

**ELK RAPIDS DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
MARCH 10, 2021  
ZOOM MEETING**

**CALLED TO ORDER** at 6:30 P.M.

**PRESENT:** Kady Caddy, Kelsey Duda, Jim Janisse, Becky Lancaster, Barb Mullaly, Christine Petersen, Steve Thomas, Doug Van Cura, Kathy Wittbrodt, Jim Witte.

**EXCUSED:** None.

**ALSO PRESENT:** Village Manager Bryan Gruesbeck, DDA Contractor Elise Crafts, DDA Administrative Assistant Kaitlyn Szczypka.

**CONFLICT OF INTEREST:**

None.

**CITIZENS PRESENT:** 13

**CONSENT CALENDAR:**

**MOTION by JANISSE, SECOND by PETERSEN** to approve consent calendar. Unanimous ayes, nays none. **MOTION CARRIED.**

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:**

**Ames Street**

JANISSE mentioned that Council approved the C2AE Ames Street project as presented at the Regular Council Meeting on February 16, 2021.

**Trail Town**

PETERSEN gave update.

**Engagement Plan**

CRAFTS lead update conversation. Board gave update on the businesses that they have reached out to so far and reported on what they have been hearing from those businesses.

**NEW BUSINESS:**

**Budget Amendment**

**MOTION by PETERSEN, SECOND by WITTBRODT** to amend the budget by:

1. Moving \$8,000 from Infrastructure to new category "Small Equipment and Furniture";
2. Moving \$4,100 from "Business Development" to "Economic Development" and remove "Business Development" line from the budget;

3. Moving \$1,700 from Patronicity back into “Small Business Relief Fund”; and
4. Moving \$1,500 from last year’s surplus and add to supplies.

as amended.

**Roll Call Vote:** Ayes – Thomas, Van Cura, Wittbrodt, Witte, Caddy, Duda, Janisse, Lancaster, Mullaly, Petersen;

Nays – None; **MOTION CARRIED.**

### **Purchase of Chairs and Fire Pits**

Discussion led by WITTE about purchase of chairs and fire pits.

**MOTION** by **PETERSEN**, **SECOND** by **LANCASTER**, to spend \$8,000 on chairs and fire pits for the Downtown District.

Roll Call Vote: Ayes – Van Cura, Wittbrodt, Witte, Caddy, Duda, Janisse, Lancaster, Mullaly, Petersen, Thomas;

Nays – None; **MOTION CARRIED.**

### **Village Events**

Karen Simpson went through the Downtown Elk Rapids Association events for the upcoming months. Melissa West gave update on “Spring into SummER” event. Maryl Kohl gave update on Chamber events and marketing for events.

### **COVID-19 Supplies**

Update received.

### **Downtown Elk Rapids Association**

Shaun Quinn explained Downtown Elk Rapids Association.

### **13-Ways Presentation**

Tom Kern and Maryl Kohl gave presentation on 13-Ways project.

**BOARD COMMENTS:** Received.

### **NEXT MEETING**

**REGULAR MEETING:** Wednesday April 14, 2021 at 6:30 P.M., at the Elk Rapids Government Center.

**MOTION** by **WITTE**, **SECOND** by **VAN CURA** to adjourn.

Unanimous ayes, nays none. **MOTION CARRIED.**

**MEETING ADJOURNED** at 8:50 P.M.