

A to Z Guide to Village Services

Service	Phone #	Who/What/When/Where
Brush/Small Branch Curb-side Pick-up	264-9971	The Public Works Dept. offers a monthly curbside pick-up of brush on the first Monday of each month. See the Village website www.elkrapids.org or call the DPW for additional information regarding this service
Building Permits	231-533-8373 264-9274	Call the Antrim County Construction Code Dept., and the Village Zoning Administrator of Elk Rapids.
Commissions/Boards	264-9274	See back cover of this brochure.
Community Gardens & Trees	264-9971	Coordinated and cared for by the Beautification Commission and the Elk Rapids Garden Club members; street trees cared for by DPW staff & Beautification Comm.
Emergencies	9 1 1	Call 911 for fire, medical emergencies, life threatening events, crimes & vehicle accidents. For non-emergency calls, contact the Police at 264-6592.
Garbage/Trash (see Trash/Spring clean-up)	264-9274	Garbage disposal for Village residents is available at the Village Compactor on Herman Road every Wednesday, 11am-7pm and Saturday, 9:30am-5pm. A Village permit sticker is required. Non-residents may use the compactor services with the purchase of blue plastic bags at the Village Market. Recycling services are available to all at the lot south of the Police Station on Bridge St. See reverse side of this brochure for details.
Harbor	264-8174	Edward C. Grace Memorial Harbor is located on East Grand Traverse Bay and is open from May 15 – Oct 15. Contact the Harbor for information about dockage rates, ramp fees, and reserving the Jack Blesma pavilion.
Leaf Pick Up	264-9274	The Dept. of Public Works carries out a leaf curbside collection service in the Spring and Fall. See pick up times in local newspaper 3-4 weeks in advance, or call the Village Office.
Parks	264-9274	Veterans Memorial Park - River St., Antrim County Park S. Bayshore, Rotary Park - US 31. Open dawn to dusk.
Police	264-6592	The Police Department provides services within the Village, including investigations, patrol, records and communications, parking enforcement, crime prevention, and public information.
Public Works Department	264-9971	Public Works is responsible for maintenance of streets, Village parks, public lake/river accesses, water treatment & distribution, sewer & wastewater treatment, compactor operation and other public equipment and facilities maintenance.
Sewer/Wastewater		See Public Works Department
Trash/Spring Clean-up	264-9274	The Public Works Dept. supervises a curbside trash pickup in May. See details of date, time and allowed materials in local newspaper 3 to 4 weeks in advance or call the Village Office.

Service	Phone #	Who/What/When/Where
Village Clerk	264-9274	The Village Clerk oversees the Village Office, prepares agendas and FOIA requests, schedules all meetings.
Village Manager's Office	264-9274	The Village Manager's Office attends to the daily running of the Village and provides Village Council and citizen support.
Village Office	264-9274	Provides citizen information; accepts water bill and Village tax payments.
Village Planning & Zoning Administrator	264-9274	The Zoning Administrator handles and processes all zoning and land use permit requests; provides information on the zoning code.
Zoning/Zoning Permits	264-9274	See the Elk Rapids Zoning and Unified Development Code in the Village Office, at the Library and online at www.elkrapids.org Direct all questions to the Zoning Administrator's Office. See also Building Permits.
OTHER SERVICES —		
Assessor's Office	264-9333	Contact Karleen Helmreich at the Elk Rapids Township.
Chamber of Commerce	264-8202	A non-profit body that promotes businesses, economic development & community vitality, acts as the visitor bureau & coordinates the community calendar of events Located at 305 US31. www.elkrapidschamber.org
Election Information	264-9333	Contact the ER Township Clerk who oversees elections and provides voter information & registration services.
Fire Department/ Ambulance	9 1 1	Use 911 to report all fire, medical, hazardous materials and other emergencies. For non-emergency calls, contact the Fire Dept. at 264-5161 or Ambulance at 264-5841.
Hazardous Materials	231-533-6265	Contact the Antrim County Planner Office for details about periodic hazardous waste disposal.
Historical Society Museum	264-5692	The ER Area Historical Society Museum will be open June, July, and August Wednesday & Saturday (1pm-4pm). Closed 7/4 and Harbor Days. May – September by appointment. Visit elkrapidshistory.org for Society program schedules and other information.
Library	264-9979	The ER District Library, 300 Isle of Pines, is open from 10am-8pm M-TH, 10am to 5pm F-SA, 1pm-5pm Sun.
Newspapers	264-6670	<i>Elk Rapids News</i> , published weekly, 212 River St.
Post Office	264-9909	Located at 105 River St.; window hours 9:00-12:30am & 1:30-4:30pm M-F, and 8:30-10:30am Sat; P O Boxes 5:30am-9pm M-Sat.
Schools	264-8692	Public school services (K-12) provided by ER Schools www.erschools.com
Transportation	231-533-8644 264-5005	Public transportation is available through Antrim County Transportation: Dial-A-Ride & Health Ride. Call for details. www.antrimcounty.org
Volunteer Orgs.	264-8202	See the Chamber of Commerce for complete listings.

