

HARBOR COMMISSION MINUTES:

March 8th, 2021

PRESENT: Fisher, Blesma, Hansen, Bronkema, Wiltse, Berck, Orschel

ABSENT:

CALL TO ORDER: Meeting called to order at 7:03 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting held February 8th, 2021: Commissioner Wiltse motioned, and Commissioner Bronkema seconded to approve minutes from the regular meeting February 8th, 2021. All members present voting yes. Motion carried.

REPORTS:

- a. Harbormaster Singleton presented the monthly report to the Commission.
- b. Council: Report presented by Trustee Bronkema
- c. Treasurer: Harbormaster Singleton provided up to date FY2021-2022 revenue and expenditure report.

CITIZENS COMMENT: 0 citizen comment

OLD BUSINESS:

- a. Donation of \$500.00 to Don Reynolds and his fishing expo on June 30th. A motion was made by Commissioner Wiltse to donate \$600.00 to the fishing expo to be held at the Harbor Pavilion. The Motion was second by Commissioner Blesma, a vote was taken, all commissioners present voted YES. Motion passes to donate \$600.00 to Don Reynolds and the fishing expo.
- b. Wooden boat show (Sherry Steffens Harbor Days Committee) June 11th through June 12th. Tabled for more discussion at next scheduled Harbor Commission meeting.
- c. Harbor Commission Rules and Regulations discussion (Duties of Chair, Duties of Vice-Chair, Duties of Secretary, Authority of Commissioners, Harbor Commission Missions, Goals, etc.). It was determination to have Harbor Commission review the Village of Elk Rapids 5 Year Parks and Recreation Plan. The Chair of the Harbor Commission directed the Commissioners to bring forth ideas at the next scheduled Harbor Commission meeting for Goals, Mission Statement, Primary Mission, Activities and Involvement of the Commission, and a Master Plan.
- d. Melissa West of Village Parks and Recreation Commission requested Harbor Commission participation and planning a community event to be held in 2021. Harbor Commission Chair agreed to further this discussion at the next scheduled meeting and potentially have commissioners participate on a select committee.

UNFINISHED BUSINESS:

- a. Commission Rules and Regulations discussion (Duties of Chair, Duties of Vice-Chair, Duties of Secretary, Authority of Commissioners, Harbor Commission Missions, Goals, etc.)

NEW BUSINESS:

- a. A presentation was made by Mellissa West, Elk Rapids Parks and Recreation Commission, for the proposed "Spring into Summer" event to be held at Veterans Memorial Park, on May 22nd, 2021, from 11am to 3pm. Mellissa West requested that the Harbor Commission assist with a financial contribution in booking the musical entertainment, which would perform at Veterans Memorial Park. Mellissa West stated that the Elk Rapids Parks and Rec Commission has hired an event planner named Jen Wilson to lead and coordinate the "Spring into Summer" event. Jen Wilson was then introduced, and in her presentation, she advised the Harbor Commission that the Parks and Rec Commission does not have a specific budget for entertainment. Jen proposed that she would like to hire 4 to 6 musical acts to perform. She requested the Harbor Commission consider being the presenting sponsor for the entertainment and to underwrite the cost of staging, public address system and lavaliers/handheld microphones. Additionally, Jen said she would research and price out a local A&R business to locate talent for the event. A motion was made by Commissioner Orschel to have the Harbor Commission allocate \$1500.00 to the "Spring into Summer" event to the Parks and Recreation Commission. Additionally, it was requested to and reach out the Elk Rapids Yacht Club to make additional contributions to this event. Commissioner Blesma second the motion. All

Commissioners present voting yes (zero no's) to allocate \$1,500.00 to the Parks and Recreation Commission "Spring into Summer" event. Motion passes.

- b. Harbor seasonal boater contracts have been received and is now closed for 2021 season. Harbormaster and Village is now reaching out to wait list boaters

- c. Offshore Power Boat race did not receive approval from Village Council

CORRESPONDENCE:

- a. Parks and Recreation Goals and Objectives
- b. May Village Newsletter
- c. Great Lakes water levels
- d. ACOE weekly Great Lakes water level update

ADJOURNMENT: Meeting adjourned at 7:41 P.M.