

# BEAUTIFICATION COMMISSION AGENDA

June 16, 2021 9:00 am  
Government Building

## Call to Order

## Pledge of Allegiance

## Roll Call:

**Conflict of Interest**-Any commission member who believes he or she has a conflict of interest regarding any item on this agenda shall so state that conflict at this time. Does any member believe they have a conflict of interest regarding any item on this agenda?

## Approval of Minutes: May 19, 2020

**Public Comments**-Any citizen who wishes to address the Beautification Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Beautification Commission may state their name, address, and if applicable, their affiliation. The Commission chair person should recognize the citizen before speaking. A five-minute limitation applies unless extended by the chair person. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before this commission.

## Financial Report

## Approval of Bills:

### Community Garden Report— Robyn Shank

Iva's North  
South Arrowhead  
Beulah Morrison  
Blue Star  
Guild, Library  
Pedestrian Bridge  
River Entrance  
Township Hall  
Yuchasz Walk Through  
Zupin-Anderson

### Beautification Gardens

Terrace Garden  
Chlorination Building  
Kids Pond and Cedar Street Parking  
Triangle Garden  
Traverse Street Parking  
Median

Harbor Drive  
Boardwalk Sitting Garden - Water issues?  
Fenceline by Tennis court

**Old Business:**

Status of trees, -Zimmermans  
Water Concerns for trees  
Update Terrace Garden committee, Susan Green  
Triangle Garden planted, water concerns  
Boardwalk Box Garden, water concerns, more plants?  
Bridge Baskets and Fenceline flowers planted  
Curvy Garden on Boardwalk planted

**Report from Council**

**Report from DPW**

**New Business:**

Plans for Harbor Drive , add trees or shrubs above bench area  
Brochures  
Media/photographer  
Cedar Street Weigela shrubs removed and areas replanted

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**Correspondence:**

**Adjournment:**

**Next meeting July 21, 2021**

## Beautification Commission Minutes

May 19, 2021

### Call to Order

### Pledge of Allegiance

**Roll Call:** All present, Sonja Perry, Susan Green, Robyn Shank, Jean Hatch, Brad Basar, Susan Harvey, also attending were Laura Shumate, and Marcus Evans. Ginny Dorner from the Garden Club attended

**Approval of minutes:** Motion by Shank and seconded by Green. A correction was made in the spelling of Ginny Dorner's name, from Jinny to Ginny.

**Financial Report:** No expenditures at this time

**Community Garden Report:** Robyn Shank reported that the crews were getting started and making plans. The split rail fence was removed by the Yuchasz Walk Through and Ginny will ask Marcus to spread the mulch.

### Beautification Gardens:

*Terrace Garden* : Sonja heard from Kathy Wittbrodt, Green has also been contacted and she and Kathy will set up a time to meet

*Chlorination Building:* The plants look ok now, but we need to see what it looks like as we go forward  
*Kids Pond and Cedar Street Parking:* The Weigela has been trimmed, Sonja and Jean planted Hosta's in the box garden (now the Hosta Box Garden) and it looks good, might need more and add a Blue Indigo to the lower box and check the sprinkler's. The public parking area by the businesses side has been trimmed and mulched. There will be some disruption here as 2 parking stations will be going in this parking area.

*Triangle Garden:* The water drip could be changed to a spray for more coverage for added plants  
Traverse Street Parking: will need some cleaning out

*Median Garden:* comments were made that it looks great.

The Garden Club has formed a new Support Committee made up of 3 members, Robyn Shank, Paula George and Jane Stauffer. Pictures were sent to them to help us with ideas for plantings along Harbor Dr.

**Old Business:** We discussed and set up a time to do a walk-through of areas that need attention. We discussed additions and improvements. In attendance were Perry, Hatch, Basar, Shank, Harvey, Ragland, Shumate and Evans. A record of what we talked about was given to all of us. Lori in the Village Office has a copy, we were a quorum.

**Report from Council:** Laura Shumate reported. Harbor Days is on as usual at this time.

Sidewalk Ordinance- lots of discussion on sidewalk replacement. There is no sidewalk budget. At this time homeowners are responsible for 50% of replacement on nonessential sidewalks.

There is a Council member retreat on May 8, ½ of the members are newly appointed.

Miss Elk Rapids donated a Dwarf Hydrangea to the Garden Club and not the Beautification Commission.

There is an official form to be used in the future for Donations to be approved by the Village Council.

Laura gave us two printouts, a Village of Elk Rapids Zoning Code and a Policy Statement on the Acceptance of Gifts, Donations, grants, and Memorial Recognition Requests to the Village of Elk Rapid's.

Laura also stated that Trees and bushes to be planted should be native to Michigan.

**Report from DPW:** Marcus let us know that the bridge baskets are installed with soil and ready for planting. DPW took out the plants along Habor Dr.

**New Business:**

*Election of Officers:* Green nominated Sonja Perry to continue as Chairman, Basar seconded, all in favor, Vice Chair, Perry nominated Susan Green second by Basar, all in favor. Sonja appointed Susan Harvey to continue as Secretary.

*Plans for Harbor Drive,* Remove the Rose Bushes, add a couple trees and or plantings along the seating area ledge, for safety. We will go see Kathy at Zimmerman's to select some plantings.

Discussed Plantings for The Triangle Garden, Marcus and Sonja discussed trees for residents.

The Bridge Basket planting and tennis court Marigold planting date was settled on for June 5, 9:00 am at the Village Office Parking. Alternate date would be the next day Sunday, June 6 at 1:00.

Bridge Basket watering and fertilizing was discussed to help Jean out in a more efficient way. She does this every Sunday morning while the baskets are up and flowering.

Adjournment was made at 9:57 am by Green. The motion was seconded by Shank and all approved.

Respectfully submitted by Susan Harvey

User: LORI

DB: Elk Rapids

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2021	ACTIVITY FOR MONTH 06/30/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 692 - BEAUTIFICATION DEPT						
101-692-700-000	SALARY & WAGES	3,520.00	1,242.99	85.12	2,277.01	35.31
101-692-715-000	SOCIAL SECURITY	269.00	95.07	6.51	173.93	35.34
101-692-716-000	HEALTH INSURANCE	1,584.00	385.02	0.00	1,198.98	24.31
101-692-718-000	RETIREMENT	352.00	124.29	8.51	227.71	35.31
101-692-719-000	SICK & ACCIDENT BENEFIT	59.00	19.76	0.00	39.24	33.49
101-692-720-000	WORKER'S COMP	78.00	18.00	0.00	60.00	23.08
101-692-757-000	TREES/PLANTINGS	8,700.00	0.00	0.00	8,700.00	0.00
101-692-818-000	BEAUTIFICATION/CONTRACTUAL	6,600.00	0.00	0.00	6,600.00	0.00
101-692-818-100	GARDEN CLUB	4,500.00	0.00	0.00	4,500.00	0.00
101-692-900-000	PRINTING/PUBLICATION	200.00	0.00	0.00	200.00	0.00
101-692-956-000	MISCELLANEOUS	150.00	38.22	0.00	111.78	25.48
Total Dept 692 - BEAUTIFICATION DEPT		26,012.00	1,923.35	100.14	24,088.65	7.39
TOTAL EXPENDITURES		26,012.00	1,923.35	100.14	24,088.65	7.39
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		26,012.00	1,923.35	100.14	24,088.65	7.39
NET OF REVENUES & EXPENDITURES		(26,012.00)	(1,923.35)	(100.14)	(24,088.65)	7.39