Motion Carries.**

**Motion** by Stewart nominates Conrad for Secretary. Second by Pryde. **Motion Carries.**

Review of proposed ordinance for commissioner selection: Commission recommends that we are all more informed on potential nominees for new commissioners.

Review of proposed ordinance for vendors:

**Motion** by Stewart that Commission recommends that preference be given to locally based businesses and non-profits and those with a minimal footprint. Vendors should provide a financial or non-financial benefit to the Village. Second by Pryde. **Motion Carries.**

Riverwalk adjacent parking space: The space is village property. Discussion: Stewart--add a bike rack, more gardens by Garden Club possibly.

**Unfinished Business:**

Spring into SummER: still postponed

Budget: 5k in general capital, 3500 in contractual

Correspondence:

Council Report: Pryde- Retreat on Saturday to review strategic plan from 8-11am. Will be on zoom for citizen comment/viewing.

Motion by Stewart to Adjourn. Second by Conrad. Meeting adjourned.

User: LORI

DB: Elk Rapids

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-700-000	WAGES	4,241.00	558.30	4.96	3,682.70	13.16
101-694-715-000	SOCIAL SECURITY	324.00	42.72	0.38	281.28	13.19
101-694-716-000	HEALTH INSURANCE	639.00	153.42	0.00	485.58	24.01
101-694-718-000	RETIREMENT	424.00	55.81	0.49	368.19	13.16
101-694-719-000	SICK & ACCIDENT BENEFIT	69.00	17.28	0.00	51.72	25.04
101-694-720-000	WORKER'S COMP	74.00	20.00	0.00	54.00	27.03
101-694-818-000	CONTRACTUAL/PROF SVCS	3,500.00	0.00	0.00	3,500.00	0.00
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-350	TRAIL PROJECTS	2,500.00	0.00	0.00	2,500.00	0.00
101-694-977-500	TO/GEN CAP/401/P&R PROJECTS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 694 - PARKS & RECREATION		17,471.00	847.53	5.83	16,623.47	4.85
TOTAL EXPENDITURES		17,471.00	847.53	5.83	16,623.47	4.85
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		17,471.00	847.53	5.83	16,623.47	4.85
NET OF REVENUES & EXPENDITURES		(17,471.00)	(847.53)	(5.83)	(16,623.47)	4.85

## SUMMER ACTIVITIES LIST

**From:** James Dake <[jamesmdake@gmail.com](mailto:jamesmdake@gmail.com)>

**Date:** May 30, 2021 at 11:11:05 AM EDT

**To:** Melissa West <[mwest@elkrapids.org](mailto:mwest@elkrapids.org)>, Melissa West <[melissaannemartinwest@gmail.com](mailto:melissaannemartinwest@gmail.com)>

**Subject:** summer activities list

Here is one I found from 2019 I think. Not sure how many of these are still going this year:

### **Hey kids and parents, looking for something to do this summer?**

Check out these great opportunities...

#### **Area Enrichment Activities**

- Elk Rapids Schools Summer Kids Club – visit [www.erschools.com](http://www.erschools.com) or call 264-8289 ext. 4104/Lakeland, 267-9955/Mill Creek
- Summer reading program at ER District Library ...Wednesday in July
- Vacation Bible School – 1<sup>st</sup> Presbyterian June 24-28
- Learn to knit – Sacred Heart Church. Thursdays, 1-3 p.m., call 264-6258/Lacorda
- Enjoy Sunday evening concerts – ER Harbor Pavilion, June 28, July 5,12,19. 8-10 p.m.
- Day Camp – Hayo-Went-Ha, Torch Lake 544-5915
- Kids on Campus – July 20-24, also College for Kids classes NMC, 995-1700
- Grass River Natural Area – Bellaire, visit [www.grassriver.org](http://www.grassriver.org) or Call 231-533-8314
- Art Rapids Kids 7-12 yrs Art Camp July 21- 24, ER Day Park, call 264-9529

#### **Sports & Camps**

- Tuesday Evening Bicycle Slow Rolls - bring your bike to the ER Harbor Pavilion for a slow bike ride through town, all ages
- ER Basketball, Volleyball, Soccer Camps – contact ER School/264-8108
- Tennis – private/group lessons, call 264-6616
- Baseball, Basketball Clinics – YMCA 933-9622, Grand Traverse Resort 534-6000
- Pickle ball drop in sessions Wednesdays. 9 a.m. – Sun. 4 p.m., 264-6616
- Golf Clinic (free) ages 8-13 July 7-10 Elk Lake Golf Club, 264-8891
- Beach Volleyball
- Kids Free Fishing Day June 20, Kids Pond, 231-709-2936

#### **Water-related activities**

- Kayaking – Elk Lake Rotary Park launch
- Boater Safety Class – ER Harbor Saturday, June 27<sup>th</sup>. 264-8174
- Stand Up Paddle Boarding, 231-392-2389
- Swim Lessons – TC Civic Center, Kalkaska Kaliseum Complex, 231-258-5913
- Sailing Lessons – Traverse City Marina. Charlevoix, Depot Beach

#### **Always available...**

Biking the area US 35 Trail ...Michigan Bike Route

Beach Hiking – ER Day Park, Maple Bay, Palmer Wilcox Shah Nature Preserves

Reading a good book, climbing a tree, searching for a four leaf clover

**Let's not forget Veteran's Memorial Park and Dam Beach Fishing Park...**swimming, tennis, beach volleyball, basketball, picnicking, a game of Four Square, bird watching, or just watching the evening sunset.

*Note:* The availability of bathrooms, playground equipment, covered pavilion, picnic tables and grills and handicap accessibility are dependent on the park area.

*List compiled by Elk Rapids Parks and Recreation Committee. For more information call 264-9274.*

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Regards,

James Dake