

## **Downtown Development Regular Meeting Minutes**

**Wednesday, June 10, 2020 at 6:30 pm**

**Due to COVID-19, this meeting was held via Zoom pro webinar**

Called to order 6:30 pm

**Present:** Members- Petersen, Scram, Brubaker, Lancaster, Janisse, Quinn, Wittbrodt.

**Also present:** Village Manager, William Cooper; DDA Director, Elise Craft; DDA Administrative Assistant, Kaitlyn Szczypka.

**Citizens present:** 9

**Conflict of Interest:** None

**Introduction of Elise Craft and Kaitlyn Szczypka**

**Consent Calendar:**

- Motion to add approval expenses for new business (Elk Rapids New \$3,048; Chamber of Commerce \$3,000; Into the Woods \$825) and remove "CDC Compliance" by Petersen, seconded by Lancaster- unanimous ayes, nays-none. Motion carried.
- Motion to approve treasurer's Report and previous minutes by Petersen, seconded by Quinn- unanimous ayes, nays-none. Motion carried.

**Public Comments:** One comment in support of the River Street closure.

**Treasurer's Report:** In packet- no discussion

**Three Part COVID Recovery Plan:** Lancaster, Quinn, and Brubaker presented their progress on the plans. Discussion included an update on signage, as well as finances raised by Patroncity and donation from Village Market owner Rick Young.

- Motion to obtain financial information from the Patroncity grant program and post on the DDA webpage by Petersen, seconded by Quinn. No vote was called.
- Quinn reported that beach signs will be installed when they are and sidewalk stenciling will be done next week

**Unfinished Business:**

- TC to Charlevoix trail-Melissa West gave an update on the in-town route. Scram expressed interest on being part of the team.
- Elk Rapids/Suttons Bay Ferry-no new report
- Elk Rapids Internet-no new report.
- Trail Town-no application available as yet for 2020, team meeting next week.
- Holiday Decorations-no new report.
- River Street Closure-

- Public comments on the proposed River Street closure: 33 inputs, 20 residents, 13 business owners-total of 23 supported closure and 10 did not-7 business owners supported the closure and 6 did not-16 residents supported the closure and 4 did not.
- Motion to withdraw request for River Street Closure to the City Council by Quinn, seconded by Scram- unanimous ayes, nays-none. Motion carried.
- Petersen will get form from village office to withdraw request.

#### **New Business:**

- COVID Response Plan- Petersen led discussion, Quinn mentioned that the Health Department has been checking businesses for Preparedness and Response Plans.
- MLCC Guidelines Presentation- Quinn presented the passed legislation and bills in state government regarding liquor licensing. It was mentioned that this information should be made available on the DDA site.
- Approval of MDA membership- Craft, Cooper, and Petersen explained benefits of the membership.
  - Motion to approve membership if under \$300 to renew by Petersen and seconded by Lancaster- roll call vote, unanimous ayes, nays-none.

Next meeting: July 8, 6:30pm, place TBD

Meeting adjourned at 8:00.