

AGENDA
PARKS AND RECREATION COMMISSION
October 3 @ 7 PM

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – September 5, 2019
4. Citizen Comments – Any citizen who wishes to address the Parks and Recreation Commission on a matter not listed on this agenda may speak at this time. Persons addressing the Commission may state name, address, and, if applicable, their affiliation. The Chair should recognize the citizen before they speak. A five-minute limitation applies unless extended by the Chair. Citizens wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the commission.

5. New Business
 - A. Bayfront Beach and Bike — Summer in review — Shawn Quinn
 - B. Pickleball/Tennis Courts — should all tennis courts have Pickleball markings?
 - C. Bike racks at Veterans Memorial Park

6. Unfinished Business Updates – discussion
 - A. Park ride through debrief (all)
 - B. Elk Rapids Schools meeting (Kwin, Melissa, Charlie)
 - C. Ice Rink —shoveling
 - D. Community Service Updates - Kwin
 - E. Swim Lessons –
 - F. Open water Swim

Unfinished Business Updates – informational

 - A. Dam Beach Restroom –
 - B. County Day Park – Antrim Co Board left gate decision up to Antrim Co Parks Director
 - C. Smoke-free Beaches & Parks – Done deal and posted; status of stencils on park sidewalks
 - D. Walk with a Doc – update
 - E. Kayak lockers – TBD

7. Correspondence --
8. Reports – Council Liaison, Other Members
9. Next Meeting – November, 2019 —
10. Adjournment

Minutes
Village of Elk Rapids
Parks & Recreation Commission
Sep 5, 2019

Present: James Dake, Charlie Pryde, Mike Conrad,
Kwin Morris, Melissa West

Staff: Assistant Village Manager/Clerk, Caroline Kennedy

MOTION by West to amend agenda to cover only 1-5a followed by bike ride to visit parks by bicycle and assess needs/discuss. Second by Dake. All those present voting yes. **MOTION CARRIED.**

MOTION by Kennedy to approve the June, 2019 minutes. Second by Dake.
All those present voting yes. **MOTION CARRIED.**

CITIZEN COMMENTS: none

Discussion:

- Parks and Rec commission to visit middle school to discuss promoting Norte in early October.
- Conrad to get price quote from property managers to keep ice rink clear.

MOTION by Dake , second by ALL to adjourn the meeting. All those present voting yes. **MOTION CARRIED**, meeting adjourned.

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-403-000	TAXES/REAL PROPERTY	954,700.00	934,962.37	0.00	19,737.63	97.93
101-000-404-000	TAXES/PERSONAL	35,000.00	29,088.31	0.00	5,911.69	83.11
101-000-410-000	PAYMENT/IN/LIEU/OF/TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-000-451-000	PERMITS & LICENSES	3,500.00	4,310.00	0.00	(810.00)	123.14
101-000-487-000	TRAILER TAX FEE	450.00	248.25	0.00	201.75	55.17
101-000-572-000	STATE/PA 302 FUNDING/POLICE/TRAINING	400.00	333.10	0.00	66.90	83.28
101-000-573-000	TREE GRANT-CONSUMERS/DTE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-573-050	LOCAL COMMUNITY STABILIZATION AUTHORITY	0.00	3,858.95	0.00	(3,858.95)	100.00
101-000-573-900	CDBG-FACADE GRANT	20,000.00	13,143.92	0.00	6,856.08	65.72
101-000-576-000	LIQUOR LICENSE TAX	4,500.00	4,596.90	0.00	(96.90)	102.15
101-000-577-000	STATE SALES/TAX CONST/STATUTOR	8,000.00	4,664.00	0.00	3,336.00	58.30
101-000-577-200	CONSTITUTIONAL SALES TAX	110,000.00	68,482.00	0.00	41,518.00	62.26
101-000-617-000	REAL/PERSONAL PROPERTY 1% COLL	14,000.00	14,708.73	0.00	(708.73)	105.06
101-000-620-000	REAL PROPERTY PENALTY CHARGED	750.00	133.74	0.00	616.26	17.83
101-000-627-000	COPIER FEES	225.00	273.87	0.00	(48.87)	121.72
101-000-628-000	MEETING ROOM FEES	300.00	225.00	0.00	75.00	75.00
101-000-660-000	LOCAL/CIVIL INFRACTION TICKETS	1,200.00	1,130.00	0.00	70.00	94.17
101-000-661-000	COUNTY APPEARANCE TICKETS	1,500.00	1,631.72	0.00	(131.72)	108.78
101-000-672-000	INTEREST	500.00	142.45	0.00	357.55	28.49
101-000-673-000	FROM/HARBOR/594/POLICE WAGES	15,000.00	0.00	0.00	15,000.00	0.00
101-000-676-000	FROM/202/203/228/590/594/595/661/ADMIN	18,800.00	0.00	0.00	18,800.00	0.00
101-000-677-150	FROM/WATER OP/595/TOWER LEASE	15,000.00	0.00	0.00	15,000.00	0.00
101-000-688-000	FROM/DDA/791/ATTACHMENT 16	4,500.00	0.00	0.00	4,500.00	0.00
101-000-690-000	FROM/DDA/791/ADMIN	1,000.00	0.00	0.00	1,000.00	0.00
101-000-692-100	GREEN ER DAYS CONTRIBUTION	2,500.00	1,591.55	0.00	908.45	63.66
101-000-693-100	INSURANCE REFUND	6,000.00	4,454.00	0.00	1,546.00	74.23
101-000-693-200	BENCH/TABLE/DONATION	3,000.00	3,495.87	0.00	(495.87)	116.53
101-000-693-300	MISC. REFUND	0.00	177.19	0.00	(177.19)	100.00
101-000-693-400	MISC DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-000-694-000	MISC REVENUE	1,500.00	63,490.65	0.00	(61,990.65)	4,232.71
101-000-694-001	PARKS AND REC DONATIONS	0.00	1,843.13	0.00	(1,843.13)	100.00
101-000-696-200	PBT - POLICE REVENUE	600.00	1,130.00	0.00	(530.00)	188.33
101-000-699-000	PRIOR YR/ENDING CASH BALANCE	340,000.00	0.00	0.00	340,000.00	0.00
Total Dept 000		1,569,425.00	1,158,115.70	0.00	411,309.30	73.79
TOTAL REVENUES		1,569,425.00	1,158,115.70	0.00	411,309.30	73.79
Expenditures						
Dept 694 - PARKS & RECREATION						
101-694-757-000	SUPPLIES	350.00	0.00	0.00	350.00	0.00
101-694-818-000	CONTRACTUAL/PROF.SVCS.	2,500.00	1,000.00	0.00	1,500.00	40.00
101-694-864-000	TRAINING/CONFERENCES	500.00	0.00	0.00	500.00	0.00
101-694-880-000	COMMUNITY PROMOTION	2,000.00	188.00	0.00	1,812.00	9.40
101-694-956-000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-694-970-000	CAPITAL OUTLAY	4,000.00	0.00	0.00	4,000.00	0.00
101-694-970-350	TART TRAILS PROJECT	2,000.00	38,225.50	0.00	(36,225.50)	1,911.28
Total Dept 694 - PARKS & RECREATION		11,550.00	39,413.50	0.00	(27,863.50)	341.24
TOTAL EXPENDITURES		11,550.00	39,413.50	0.00	(27,863.50)	341.24

