

# HARBOR COMMISSION MINUTES:

April 12<sup>th</sup>, 2021

**PRESENT:** Fisher, Blesma, Hansen, Bronkema, Berck, Orschel

**ABSENT:** Wiltse

**CALL TO ORDER:** Meeting called to order at 7:00 P.M.

## APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting held March 8<sup>th</sup>, 2021: Commissioner Bronkema motioned, and Commissioner Hansen seconded to approve minutes from the regular meeting March 8<sup>th</sup>, 2021. All members present voting yes (6-0). Motion carried.

## REPORTS:

- a. Harbormaster Singleton presented the monthly report to the Commission.
- b. Council: Report presented by Trustee Bronkema
- c. Treasurer: Harbormaster Singleton provided up to date FY2021-2022 revenue and expenditure report.

**CITIZENS COMMENT:** 0 citizen comment

## OLD BUSINESS:

- a. Harbormaster provided Parks and Recreation Commission with CG AUX (Traverse City Flotilla) information as well as musical entertainment options
- b. Harbormaster submitted Commission's request to the Village Treasurer to provide \$1500.00 to the Parks and Recreation Commission for the "Spring Into Summer" event at Memorial Park
- c. Wooden boat show June 11<sup>th</sup> - June 12<sup>th</sup>, event Dinner, Schooner Perception at harbor and will provide tours to the public

## UNFINISHED BUSINESS

- a. Harbor Commission Rules and Regulations discussion (Bylaws, Duties of Chair, Duties of Vice-Chair, Duties of Secretary, Authority of Commissioners, Harbor Commission Missions, Goals, etc.). Harbor Chair advised all Commissioners to review Harbor Commission Bylaws. The Chair, Vice-Chair, and Recording Secretary positions will be selected as per Article II section A in the Harbor Commission Bylaws at the May 10<sup>th</sup>, 2021, meeting.

## NEW BUSINESS:

- a. Dredging operations needed for this spring, approximately 1,500 cubic yards with spoils repurposed over to Memorial Beach helping with erosion. Permits have been approved for up to 5,000 cubic yards maintenance. A motion was made by Commissioner Hansen and supported by Commissioner Bronkema to award Michigan Marine Co. dredge the entrance to the harbor up to 2,000 cubic yards not to exceed \$30,000.00. All Commissioners present voted yes (6-0). Motion carried.
- b. East Bay Irrigation has repaired all damage to irrigation system caused during demolition for storm water reduction/bio-swale project. Commission requested from Harbormaster further information about insurance coverage for the repair to the system and labor.
- c. Fuel dock quarterly inspection conducted, completed triennial hydro testing of the UST system with RW Mercer and the Harbor is now 100% compliant with Licensing and Regulatory Affairs
- d. Preventative maintenance conducted on all security systems and cameras
- e. New door security pad to be installed on dayroom door
- f. Two new sinks ordered and received for the day room bathrooms
- g. Harbor staff training scheduled for the 1<sup>st</sup> of May
- h. Seasonal Wait List, Fees and Rules. A motion was made by Commissioner Berck and supported by Commissioner Hansen to temporary limit harbor seasonal waitlist to a maximum of two (2) names on a single

application and that the applicants can only be “Natural Persons” and not a LLC, trust, business entity, organization, etc. Additionally, no names may be added to a waitlist application once it has been submitted. All Commissioners present voted yes (6-0). Motion carried.

**CORRESPONDENCE:**

- a. Great Lakes water levels
- b. ACOE weekly Great Lakes water level update

**ADJOURNMENT:** Meeting adjourned at 7:56 P.M.