

HARBOR COMMISSION AGENDA
Meeting Monday, July 8th, 2019
Begins at 7 pm
At 315 Bridge St, 231-264-9274

1) CALL TO ORDER

2) APPROVAL OF MINUTES

- a. Harbor Commission Meeting held June 10th, 2019

3) REPORTS

- a. Staff – Harbormaster
- b. Council – Doug Bronkema
- c. Treasurer’s Report

4) CITIZENS COMMENTS

5) OLD BUSINESS

- a. Windemuller load tested every pedestal to ensure proper performance, finding 8 faulty breakers which have been replaced
- b. Windemuller inspected under all docks and transformers
- c. Raised 16 docks
- d. CPR training for 8 employees
- e. Completed stainless steel partition install
- f. Power washed all over heads in gazebos and BBQ area pavers
- g. Mulched, planted and painted flower gardens and flower boxes
- h. Installed new down casting led light fixtures on main dock walking area
- i. D&W pressure tested backflow potable water pipe system, no for leaks
- j. Replaced 4-year-old water heater in Pavilion (Under warranty)
- k. Fixed the men’s urinal in the Pavilion
- l. Placed all navigational aids to navigation on assigned position and place no wake buoys in Elk Lake and swim buoys at Veteran Beach
- m. Worked with Doreen, Elk Rapids Harbor Days Executive Director, donating a slip for S/V Perception to give tours during the celebration
- n. Held multiple grad parties and receptions at the Pavilion
- o. Refund 50% to Rick Kazarian, Slip #43
- p. Wifi Access Points (AP) install at the harbor to increase coverage and bandwidth
- q. Special Harbor Commission meeting held at the Jack Blesma Pavilion on Saturday June 29th at 10:00 am

6) NEW BUSINESS

- a. 50% Refund for slip #190, Karen Sheppard

- b. Upper Harbor dockage**
- c. Installed Harbor webcam, working with Annavon, Legendary Lion and IT Right**
- d. Installed 15 min parking on Dexter St**
- e. Raised 10 docks**
- f. Fabricated 30 new pins for the docks to improve stability and make it easier to adjust**
- g. Windemuller inspected electrical junction boxes at the high-water marks**
- h. Held special Harbor Commission meeting on June 29th and had Chris Minidis from Windemuller as a special guest speaker at meeting to explain all maintenance of the Harbors electrical pedestals and system**
- i. RW Mercer inspected fuel pumps and replaced all fuel filters**
- j. Installed two new Wi-Fi access points on the 2nd and 3rd finger pier for more coverage**
- k. Had TNT come look at the Upper Harbor sidewalk and come up with a plan for repair**
- l. Held first two Sunday Night concerts at the Harbor**
- m. Hired 1 new office employee**
- n. Held multiple events in the pavilion including free events for the ER Garden Club and Fishing EXPO**

7) CORRESPONDENCE

8) ADJOURNMENT

PUBLIC NOTICE ANNOUNCEMENT VILLAGE OF ELK RAPIDS NOTICE OF COMPLIANCE WITH ADA MEETINGS

The Village of Elk Rapids shall provide reasonable auxiliary aids and services, such as signers for the hearing impaired and individuals with disabilities at meetings/hearings upon five (5) days' notice to the Village. Individuals requiring auxiliary aids or services should contact the Village of Elk Rapids by writing or calling the following: William Cooper / PO Box 398, 315 Bridge St., Elk Rapids, MI 49629 / (231) 264-9274.

With seven days advance notice, accommodations can be made for persons with disabilities and/or limited English-speaking ability, and persons needing auxiliary aids or services of interpreters, signers, readers or large print.

Con siete días de anticipación, el alojamiento se pueden hacer las personas con discapacidad y / o capacidad limitada de habla Inglés, y las personas que necesitan ayudas auxiliares de servicios de intérpretes, los firmantes, lectores o en letra grande.

Với bảy ngày thông báo trước, phòng có thể được thực hiện cho người khuyết tật và / hoặc hạn chế khả năng nói tiếng Anh, và những người cần hỗ trợ các dịch vụ phụ trợ của thông dịch viên, những người ký tên, người đọc hoặc in lớn.

Nrog xya hnub ua ntej daim ntawv ceeb toom, kev kho kom haum yuav ua rau cov neeg muaj kev tsis taus thiab / los yog tsis tau lus Askiv hais lus muaj peev xwm, thiab cov neeg hu ua deductible lwm yam kev pab ntawm cov kev pab cuam ntawm cov neeg txhais lus, signers, txawj nyeem ntawv los yog sau loj loj.

與7天前通知，住宿可以為殘疾人和/或有限的英語口語能力，並需要口譯，簽名，讀者或大型印刷服務的輔助器材的人的人進行。

او, قارئین, الاشارة بلغة مختصين, مترجمين توفير يمكن, ايام سبعة من مسبق اشعار وجود مع بطلاقة الانجليزية اللغة يتكلمون لالذين وهؤلاء, الخاصة الاحتياجات لذوي الحجم كبيرة حروف.