User: LORI

DB: Elk Rapids

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	1,569,425.00	1,158,115.70	0.00	411,309.30	73.79
	TOTAL EXPENDITURES	11,550.00	39,413.50	0.00	(27,863.50)	341.24
	NET OF REVENUES & EXPENDITURES	1,557,875.00	1,118,702.20	0.00	439,172.80	71.81

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 401 - GENERAL CAPITAL FUND						
Revenues						
Dept 000						
401-000-487-100	METRO FEE	8,000.00	8,045.00	0.00	(45.00)	100.56
401-000-488-000	CABLE FRANCHISE FEES	25,000.00	19,800.26	0.00	5,199.74	79.20
401-000-672-000	INTEREST	400.00	131.21	0.00	268.79	32.80
401-000-680-050	S.A. 2011-1 PRINCIPAL	547.00	0.00	0.00	547.00	0.00
401-000-680-100	S.A. 2011-1 INTEREST	35.00	0.00	0.00	35.00	0.00
401-000-681-000	S.A. 2011-2 PRINCIPAL	717.00	0.00	0.00	717.00	0.00
401-000-681-100	S.A. 2011-2 INTEREST	33.00	0.00	0.00	33.00	0.00
401-000-691-104	FROM/GEN/101/POLICE VEHICLE	12,000.00	0.00	0.00	12,000.00	0.00
401-000-697-400	LIONS CLUB DONATION	0.00	4,000.00	0.00	(4,000.00)	100.00
401-000-699-000	PRIOR YR/ENDING CASH BALANCE	260,000.00	0.00	0.00	260,000.00	0.00
Total Dept 000		306,732.00	31,976.47	0.00	274,755.53	10.42
TOTAL REVENUES		306,732.00	31,976.47	0.00	274,755.53	10.42
Expenditures						
Dept 958 - CAPITAL FUND EXPENSES						
401-958-958-000	CAP/OUTLAY/PICNIC TABLES	0.00	5,209.42	0.00	(5,209.42)	100.00
401-958-971-000	SIDEWALK CONST/REPAIR/REMOVAL	55,000.00	0.00	0.00	55,000.00	0.00
401-958-972-000	BATHROOM MEMORIAL PARK/REPAIR	4,000.00	0.00	0.00	4,000.00	0.00
401-958-973-300	BASKETBALL COURTS	9,000.00	7,446.00	0.00	1,554.00	82.73
401-958-975-100	TENNIS & PICKLEBALL COURT REPAIRS	31,000.00	16,359.00	0.00	14,641.00	52.77
401-958-978-799	DPW GARAGE UPGRADES	55,000.00	28,203.45	0.00	26,796.55	51.28
401-958-978-802	DAM BEACH BATHROOM	100,000.00	48,703.33	0.00	51,296.67	48.70
Total Dept 958 - CAPITAL FUND EXPENSES		254,000.00	105,921.20	0.00	148,078.80	41.70
TOTAL EXPENDITURES		254,000.00	105,921.20	0.00	148,078.80	41.70
Fund 401 - GENERAL CAPITAL FUND:						
TOTAL REVENUES		306,732.00	31,976.47	0.00	274,755.53	10.42
TOTAL EXPENDITURES		254,000.00	105,921.20	0.00	148,078.80	41.70
NET OF REVENUES & EXPENDITURES		52,732.00	(73,944.73)	0.00	126,676.73	140.23
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		1,876,157.00	1,190,092.17	0.00	686,064.83	63.43
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		265,550.00	145,334.70	0.00	120,215.30	54.73
NET OF REVENUES & EXPENDITURES						
NET OF REVENUES & EXPENDITURES		1,610,607.00	1,044,757.47	0.00	565,849.53	64.87