

HARBOR COMMISSION MINUTES:

July 13th, 2020

PRESENT: Fisher, Hansen Bronkema, Wiltse, Blesma, Orschel, Berck

ABSENT: None

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting held June 8th, 2020: Commissioner Blesma motioned and Commissioner Bronkema seconded to approve minutes from the regular meeting June 8th, 2020. All members present voting yes. Motion carried.

REPORTS:

- a. Harbormaster Singleton presented the monthly report to the Commission.
- b. Council: Trustee Bronkema provided a council report to the Harbor Commission.
- c. Treasurer: Harbormaster Singleton provided up to date FY2020-2021 revenue and expenditure report.

CITIZENS COMMENT: 1 citizen comment

OLD BUSINESS:

- a. Harbor docks, raising fuel dock and current water levels
- b. PPE for all employees
- c. Installed Covid signage and resolution posted to entrances of all buildings
- d. Safe distancing and requirement of masks while occupying indoor facilities, general PPE for the public
- e. Cataloged harbor dock and facility prints and digitized
- f. Continue work with GEI on infrastructure plan
- g. Vinyl floor project completed
- h. EGLE inspection of UST and fuel dispenser system

NEW BUSINESS:

- a. Slip 90, Ms Kelli Jo Bowman, 50% refund request. Motion made by Commissioner Berck to refund 50% of the annual slip fee to Ms Bowman. Motion second by Commissioner Hansen. All Commissioners voting yes. Motion carried to refund Ms Bowman 50% of her slip fee.
- b. Dock adjustments continuing and 45th Parallel Marine on sight with Harbormaster observing effected docks. Plan has been established to bring in barge, a diver, and associated lifting rigging to adjust height of fuel dock and 5 other finger slips throughout the harbor
- c. Summer concerts still scheduled, harbor staff and police enforcing Governors EO and Village resolution for safe distancing and proper PPE
- d. Covid-19 signage purchased and placed throughout the harbor facility
- e. Harbor Days donation of \$500 requested by Harbormaster. Motion by Commissioner Blesma to donate \$500 to the Harbor Days committee for ceremony and luncheon to be held on August 8th, 2020. Motion second by Commissioner Orschel. All Commissioners voting yes. Motion carried to donate \$500 to Harbor Days Committee.
- f. Harbormaster requested to change approved FY2020 funding of \$4500.00 Harbor Pickup Truck (GL 407-544-981-350) to a harbor utility vehicle in lieu of the current mechanical and structural failures. Motion made by Commissioner Wiltse to purchase new utility vehicle and increase funding up to \$7000.00. Motion was second by Commissioner Bronkema. All commissioners present voting yes. Motion carried by Harbor Commission to increase funding and purchase new utility vehicle.
- g. Commissioner Wiltse and Commissioner Berck requested information at the next Harbor Commission meeting regarding the current state of the two harbor work trucks including physical condition and mileage.

CORRESPONDENCE:

- a. Great Lakes water levels
- b. ACOE weekly Great Lakes water level update

ADJOURNMENT: Meeting adjourned at 7:42 P.M.