

**AGENDA**  
**PARKS AND RECREATION COMMISSION**  
**January 7 @ 7:00 PM**  
***Meeting on Zoom***

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – December 3, 2020
4. Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.
5. New Business
  - A. Matt Soper - OPA Presentation
6. Unfinished Business Updates
  - A. Ice Rink Status
  - B. Budget Discussion
7. Correspondence --
8. Reports –Council Liaison, Other Members
9. Next Meeting – February 4, 2021—
10. Adjournment

# ZOOM INSTRUCTIONS FOR PARKS AND RECREATION – JANUARY 7, 2021

Please copy and paste the link below into your browser to join the webinar:

<https://us02web.zoom.us/j/84171211523?pwd=YWlCbkpXTE5mMkFIZjdaVFZkMzhMQT09>

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**Minutes  
Village of Elk Rapids  
Parks & Recreation Commission  
December 3, 2020**

Present:

James Dake, Mike Conrad, Kwin Morris, Charlie Pryde, Paula Moyer, Gordon Stewart

Staff: Village Manager Bill Cooper.

**Dake** calls meeting to order.

**MOTION** to approve agenda by Pryde. Second by Moyer. **MOTION CARRIED.**

**MOTION** by Pryde to approve October minutes. Second by Dake. **MOTION CARRIED**

**MOTION** by Pryde to clarify November minutes as follows:

**MOTION** by Stewart to roll over/consolidate \$7200 from this year's budget (2020-2021) into next year (2021-2022) capital outlay. To fund new projects such as mtb skills course, rope swing, volleyball court, ice rink warming hut etc. \$6000 from 2020-2021 to be used specifically for ice rink warming hut and snow removal. **SECOND** by West. **MOTION CARRIED.**

Second by Morris. **MOTION CARRIED.**

**CITIZEN COMMENTS:** n/a

**NEW BUSINESS:**

5. New Business: n/a

**UNFINISHED BUSINESS:**

6. Unfinished Business Updates

A. Maplehurst mountain bike skills course: Moyer discussed course with Liz Atkison. Milton Twp Board discussed and declined skills course concept. Hopefully we can revisit in the future in a different fashion.

B. Further discussion of future goals: Pryde priority--bike racks at memorial park. Morris suggests an annual public survey to set annual goals. Could be included with property tax mailings. Goals could be listed with a survey option. Morris to research

further before next meeting.

C. Warming hut tent: purchase this year but don't set up due to covid? Money needs to be spent by February. Conrad will bring presentation of tents to January meeting. Pryde will reach out to DPW regarding use of shed this winter.

7. Correspondence -- n/a

8. Reports: Morris: Chain of Lakes Documentary Dec. 23, 7:30 9 & 10 news

9. Next Meeting – January 7, 2021

**MOTION** by Stewart to Adjourn. Second by Pryde. Meeting adjourned.

User: LORI

DB: Elk Rapids

PERIOD ENDING 01/31/2021

| GL NUMBER                           | DESCRIPTION                        | 2020-21<br>AMENDED BUDGET | YTD BALANCE<br>01/31/2021 | ACTIVITY FOR<br>MONTH<br>01/31/2021 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|-------------------------------------|------------------------------------|---------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND             |                                    |                           |                           |                                     |                      |                |
| Expenditures                        |                                    |                           |                           |                                     |                      |                |
| Dept 694 - PARKS & RECREATION       |                                    |                           |                           |                                     |                      |                |
| 101-694-700-000                     | WAGES                              | 4,342.00                  | 0.00                      | 0.00                                | 4,342.00             | 0.00           |
| 101-694-715-000                     | SOCIAL SECURITY                    | 332.00                    | 0.00                      | 0.00                                | 332.00               | 0.00           |
| 101-694-716-000                     | HEALTH INSURANCE                   | 936.00                    | 0.00                      | 0.00                                | 936.00               | 0.00           |
| 101-694-718-000                     | RETIREMENT                         | 434.00                    | 0.00                      | 0.00                                | 434.00               | 0.00           |
| 101-694-719-000                     | SICK & ACCIDENT BENEFIT            | 70.00                     | 0.00                      | 0.00                                | 70.00                | 0.00           |
| 101-694-720-000                     | WORKER'S COMP                      | 104.00                    | 57.00                     | 0.00                                | 47.00                | 54.81          |
| 101-694-757-000                     | SUPPLIES                           | 350.00                    | 110.63                    | 0.00                                | 239.37               | 31.61          |
| 101-694-818-000                     | CONTRACTUAL/PROF SVCS              | 3,500.00                  | 0.00                      | 0.00                                | 3,500.00             | 0.00           |
| 101-694-864-000                     | TRAINING/CONFERENCES               | 500.00                    | 0.00                      | 0.00                                | 500.00               | 0.00           |
| 101-694-880-000                     | RECREATION PROGRAMMING/FUNDRAISING | 1,500.00                  | 0.00                      | 0.00                                | 1,500.00             | 0.00           |
| 101-694-956-000                     | MISCELLANEOUS                      | 200.00                    | 0.00                      | 0.00                                | 200.00               | 0.00           |
| 101-694-970-000                     | CAPITAL OUTLAY                     | 5,000.00                  | 0.00                      | 0.00                                | 5,000.00             | 0.00           |
| 101-694-970-350                     | TRAIL PROJECTS                     | 2,500.00                  | 0.00                      | 0.00                                | 2,500.00             | 0.00           |
| 101-694-977-500                     | TO/GEN CAP/401/P&R PROJECTS        | 0.00                      | 7,200.00                  | 0.00                                | (7,200.00)           | 100.00         |
| Total Dept 694 - PARKS & RECREATION |                                    | 19,768.00                 | 7,367.63                  | 0.00                                | 12,400.37            | 37.27          |
| TOTAL EXPENDITURES                  |                                    | 19,768.00                 | 7,367.63                  | 0.00                                | 12,400.37            | 37.27          |
| Fund 101 - GENERAL FUND:            |                                    |                           |                           |                                     |                      |                |
| TOTAL REVENUES                      |                                    | 0.00                      | 0.00                      | 0.00                                | 0.00                 | 0.00           |
| TOTAL EXPENDITURES                  |                                    | 19,768.00                 | 7,367.63                  | 0.00                                | 12,400.37            | 37.27          |
| NET OF REVENUES & EXPENDITURES      |                                    | (19,768.00)               | (7,367.63)                | 0.00                                | (12,400.37)          | 37.27          |