DRAFT

HARBOR COMMISSION MINUTES:

June 10th, 2019

PRESENT: Fisher, Blesma, Bronkema, Hansen, Berck, Wiltse

ABSENT:

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting May 13th, 2019:** Commissioner Hansen motioned and Commissioner Blesma seconded to approve minutes from the regular meeting May 13th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. **Staff:** Harbormaster Mike Singleton reported that the Harbor opened on schedule the 15th of May. All bathroom partitions have been installed, Windemuller completed load testing of all power pedestals, and D&W Mechanical pressure tested backflow potable water finding the Harbor to be in compliance. The Harbor finished dredging project and the spoils have been removed and Memorial Beach has been leveled and restored back to better than original condition by leveling out the wind eroded mounds with a dozer.
- b. **Council:** Report provided by Commissioner Bronkema
- c. **Treasurer:** Singleton provided up to date 2019-2020 revenue and expenditure report.

CITIZENS COMMENT: 1 citizen commented

OLD BUSINESS:

- a. Harbor main fairway dredge project completed
- b. Bathroom partitions installed, project completed
- c. Spoil removed from beach by Steuer Excavating
- d. Conducted CPR and AED training
- e. Installed new down casting LED light fixtures on main dock
- f. Raised 30 docks due to higher water levels
- g. Issued all welcome packets to seasonal boaters
- h. Power washed all pavers and overheads
- i. Place buoys and slow/no wake markers into service on Elk Lake and main fairway to the Harbor
- j. Mulched, planted flowers and planted gardens
- k. Attended ERYC meeting and provided a Harbor update
- l. Windemuller inspection completed
- m. 50% slip refund to Mark Blackmore
- n. Conducted Harbor employee training

NEW BUSINESS:

- a. Attended Supervisor drug and alcohol awareness training at Munson
- b. Replaced water heater in the Pavilion

- c. Donating slip to Harbor Days Executive Director for training S/V Perception
- d. 50% slip reimbursement for former seasonal slip holder Mr. Rick Kazarian, slip #43. Motion by Commissioner Hansen to refund Mr. Kazarian 50% of his seasonal slip cost. Second by Commissioner Bronkma. All Commissioners present voted yes, motion carried.
- e. Wifi access points (AP) to be installed to increase coverage in the Harbor. Motion by Commissioner Orschel to have Aspen Wireless install two new AP's located at slip #163 and slip #181. Second by Commissioner Hansen. All Commissioners present voted yes, motion carried
- f. Electricians conducted preventative maintenance on power pedestals
- g. 50% slip reimbursement for former seasonal slip holder Mr. Mark Blackmore. It was noted that Mr. Blackmore owes the Harbor an additional \$120.00 for sewage pump outs from the 2018 season. Motion by Commissioner Berck to reimburse Mr. Blackmore 50% of his seasonal slip cost less \$120.00 for 6 pump outs. Motion second by Commissioner Blesma. All Commissioners present voted yes, motion carried.
- h. Harbor Commission has set Saturday June 29th, to have an open public meeting with boaters at the Harbor.

CORRESPONDENCE:

ADJOURNMENT: Meeting adjourned at 7:22 P.M.

**HARBORMASTER
MONTHLY ACTIVITIES REPORT
FOR THE MONTH ENDING JUNE 30, 2019**

1. Installed public Harbor webcam working with Annavon, Legendary Lion and IT Right
2. Installed 15 min parking on Dexter St
3. Raised 10 docks
4. Fabricated 30 new pins for the docks to improve stability and make it easier to adjust
5. Windemuller inspected electrical junction boxes at the high-water marks
6. Held regular Harbor Commission meeting on June 10th
7. Held special Harbor Commission meeting on June 29th and had Chris Minidis from Windemuller as a special guest speaker at meeting to explain all maintenance of the Harbors electrical pedestals and system
8. RW Mercer inspected fuel pumps and replaced all fuel filters
9. Installed two new Wi-Fi access points on the 2nd and 3rd finger pier for more coverage
10. Had TNT come look at the Upper Harbor sidewalk and come up with a plan for repair
11. Held first two Sunday Night concerts at the Harbor
12. Hired 1 new office employee
13. Held multiple events in the pavilion including free events for the ER Garden Club and Fishing EXPO

