

HARBOR COMMISSION MINUTES:

July 8th, 2019

PRESENT: Fisher, Hansen, Bronkema, Wiltse, Blesma, Orschel, Berck

ABSENT:

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting held June 10th, 2019:** Commissioner Hansen motioned and Commissioner Wiltse seconded to approve minutes from the regular meeting June 10th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. Harbormaster Mike Singleton reported that a public Harbor webcam has been installed by Anavon and updated the Elk Rapids website with Legendary Lion and IT Right. DPW along with the Harbor installed 15 min parking on Dexter St. Raised 10 docks and fabricated 30 new pins for the docks to improve stability and make it easier maintenance department to adjust. Windemuller inspected all electrical junction boxes at the high-water marks with testing found in satisfactory condition. Held a special Harbor Commission meeting on June 29th having Chris Minidis from Windemuller as a special guest speaker to explain all maintenance of the Harbors electrical pedestals and system. RW Mercer inspected fuel pumps and replaced all fuel filters. Aspen Wireless installed two new Wi-Fi access points on the 2nd and 3rd finger pier for maximum coverage. Had TNT look at the Upper Harbor sidewalk and come up with a plan for possible repair. Held first two Sunday Night concerts at the Harbor.
- b. **Council:** Report provided by Commissioner Bronkema
- c. **Treasurer:** Singleton provided up to date 2019-2020 revenue and expenditure report.

CITIZENS COMMENT: 1 citizen comment

OLD BUSINESS:

- a. Attended Supervisor drug and alcohol awareness training at Munson
- b. Replaced water heater in the Pavilion
- c. Donating slip to Harbor Days Executive Director for training S/V Perception
- d. 50% slip reimbursement for former seasonal slip holder Mr. Rick Kazarian, slip #43. Motion by Commissioner Hansen to refund Mr. Kazarian 50% of his seasonal slip cost. Second by Commissioner Bronkema. All Commissioners present voted yes, motion carried.
- e. Wifi access points (AP) to be installed to increase coverage in the Harbor. Motion by Commissioner Orschel to have Aspen Wireless install two new AP's located at slip #163 and slip #181. Second by Commissioner Hansen. All Commissioners present voted yes, motion carried
- f. Electricians conducted preventative maintenance on power pedestals
- g. 50% slip reimbursement for former seasonal slip holder Mr. Mark Blackmore. It was noted that Mr. Blackmore owes the Harbor an additional \$120.00 for sewage pump outs from the 2018 season. Motion by Commissioner Berck to reimburse Mr. Blackmore 50% of his seasonal slip cost less \$120.00 for 6 pump outs. Motion second by Commissioner Blesma. All Commissioners present voted yes, motion carried.

NEW BUSINESS:

- a. **Shopper/courtesy docks at upper harbor are available at slips 1 and 2 and staging docks at slip 29 and 30. Additionally, there are 9 floating docks available for public use. The use of the docks are limited to no more than 2 hours. Extensions may be granted at the discretion of the Harbormaster on a case by case basis.**
- b. **9 transient slips in the Upper Harbor (Elk Lake) designated as seasonal slips starting May 2020. Motion by Commissioner Berck and second by Commissioner Blesma. All Commissioners present voted yes, motion carried.**
- c. **Harbormaster tasked with procuring and expanding floating dock located at the corner of HWY 31 and Dexter St.**
- d. **Harbormaster directed by Harbor Commission to not allow employees to clean biohazardous waste at Village of Elk Rapids public restrooms. Tasking given to Harbormaster to put out an RFP for a cleaning company. Harbormaster will coordinate with Village and DPW.**
- e. **50% refund for Karen and Ken Sheppard in slip #190. Motion by Commissioner Hansen and second by Commissioner Bronkema. A vote was taken to refund 50% of the seasonal slip cost to Mr. and Mrs. Sheppard, with 1 yes and 5 no. Motion does not pass, a refund will not be awarded by the Harbor Commission.**

CORRESPONDENCE:

ADJOURNMENT: Meeting adjourned at 7:37 P.M.