

HARBOR COMMISSION MINUTES:

May 13th, 2019

PRESENT: Fisher, Blesma, Bronkema, Hansen, Berck

ABSENT: Wiltse

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting April 8th, 2019: Commissioner Hansen motioned and Commissioner Blesma seconded to approve minutes from the regular meeting April 8th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. Staff: Singleton reported that major projects have been completed including the harbor dredging, bathroom and shower floors, partitions, installed Direct TV, light fixtures on the main dock, surveillance camera system, counter top and paint in the fuel dock office, and the new credit card chip reader and register have been ordered. Windemuller completed the load testing of the power pedestals finding eight 30-amp breakers that needed to be replaced. Held dock attendant training at the pavilion and sent 5 of the crew.
- b. Council: Report provided by Commissioner Bronkema
- c. Treasurer: Singleton provided 2019-2020 revenue and expenditure report

CITIZENS COMMENT: 0 citizen commented

OLD BUSINESS:

- a. Harbor main fairway dredge project to begin 4/22/19
- b. Bathroom floor project to begin 4/15/19
- c. Security camera project install to begin 4/15/19
- d. Direct TV project install to begin 4/18/19
- e. Cash register and chip reader system upgrade bids have been received. Motioned by Commissioner Hansen to accept bid from RW Mercer, Seconded by Commissioner Blesma. All Commissioners present voted yes. Motion carried to purchase upgraded cash register and chip reader system.
- f. Michigan Boater Industries Association at Bay Harbor 4/18/19
- g. Bids for bathroom partitions in men's and women's bath house bathrooms. Motion by Commissioner Berck to have Rockford Construction provide the material and labor of the new partitions. Second by Commissioner Blesma. All Commissioners present voted yes. Motion passed to accept bid from Rockford Construction to install new bathroom partitions.
- h. Harbor dredge project excavation. Motion by Commissioner Berck to have Steuer Excavating remove up to 2,500 cubic yards of spoil from Harbor entrance dredge project. Second by Commissioner Blesma. All Commissioners present voted yes. Motion passed to use Steuer Excavating to move the spoil from the Harbor entrance to the waste water treatment plant in accordance with the DEQ/ACOE permit.
- i. Harbormaster attended MBIA annual meeting at Bay Harbor.

NEW BUSINESS:

- a. **Raised all near shore docks and launch ramp docks**
- b. **Upcoming training May 18th for all harbor staff**
- c. **Completion of major work projects**
- d. **Electricians conducted preventative maintenance on power pedestals**
- e. **50% slip reimbursement for former seasonal slip holder Mr. Mark Blackmore. It was noted that Mr. Blackmore owes the Harbor an additional \$120.00 for sewage pump outs from the 2018 season. Motion by Commissioner Berck to reimburse Mr. Blackmore 50% of his seasonal slip cost less \$120.00 for 6 pump outs. Motion second by Commissioner Blesma. All Commissioners present voted yes, motion carried.**
- f. **Harbor Commission has set a Saturday in June to have an open meeting with boaters at the Harbor.**

CORRESPONDENCE: Elk Rapids Economic Impact Study/Michigan Port Collaborative

ADJOURNMENT: Meeting adjourned at 7:27 P.M.