User: LORI

PERIOD ENDING 07/31/2019

DB: Elk Rapids

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 407 - HARBOR CAPITAL FUND						
Revenues						
Dept 000						
407-000-574-000	GRANT/PUMP OUT	0.00	0.00	0.00	0.00	0.00
407-000-575-000	GRANT	0.00	0.00	0.00	0.00	0.00
407-000-672-000	INTEREST	100.00	74.00	0.00	26.00	74.00
407-000-674-000	SALVAGE/ELEC/UPGRADE/PROJ	0.00	0.00	0.00	0.00	0.00
407-000-677-000	FROM/GOVT/BLDG/470	0.00	0.00	0.00	0.00	0.00
407-000-690-500	FROM/HARBOR/594/CONTRACTS	0.00	0.00	0.00	0.00	0.00
407-000-691-106	FROM/HARBOR/594	100,000.00	0.00	0.00	100,000.00	0.00
407-000-692-000	FROM/HARBOR/BOND/795	0.00	0.00	0.00	0.00	0.00
407-000-692-201	PEDESTAL REPLACEMENT GRANT	0.00	0.00	0.00	0.00	0.00
407-000-693-000	TRANSFER/ROTARY PARK GRANT	0.00	0.00	0.00	0.00	0.00
407-000-693-100	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00
407-000-694-000	MISC/TRANSFER TREE GRANT	0.00	0.00	0.00	0.00	0.00
407-000-699-000	PRIOR YR/ENDING CASH BALANCE	170,000.00	0.00	0.00	170,000.00	0.00
Total Dept 000		270,100.00	74.00	0.00	270,026.00	0.03
TOTAL REVENUES		270,100.00	74.00	0.00	270,026.00	0.03
Expenditures						
Dept 544 - HARBOR						
407-544-740-000	POSTAGE METER	0.00	0.00	0.00	0.00	0.00
407-544-755-000	FUEL PUMPS	0.00	0.00	0.00	0.00	0.00
407-544-755-100	FUEL HOSE/NOZZLE REPLACEMENT	5,000.00	180.00	0.00	4,820.00	3.60
407-544-756-100	PURCHASE BUOYS	2,500.00	0.00	0.00	2,500.00	0.00
407-544-758-400	FUEL LINE REPLACEMENT	0.00	0.00	0.00	0.00	0.00
407-544-758-450	SEWER LINE REPAIR	0.00	0.00	0.00	0.00	0.00
407-544-758-500	SEWER METER	0.00	0.00	0.00	0.00	0.00
407-544-759-200	SAFETY LADDERS	0.00	0.00	0.00	0.00	0.00
407-544-760-000	SCHEDULED PREVIOUSLY/HANDICAPP	0.00	0.00	0.00	0.00	0.00
407-544-769-000	STRIPE PARKING LOT	400.00	0.00	0.00	400.00	0.00
407-544-801-000	ENGR SVS/BRIDGE ST BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
407-544-802-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
407-544-804-100	PROFESSIONAL SVCS/ARCHITECT	0.00	0.00	0.00	0.00	0.00
407-544-805-000	PROF/SVC/BREAKWATER STUDY	0.00	0.00	0.00	0.00	0.00
407-544-817-000	SIGNS	0.00	0.00	0.00	0.00	0.00
407-544-818-000	ROTARY PARK STUDY	0.00	0.00	0.00	0.00	0.00
407-544-819-000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
407-544-928-000	IMPROVEMENT ELECTRIC BLDG	0.00	0.00	0.00	0.00	0.00
407-544-960-400	LH IRRIGATION REPL	0.00	0.00	0.00	0.00	0.00
407-544-961-000	REPLACEMENT WINDOWS	0.00	0.00	0.00	0.00	0.00
407-544-962-100	REPLACE ROOF	0.00	0.00	0.00	0.00	0.00
407-544-963-000	PUMP OUT	0.00	0.00	0.00	0.00	0.00
407-544-963-100	PORTABLE PUMP-OUT	0.00	0.00	0.00	0.00	0.00
407-544-964-000	WEED CONTAINMENT	5,000.00	2,057.76	0.00	2,942.24	41.16
407-544-965-000	TO HARBOR CONSTR	0.00	0.00	0.00	0.00	0.00
407-544-969-100	FIRE PUMPS	0.00	0.00	0.00	0.00	0.00
407-544-970-100	CAP/OUTLAY/SEC/CAMERA	15,000.00	12,018.46	0.00	2,981.54	80.12
407-544-970-650	BATHHOUSE BOILER	0.00	0.00	0.00	0.00	0.00
407-544-971-000	GAZEBO CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
407-544-972-000	ELECTRICAL	0.00	0.00	0.00	0.00	0.00