Solid Waste Compactor

Herrman Road (off Ames), Elk Rapids

Wednesdays, 11am-7pm

& Saturdays, 9:30 am - 5 pm

A self-service facility

Compactor Rules —

- All Village residents must show compactor pass to operator before depositing trash
- 6 bag limit per day
- All garbage must be bagged
- Non-Village residents must use special bags for all garbage
- Special compactor bags may be purchased at the Village Market
- Operators will refuse service if rules are not followed

Recycle Center

Bridge Street, Lot South of Police Station

A Self-Service Facility Operated by

Antrim County (231-533-6265)

Recycling Rules —

- Open to all residents
- Acceptable materials are ---



- Steel & Aluminum Cans
- All Glass Food Containers
- Plastic Bottles/Containers
- Newspaper, Magazines, Catalogs, Junk Mail, Corrugated Cardboard, Boxboard

ALL ITEMS MUST BE PLACED INSIDE BINS



Commissions & Boards —

All meetings are open to the public at 315 Bridge Street, except as noted below. Call Village Office to confirm time of meeting.

Beautification Commission

3rd Wednesday, monthly, 9:00 am

Downtown Development Authority

2nd Wednesday, monthly, 6:30 pm

Elk Rapids District Library Board

2nd Thursday, monthly, 5:00 pm

at the Island House, 300 Isle of Pines

Harbor Commission

2nd Monday, monthly, 7:00 pm

Housing Commission

3rd Tuesday, monthly, 3:30 pm

at Noble Pines, 701 Chippewa St.

Planning Commission

4th Tuesday, monthly, 7:00 pm

Zoning Board of Appeals

3rd Thursday, monthly, 7:00 pm

Parks and Recreation Commission

1st Thursday, monthly, 7:00 pm

County & Township Boards —

County Board of Commissioners

2nd Thursday, monthly, 9:00 am

2nd fl., County Building, Bellaire, MI

Elk Rapids Township Board

2nd Tuesday, monthly, 9:00 am

Water, our prized natural resource, is enjoyed in the Village along 1.6 miles of Lake Michigan shoreline and over 6 miles of inland lake and river shoreline, with 8 public access sites & 2 municipal boat ramp sites.

Elk Rapids Guide to Village Services

Village Council

Meets 1st & 3rd Mondays, 7:00pm

315 Bridge St., Elk Rapids

James Janisse, President

Barbara Mullaly

Doug Bronkema

Laura Shumate

Charlie Pryde

Elaine Glowicki

Tracy Fosdick

Village Staff

Bryan Gruesbeck, Village Manager

David Centala, Chief of Police

Marcus Evans, DPW Super

Mike Singleton, Harbormaster

Kerri Esterley, Treasurer

Diana Anderson, Deputy Treasurer

Kaitlyn Szczyпка, Clerk

Lori Dawson, Deputy Clerk

Village of Elk Rapids

Land space - 1.6 square miles

Population - 1642 (2010 census)

PO Box 398

315 Bridge Street

Elk Rapids, Michigan 49629

www.elkrapids.org

(Revised January 2021)