

HARBOR COMMISSION MINUTES:

October 14th, 2019

PRESENT: Fisher, Hansen, Bronkema, Wiltse, Blesma, Orschel, Berck

ABSENT: None

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting held September 9th, 2019: Commissioner Berck motioned and Commissioner Hansen seconded to approve minutes from the regular meeting September 9th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. Harbormaster Mike Singleton reported no wake buoys have been decommissioned from Elk River and Veterans Beach. The Maintenance staff continues to raise docks due to current high water levels. Harbormaster reports that Army Corps forecast for Lake Michigan/Huron is 2" higher in October than it was in September. Harbormaster concerns with the high water are primarily with the fuel, sewage and conduit lines below the dock. Buildings, irrigation and docks are winterized, and the Veterans Park Bathrooms have been closed for the season. Department of Agriculture weights and measures inspected the Harbors fuel system and passed in accordance with state rules and regulations. More dock pins have been fabricated by ACE Welding for the remaining dock posts. Harbor staff anticipates continuing to work through the first week into November.
- b. Council: Report provided by Commissioner Bronkema
- c. Treasurer: Singleton provided up to date 2019-2020 revenue and expenditure report.

CITIZENS COMMENT: 0 citizen comment

OLD BUSINESS:

- a. Cleaning of public restrooms in the Village by Harbor staff was addressed with a motion made by Commissioner Blesma and second by Commissioner Hansen to stop cleaning public restrooms (Cedar St and Memorial Park) by Harbor Staff. Additionally, Harbor funds shall not be used to clean any public facility not associated with the Harbor in accordance with MDNR Waterways and Seasonal Boater contracts. Funds generated by the Harbor are to stay within the Harbor. All members of the Harbor Commission present voting yes. Motion carried.
- b. Harbor to continue exploring possibilities of the purchase of Elk River Marina.
- c. Establish the how the harbors capital fund is dispersed though the 407 and 794 general ledger line items.
- d. Scuba North dove at the Harbor and cleaned up around plastics and trash accumulated around the fuel dock, our launch ramp, the near shore and far shore docks, and main middle dock.
- e. Pest control and winterized the Harbor lawns and gardens.
- f. Held Saturday morning coffee with the Village council at the Pavilion
- g. Pavilion activities have been secured for the season.
- h. Updated the motor fuel retail outlet diesel tax for the quarter
- i. Renewed the 2020 underground storage tank registration through Michigan Licensing and Regulatory Affairs

NEW BUSINESS:

- a. Harbor Commission will consider at Novembers meeting a new deadline change to seasonal boater requirement to notify Harbormaster and Village Deputy Clerk of termination of slip for the season.
- b. Harbor Commission will review Harbormasters updated contract for Pavilion rental.
- c. First draft of the Harbors 2020 budget due to Assistant Village Manager on Tuesday October 22nd.
- d. Harbormaster updated Harbor Commission on the revenue for line item 407 (capital funds) and the 794 (Harbor Construction Breakwater funds).
- e. Updating MarinaPro reservation system for the 2020 season.
- f. Hired two additional maintenance employees to help raise all Harbor docks due to high water levels and ice
- g. Notified Harbor Commission that the Harbormaster will be procuring 4 additional bubblers and installing two 120-amp receptacles at the fuel/pump out dock for the winter season.

- h. ERYC has submitted to the Harbormaster their upcoming dates for the 2020 pavilion rental.**
- i. Harbor has shut down non-essential items such as Wi-Fi, cable, water to docks, etc.**
- j. Harbor has scheduled to shut down and winterize fuel system on October 15th with RW Mercer**

CORRESPONDENCE:

- a. Update quote from Michigan Lake Products**

ADJOURNMENT: Meeting adjourned at 7:26 P.M.