407-544-973-000	DREDGING	65,000.00	13,974.50	0.00	51,025.50	21.50
407-544-974-000	TO/GEN CAP/401/SOFTWARE	0.00	0.00	0.00	0.00	0.00
407-544-974-400	CAP/OUTLAY/DAYROOM/IMPRV	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 407 - HARBOR CAPITAL FUND						
Expenditures						
407-544-975-000	KAL EX BRIDGE ST BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
407-544-975-100	STORAGE BUILDING	0.00	0.00	0.00	0.00	0.00
407-544-975-200	SHOWER IMPROVEMENTS	5,500.00	5,778.00	0.00	(278.00)	105.05
407-544-975-300	UPPER HARBOR FLOATING DOCKS	0.00	0.00	0.00	0.00	0.00
407-544-975-400	PEDESTAL UPGRADE	0.00	0.00	0.00	0.00	0.00
407-544-975-475	PEDESTAL REPLACEMENT	0.00	0.00	0.00	0.00	0.00
407-544-975-500	LAUNDRY ROOM	0.00	0.00	0.00	0.00	0.00
407-544-975-600	FIRE PUMPS/EXT BOXES	0.00	0.00	0.00	0.00	0.00
407-544-975-700	PURCHASE LOCKS	3,000.00	0.00	0.00	3,000.00	0.00
407-544-975-800	CABLE/INTERNET INSTALLATION	0.00	0.00	0.00	0.00	0.00
407-544-975-801	BATH HOUSE AIR CONDITIONING	5,000.00	0.00	0.00	5,000.00	0.00
407-544-975-802	MOWER/GARDEN POWER TOOLS	2,500.00	0.00	0.00	2,500.00	0.00
407-544-975-803	CREDIT CARD SOFTWARE/EQUIP	18,000.00	701.44	0.00	17,298.56	3.90
407-544-975-804	WI-FI UPGRADE	15,000.00	889.80	0.00	14,110.20	5.93
407-544-975-805	SIDEWALK MODIFICATION	1,600.00	0.00	0.00	1,600.00	0.00
407-544-975-806	BATH HOUSE UPGRADES	12,000.00	13,482.00	0.00	(1,482.00)	112.35
407-544-975-807	WEBCAM	2,000.00	0.00	0.00	2,000.00	0.00
407-544-975-808	FIVE-YEAR RECREATION PLAN	0.00	0.00	0.00	0.00	0.00
407-544-975-809	LIGHT POLE LED UPGRADE	0.00	0.00	0.00	0.00	0.00
407-544-975-810	RE-SET PAVERS	20,000.00	1,550.00	0.00	18,450.00	7.75
407-544-975-811	PICNIC TABLES	0.00	0.00	0.00	0.00	0.00
407-544-975-812	OFFICE FURNITURE	1,500.00	0.00	0.00	1,500.00	0.00
407-544-975-813	FUEL OFFICE IMPROVEMENT	3,000.00	2,140.00	0.00	860.00	71.33
407-544-975-814	WEATHER STATION UPGRADE	500.00	0.00	0.00	500.00	0.00
407-544-975-815	TRANSFORMERS	31,000.00	2,493.42	0.00	28,506.58	8.04
407-544-976-150	GAZEBO FURNISHINGS	0.00	0.00	0.00	0.00	0.00
407-544-977-000	SKID PIERS	0.00	0.00	0.00	0.00	0.00
407-544-978-000	REPLACEMENT DOCK/STATE/RESERVE	0.00	0.00	0.00	0.00	0.00
407-544-979-000	REPLACEMENT DOCK/VILLAGE/RESER	0.00	0.00	0.00	0.00	0.00
407-544-980-000	BREAKWATER/RESERVE	0.00	0.00	0.00	0.00	0.00
407-544-981-150	TR/TO/HARBOR/594	0.00	0.00	0.00	0.00	0.00
407-544-981-300	TO/MOTOR VEHICLE/661	0.00	0.00	0.00	0.00	0.00
407-544-981-350	HARBOR VEHICLE/VAN	0.00	0.00	0.00	0.00	0.00
407-544-997-000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
407-544-998-700	TO/HARBOR CONST/794	0.00	0.00	0.00	0.00	0.00
407-544-999-000	TO/GEN/101/SAND CLEAR	0.00	0.00	0.00	0.00	0.00
Total Dept 544 - HARBOR		213,500.00	55,265.38	0.00	158,234.62	25.89
TOTAL EXPENDITURES		213,500.00	55,265.38	0.00	158,234.62	25.89
Fund 407 - HARBOR CAPITAL FUND:						
TOTAL REVENUES		270,100.00	74.00	0.00	270,026.00	0.03
TOTAL EXPENDITURES		213,500.00	55,265.38	0.00	158,234.62	25.89
NET OF REVENUES & EXPENDITURES		56,600.00	(55,191.38)	0.00	111,791.38	97.51

