

AGENDA
PARKS AND RECREATION COMMISSION
October 1, 2020 @7:00 PM
This will be a ZOOM meeting

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – September 3, 2020
4. Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.
5. New Business
 - A. Parks and Recreation Tour of Elk Rapids Parks
 - a. Memorial Park Tree replacement
6. Unfinished Business Updates
 - A. Budget Discussion
 - a. Line item review
 - b. Dedicated ice rink warming hut
 - c. Other needs
 - B. Discussion of 2020-2021 goals
 - a. Recreation survey
7. Correspondence --
8. Reports – Council Liaison, Other Members
9. Next Meeting – November 5, 2020—
10. Adjournment

Please see website for ZOOM Instructions

Zoom instructions

When: Oct 1, 2020 07:00 PM Eastern Time (US and Canada)

Topic: Parks & Recreation Commission - October 1, 2020

Please copy the link below and paste it into your browser to join the webinar:

<https://us02web.zoom.us/j/89594799178?pwd=cU1CTkptcEx4Ky83Y2JOeWk4R3lsUT09>

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**Minutes
Village of Elk Rapids
Parks & Recreation Commission
September 3, 2020**

Present:

James Dake, Mike Conrad, Kwin Morris, Melissa West, Charlie Pryde, Paula Moyer

Excused: Gordon Stewart

Staff: Village Manager Bill Cooper.

Pryde calls meeting to order.

MOTION to approve agenda by West. Second by Morris. **MOTION CARRIED.**

Pryde notes Gordon Stewart's military service as mentioned at the August meeting. The commission is in awe of Gordon's service record and is grateful to have him on the commission.

MOTION by Dake to approve August minutes. Second by Moyer. **MOTION CARRIED.**

CITIZEN COMMENTS: n/a

UNFINISHED BUSINESS:

A. Review of Parks and Recreation Commission 2020 annual report and discussion of 2020-2021 goals

Pryde goes through annual report. Many great accomplishments this year! Commission asked to list ideas/goals for the coming year.

- Moyer: adding pickleball lines to tennis courts. Moyer to lead a survey of local interest in the project.
- West: adding mountain bike features to existing nature trail in town. More options for teenagers fun.
- Conrad: developing a mountain bike skill learning course at Maplehurst, similar to vasa trail. Paula Moyer is a steward at Maplehurst and would like to help with this, as well as involving more people in volunteer trailbuilding. Friday from 10-12 is the trail volunteer time slot.
- West: a warming hut at the ice rink.
- Morris: mentions replacing the volleyball net at dam beach.

B. Review Parks and Recreation Commission 2020 budget

Commission agrees to try to dedicate budget to goals listed above. To be discussed further at future

meetings.

NEW BUSINESS:

A. Trees at memorial park

West suggests a subcommittee to evaluate tree situation at Memorial Park. Involve garden and beautification committee, DDA. Cooper suggests using a communication form to start the subcommittee. Pryde and West to take the lead on drafting a communication form.

B. Handrails and steps at Memorial Park

Pryde will call Marcus at DPW to assess the situation.

CORRESPONDENCE:

West: STR ordinance was passed by council. Details are available on village website. An electric car charging spot was discussed.

October meeting to be a bike around town to assess parks.

MOTION by Morris to Adjourn. Second by West. Meeting adjourned.

User: LORI

DB: Elk Rapids

PERIOD ENDING 09/30/2020

| GL NUMBER | DESCRIPTION | 2020-21 AMENDED BUDGET | YTD BALANCE 09/30/2020 | ACTIVITY FOR MONTH 09/30/2020 | AVAILABLE BALANCE | % BDGT USED |
|-------------------------------------|------------------------------------|---------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 694 - PARKS & RECREATION | | | | | | |
| 101-694-700-000 | WAGES | 4,342.00 | 0.00 | 0.00 | 4,342.00 | 0.00 |
| 101-694-715-000 | SOCIAL SECURITY | 332.00 | 0.00 | 0.00 | 332.00 | 0.00 |
| 101-694-716-000 | HEALTH INSURANCE | 936.00 | 0.00 | 0.00 | 936.00 | 0.00 |
| 101-694-718-000 | RETIREMENT | 434.00 | 0.00 | 0.00 | 434.00 | 0.00 |
| 101-694-719-000 | SICK & ACCIDENT BENEFIT | 70.00 | 0.00 | 0.00 | 70.00 | 0.00 |
| 101-694-720-000 | WORKER'S COMP | 104.00 | 38.00 | 0.00 | 66.00 | 36.54 |
| 101-694-757-000 | SUPPLIES | 350.00 | 110.63 | 0.00 | 239.37 | 31.61 |
| 101-694-818-000 | CONTRACTUAL/PROF SVCS | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 101-694-864-000 | TRAINING/CONFERENCES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-694-880-000 | RECREATION PROGRAMMING/FUNDRAISING | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 101-694-956-000 | MISCELLANEOUS | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-694-970-000 | CAPITAL OUTLAY | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 101-694-970-350 | TRAIL PROJECTS | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| Total Dept 694 - PARKS & RECREATION | | 19,768.00 | 148.63 | 0.00 | 19,619.37 | 0.75 |
| TOTAL EXPENDITURES | | 19,768.00 | 148.63 | 0.00 | 19,619.37 | 0.75 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 19,768.00 | 148.63 | 0.00 | 19,619.37 | 0.75 |
| NET OF REVENUES & EXPENDITURES | | (19,768.00) | (148.63) | 0.00 | (19,619.37) | 0.75 |