User: LORI
DB: Elk Rapids

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR FUND						
Revenues						
Dept 000						
594-000-453-000	\$5/PERMITS/RAMP/COLL/V.HALL	0.00	0.00	0.00	0.00	0.00
594-000-454-000	CONTRACTUAL/SEASONAL UPPER HAR	30,600.00	26,853.50	0.00	3,746.50	87.76
594-000-454-500	CONTRACTUAL/SEASONAL/NEW/UPPER	38,063.00	38,848.00	0.00	(785.00)	102.06
594-000-455-000	CONTRACTUAL/SEASONAL LOWER HAR	500,000.00	488,929.00	0.00	11,071.00	97.79
594-000-455-100	1991 HARBOR CONTRACT/ 3/1	0.00	0.00	0.00	0.00	0.00
594-000-456-000	SALES/GAS	220,000.00	1,379.38	0.00	218,620.62	0.63
594-000-457-000	FEES/DIESEL	60,000.00	0.00	0.00	60,000.00	0.00
594-000-458-000	FEES/SEASONAL RAMP PASSES	9,000.00	1,991.00	0.00	7,009.00	22.12
594-000-458-100	FEES/DAILY RAMP PASSES/LOWER HARBOR	7,000.00	1,372.00	0.00	5,628.00	19.60
594-000-458-200	FEES/DAILY RAMP PASSES/UPPER HARBOR	1,500.00	656.00	0.00	844.00	43.73
594-000-459-000	FEES/TRAILER STORAGE	0.00	0.00	0.00	0.00	0.00
594-000-500-000	FEES/PUMP-OUT	6,000.00	260.00	0.00	5,740.00	4.33
594-000-500-100	FEES/OIL	0.00	0.00	0.00	0.00	0.00
594-000-500-200	FEES/ICE	4,000.00	241.00	0.00	3,759.00	6.03
594-000-500-300	FEES/POP	500.00	71.00	0.00	429.00	14.20
594-000-501-000	MERCHANDISE	500.00	24.00	0.00	476.00	4.80
594-000-502-000	KEY DEPOSITS	0.00	0.00	0.00	0.00	0.00
594-000-503-000	FEES/BOAT SHOW	0.00	0.00	0.00	0.00	0.00
594-000-504-000	FEES/PAVILION RENTAL	4,000.00	1,600.00	0.00	2,400.00	40.00
594-000-505-000	FEES/COMMERCIAL RAMP PASS	2,250.00	3,390.50	0.00	(1,140.50)	150.69
594-000-574-000	DNR/ROTARY PARK GRANT	0.00	0.00	0.00	0.00	0.00
594-000-578-000	STATE GRANT - TREES	0.00	0.00	0.00	0.00	0.00
594-000-600-000	FEES/TRANSIENT	150,000.00	696.00	0.00	149,304.00	0.46
594-000-672-000	INTEREST	600.00	54.57	0.00	545.43	9.10
594-000-689-000	FROM/GEN/101/BATHROOM CLEANING WAGES	9,500.00	0.00	0.00	9,500.00	0.00
594-000-690-000	FROM/WASTE/228/TRASH	0.00	0.00	0.00	0.00	0.00
594-000-691-109	FROM/HARBOR/CON/794/REIMB/PURC	0.00	0.00	0.00	0.00	0.00
594-000-692-000	TRANSFERS/IN	0.00	0.00	0.00	0.00	0.00
594-000-693-100	INSURANCE REFUND	0.00	0.00	0.00	0.00	0.00
594-000-693-250	REIMBURSEMENT/LIBRARY UTILITIES	3,200.00	616.40	0.00	2,583.60	19.26
594-000-694-000	MISCELLANEOUS	1,000.00	202.19	0.00	797.81	20.22
594-000-694-200	TOWNSEND DONATION	0.00	0.00	0.00	0.00	0.00
594-000-694-250	FEES/HARBOR WAITING LIST	2,000.00	380.00	0.00	1,620.00	19.00
594-000-694-300	ELK RAPIDS YACHT CLUB DONATION	0.00	0.00	0.00	0.00	0.00
594-000-695-100	LAUNDRY	1,000.00	46.00	0.00	954.00	4.60
594-000-695-200	UP HARB BOX	2,000.00	492.00	0.00	1,508.00	24.60
594-000-696-400	FEES/BOAT SLIP PYM	0.00	0.00	0.00	0.00	0.00
594-000-698-850	TR/FR/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
594-000-699-000	PRIOR YR/ENDING CASH BALANCE	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 000		1,212,713.00	568,102.54	0.00	644,610.46	46.85
TOTAL REVENUES		1,212,713.00	568,102.54	0.00	644,610.46	46.85
Expenditures						
Dept 544 - HARBOR						
594-544-700-000	SALARY & WAGES	192,500.00	80,502.29	20,228.94	111,997.71	41.82
594-544-700-100	HARBOR GROUNDS POSITION	0.00	0.00	0.00	0.00	0.00
594-544-701-000	OVERTIME	1,500.00	1,260.57	0.00	239.43	84.04
594-544-705-000	WAGE/HARBORMASTER	53,500.00	18,447.20	2,052.00	35,052.80	34.48
594-544-706-000	TO/GEN/101/POLICE WAGES	15,000.00	0.00	0.00	15,000.00	0.00
594-544-715-000	SOCIAL SECURITY	20,879.00	7,666.07	1,704.37	13,212.93	36.72
594-544-716-000	HEALTH INSURANCE	6,625.00	1,952.04	0.00	4,672.96	29.46

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PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	07/31/2019	MONTH 07/31/2019	BALANCE	USED
Fund 594 - HARBOR FUND						
Expenditures						
594-544-718-000	RETIREMENT	8,778.00	3,355.09	356.59	5,422.91	38.22
594-544-719-000	SICK & ACCIDENT	1,966.00	414.92	0.00	1,551.08	21.10
594-544-720-000	WORKER'S COMPENSATION	5,739.00	1,242.68	0.00	4,496.32	21.65
594-544-722-000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
594-544-723-000	VACCINATIONS	10,000.00	0.00	0.00	10,000.00	0.00
594-544-730-000	POSTAGE	0.00	0.00	0.00	0.00	0.00
594-544-751-000	FUEL GAS	190,000.00	24,540.82	0.00	165,459.18	12.92
594-544-752-000	DIESEL GAS	70,000.00	6,312.85	0.00	63,687.15	9.02
594-544-753-000	BOAT SHOW EXPENSES	0.00	0.00	0.00	0.00	0.00
594-544-754-000	MERCHANDISE	500.00	0.00	0.00	500.00	0.00
594-544-756-000	DUMPSTER	2,200.00	424.00	0.00	1,776.00	19.27
594-544-757-000	SUPPLIES	18,000.00	6,392.13	0.00	11,607.87	35.51
594-544-757-100	POP/ICE	0.00	0.00	0.00	0.00	0.00
594-544-758-700	ICE MAKERS	3,200.00	490.60	0.00	2,709.40	15.33
594-544-759-500	POP PURCHASE	450.00	0.00	0.00	450.00	0.00
594-544-760-300	PROPANE	1,000.00	787.17	0.00	212.83	78.72
594-544-801-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
594-544-802-000	ENGINEER	0.00	0.00	0.00	0.00	0.00
594-544-803-000	AUDITOR	1,430.00	0.00	0.00	1,430.00	0.00
594-544-804-200	PROFESSIONAL SVCS/PHYSICALS	0.00	0.00	0.00	0.00	0.00
594-544-818-000	CONTRACTUAL FEES	13,500.00	8,935.66	600.00	4,564.34	66.19
594-544-818-100	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
594-544-818-500	PROF SVC/SOFTWARE/SUPPORT	1,000.00	1,154.51	0.00	(154.51)	115.45
594-544-853-000	PHONE	3,000.00	1,648.07	0.00	1,351.93	54.94
594-544-854-000	CABLE FEES	13,000.00	5,946.71	0.00	7,053.29	45.74
594-544-855-000	CREDIT CARD PROCESSING FEES	13,000.00	30.00	0.00	12,970.00	0.23
594-544-864-000	TRAINING/CONFERENCES	3,500.00	1,275.95	0.00	2,224.05	36.46
594-544-880-000	COMMUNITY PROMOTION	2,500.00	1,211.55	0.00	1,288.45	48.46
594-544-900-000	PRINTING/PUBLICATION	3,000.00	2,675.04	0.00	324.96	89.17
594-544-910-000	INSURANCE/LIABILITY	4,000.00	4,057.51	0.00	(57.51)	101.44
594-544-920-000	UTILITIES	63,000.00	18,382.34	0.00	44,617.66	29.18
594-544-930-000	REPAIRS AND MAINTENANCE	25,000.00	7,304.54	0.00	17,695.46	29.22
594-544-931-100	SHORELINE EROSION MAINTENANCE	0.00	0.00	0.00	0.00	0.00
594-544-932-200	PURCHASE LUMBER	4,000.00	0.00	0.00	4,000.00	0.00
594-544-935-000	ELK RIVER REPAIRS	0.00	0.00	0.00	0.00	0.00
594-544-940-000	TO/MOTOR VEHICLE/661	0.00	0.00	0.00	0.00	0.00
594-544-941-000	RENT/BLDG/HARBOR/SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
594-544-956-000	MISCELLANEOUS	1,000.00	210.31	0.00	789.69	21.03
594-544-958-200	HARBOR ACTIVITIES	3,500.00	0.00	0.00	3,500.00	0.00
594-544-962-000	TO/HEALTH INS/DED/797	0.00	0.00	0.00	0.00	0.00
594-544-964-000	TO/GEN/101/POLICE GRA	0.00	0.00	0.00	0.00	0.00
594-544-964-100	TO/HEALTH INS/797	0.00	0.00	0.00	0.00	0.00
594-544-965-200	TO/GEN/101/ADMIN	2,800.00	0.00	0.00	2,800.00	0.00
594-544-965-250	TR/TO/GEN/101/TART TRAIL	0.00	0.00	0.00	0.00	0.00
594-544-965-400	TO/HARBOR CAP/407	100,000.00	0.00	0.00	100,000.00	0.00
594-544-965-450	TR/TO/MOTOR VEHICLE/661	10,000.00	0.00	0.00	10,000.00	0.00
594-544-966-000	LOAN/PYM/TO/GEN/FUND	0.00	0.00	0.00	0.00	0.00
594-544-967-100	TRANSIENT REFUNDS	0.00	0.00	0.00	0.00	0.00
594-544-967-500	HARBOR CONTRACT REFUNDS	10,000.00	1,640.50	0.00	8,359.50	16.41
594-544-968-100	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
594-544-970-800	COMPUTER/SOFTWARE PURCHASE	4,000.00	3,850.00	0.00	150.00	96.25
594-544-971-400	CAPITAL OUTLAY/COMPUTER	0.00	0.00	0.00	0.00	0.00
594-544-972-400	SMALL EQUIPMENT	1,000.00	1,778.21	0.00	(778.21)	177.82
594-544-974-000	TRANS/GEN/CAP/COPIER	0.00	0.00	0.00	0.00	0.00
594-544-977-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
594-544-977-100	CAPITAL OUTLAY/ELEC	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 07/31/2019

DB: Elk Rapids

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR FUND						
Expenditures						
594-544-977-200	PAVILION CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
594-544-995-000	INTEREST	0.00	0.00	0.00	0.00	0.00
594-544-996-000	TO/HARBOR BOND DEBT/795	122,205.00	122,205.00	0.00	0.00	100.00
594-544-997-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
594-544-998-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
594-544-999-000	TO/HARB CON/794/LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
594-544-999-300	APPROPRIATION AMENDMENT	0.00	0.00	0.00	0.00	0.00
Total Dept 544 - HARBOR		1,010,272.00	336,094.33	24,941.90	674,177.67	33.27
Dept 554 - ENTERPRISE HARBOR						
594-554-995-000	INTEREST/83/OLD/KENT/TC/BONDS	0.00	0.00	0.00	0.00	0.00
Total Dept 554 - ENTERPRISE HARBOR		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,010,272.00	336,094.33	24,941.90	674,177.67	33.27
Fund 594 - HARBOR FUND:						
TOTAL REVENUES		1,212,713.00	568,102.54	0.00	644,610.46	46.85
TOTAL EXPENDITURES		1,010,272.00	336,094.33	24,941.90	674,177.67	33.27
NET OF REVENUES & EXPENDITURES		202,441.00	232,008.21	(24,941.90)	(29,567.21)	114.61

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PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 794 - HARBOR CONSTRUCTION BREAKWATER						
Revenues						
Dept 000						
794-000-570-000	BOND REVENUE	0.00	0.00	0.00	0.00	0.00
794-000-573-000	EMERGENCY STATE FUNDS	0.00	0.00	0.00	0.00	0.00
794-000-574-000	GRANT/STATE MONIES	0.00	0.00	0.00	0.00	0.00
794-000-575-000	GRANT/NWMCOG/COMM GROWTH	0.00	0.00	0.00	0.00	0.00
794-000-665-300	PRIN/ADV/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-665-350	INT/ADV/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-672-000	INTEREST	500.00	81.73	0.00	418.27	16.35
794-000-675-300	COURTESY DOCK CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
794-000-690-000	BLDG/DEBT/PRIN/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-690-100	BLDG/DEBT/INT/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-690-200	BLDG/DEBT/FROM #101	0.00	0.00	0.00	0.00	0.00
794-000-691-100	DEBT/PYM/INTERNAL/FR/#101	0.00	0.00	0.00	0.00	0.00
794-000-691-114	TRANSFERS/IN	0.00	0.00	0.00	0.00	0.00
794-000-694-000		0.00	0.00	0.00	0.00	0.00
794-000-694-100	BLDG/DEBT/INT/FROM/#228	0.00	0.00	0.00	0.00	0.00
794-000-695-000	FROM/HARBOR/594/LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
794-000-696-550	FROM/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
794-000-699-000	PRIOR YR/ENDING CASH BALANCE	455,000.00	0.00	0.00	455,000.00	0.00
Total Dept 000		455,500.00	81.73	0.00	455,418.27	0.02
TOTAL REVENUES		455,500.00	81.73	0.00	455,418.27	0.02
Expenditures						
Dept 794 - HARBOR CONSTRUCTION BREAKWATER						
794-794-700-000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
794-794-715-000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
794-794-716-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
794-794-719-000	SICK & ACCIDENT BENEFIT	0.00	0.00	0.00	0.00	0.00
794-794-720-000	WORKER'S COMP	0.00	0.00	0.00	0.00	0.00
794-794-757-300	PROJECT IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
794-794-758-800	TREE PLANTING	0.00	0.00	0.00	0.00	0.00
794-794-800-000	BOND COUNSEL	0.00	0.00	0.00	0.00	0.00
794-794-801-000	ENGINEERING	0.00	0.00	0.00	0.00	0.00
794-794-802-000	REPAIR LOWER BOAT RAMP/HARBOR	0.00	0.00	0.00	0.00	0.00
794-794-803-000	PHASE III LAYOUT	0.00	0.00	0.00	0.00	0.00
794-794-818-000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
794-794-819-000	PLANNING/215 DEXTER ST/GRANT	0.00	0.00	0.00	0.00	0.00
794-794-935-000	OPEN	0.00	0.00	0.00	0.00	0.00
794-794-956-400	PROP TAX DUE ON 215 DEXTER	0.00	0.00	0.00	0.00	0.00
794-794-960-600	TO/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
794-794-965-000	NEW GAZEBO	0.00	0.00	0.00	0.00	0.00
794-794-966-000	PROP/PURCH/215 DEXTER	0.00	0.00	0.00	0.00	0.00
794-794-967-000	BLDG REMOVAL/215 DEXTER ST	0.00	0.00	0.00	0.00	0.00
794-794-968-200	SIDEWALK/DEXTER/ST/PROP	0.00	0.00	0.00	0.00	0.00
794-794-969-300	FENCE/COMPACTOR/WWTP	0.00	0.00	0.00	0.00	0.00
794-794-970-000	COURTESY DOCK CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
794-794-972-000	CONSTRUCT DEXTER ST DOCKS	0.00	0.00	0.00	0.00	0.00
794-794-973-000	DREDGING	0.00	0.00	0.00	0.00	0.00
794-794-996-000	TO/ENT/HARB/594/REIMB/PURC	0.00	0.00	0.00	0.00	0.00
794-794-997-000	LONG/TERM/LOAN/TO/GEN/GL#101	0.00	0.00	0.00	0.00	0.00
794-794-997-100	LONG/TERM/LOAN/TO/WASTE/GL#228	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 794 - HARBOR CONSTRUCTION BREAKWATER						
Expenditures						
Total Dept 794 - HARBOR CONSTRUCTION BREAKWATER		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 794 - HARBOR CONSTRUCTION BREAKWATER:						
TOTAL REVENUES		455,500.00	81.73	0.00	455,418.27	0.02
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		455,500.00	81.73	0.00	455,418.27	0.02

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 795 - HARBOR BOND DEBT FUND						
Revenues						
Dept 000						
795-000-672-000	INTEREST	0.00	44.39	0.00	(44.39)	100.00
795-000-691-115	FROM/HARBOR/594/CONTRACTS	90,245.00	122,205.00	0.00	(31,960.00)	135.41
795-000-694-000	REFUND/EXCESS/ISSUANCE FUNDS	0.00	0.00	0.00	0.00	0.00
795-000-695-000	FROM/ENT/HARBOR/10% BOND RESERVE	0.00	0.00	0.00	0.00	0.00
795-000-699-000	PRIOR YR/ENDING CASH BALANCE	120,000.00	0.00	0.00	120,000.00	0.00
Total Dept 000		210,245.00	122,249.39	0.00	87,995.61	58.15
TOTAL REVENUES		210,245.00	122,249.39	0.00	87,995.61	58.15
Expenditures						
Dept 795 - HARBOR BOND DEBT						
795-795-803-200	BOND DEBT/AGENT FEES	0.00	0.00	0.00	0.00	0.00
795-795-804-200	PROFESSIONAL SERV/ DEBT AGENT FEES	250.00	250.00	0.00	0.00	100.00
795-795-900-000	PUBLICATION	0.00	0.00	0.00	0.00	0.00
795-795-960-600	TO/HARBOR CAP/407	0.00	0.00	0.00	0.00	0.00
795-795-962-300	TRANSFERS/OUT	0.00	0.00	0.00	0.00	0.00
795-795-980-400	2012/CAP/IMP/REF/BOND/INT	19,995.00	10,452.50	0.00	9,542.50	52.28
795-795-980-450	2012/CAP/IMP/REF/BOND/PRIN	70,000.00	70,000.00	0.00	0.00	100.00
795-795-991-000	BOND DEBT/INT/83	0.00	0.00	0.00	0.00	0.00
795-795-992-000	BOND DEBT/PRIN/83	0.00	0.00	0.00	0.00	0.00
795-795-994-000	BOND DEBT/INT/86	0.00	0.00	0.00	0.00	0.00
795-795-995-000	BOND DEBT/PRIN/86	0.00	0.00	0.00	0.00	0.00
795-795-996-000	BOND DEBT INTEREST 99	0.00	0.00	0.00	0.00	0.00
795-795-997-000	BOND DEBT PRIN/99	0.00	0.00	0.00	0.00	0.00
795-795-998-000	#52789005 BOND/INT/HARBOR	0.00	0.00	0.00	0.00	0.00
795-795-999-000	#52789005 BOND/PRIN/HARBOR	0.00	0.00	0.00	0.00	0.00
795-795-999-400	BOND RESERVE ACCOUNT	0.00	0.00	0.00	0.00	0.00
Total Dept 795 - HARBOR BOND DEBT		90,245.00	80,702.50	0.00	9,542.50	89.43
TOTAL EXPENDITURES		90,245.00	80,702.50	0.00	9,542.50	89.43
Fund 795 - HARBOR BOND DEBT FUND:						
TOTAL REVENUES		210,245.00	122,249.39	0.00	87,995.61	58.15
TOTAL EXPENDITURES		90,245.00	80,702.50	0.00	9,542.50	89.43
NET OF REVENUES & EXPENDITURES		120,000.00	41,546.89	0.00	78,453.11	34.62
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		2,148,558.00	690,507.66	0.00	1,458,050.34	32.14
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,314,017.00	472,062.21	24,941.90	841,954.79	35.93
NET OF REVENUES & EXPENDITURES		834,541.00	218,445.45	(24,941.90)	616,095.55	26.18

**Village of Elk Rapids
Harbor Monthly Statistics**

	May Harbor Stats		June Harbor Stats		July Harbor Stats	
	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold
Gas	\$303.21		\$1,076.17			
Diesel	\$0.00		\$0.00			
Transient	\$315.00	196	\$381.00	303		
Waiting List	\$120.00		\$100.00			
Daily Ramp Passes	\$434.00		\$938.00			
Seasonal Ramp Passes	\$631.00		\$1,360.00			
Upper Harbor Ramp	\$267.00		\$881.00			

	August Harbor Stats		September Harbor Stats		Totals as of 11/01/19	
	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold	Revenue	Number/ Gallons Sold
Gas						
Diesel						
Transient						
Waiting List						
Daily Ramp Passes						
Seasonal Ramp Passes						
Upper Harbor Ramp						