

HARBOR COMMISSION MINUTES:

April 8th, 2019

PRESENT: Fisher, Blesma, Bronkema, Hansen, Wiltse, Berck

ABSENT:

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting March 11th, 2019:** Commissioner Hansen motioned and Commissioner Blesma seconded to approve minutes from the regular meeting March 11th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. **Staff:** Singleton reported that bids were received for the bath house and entry way floor project. Painting has begun in the showers and passage ways in the bath house. UHF radios have been sent to OTEC for maintenance and repair. Bids were received for new bathroom partitions. Uniforms have been ordered for the upcoming season. All Harbor fire extinguishers have been serviced and certified. The heat and water have been turned on in the day room and bath house. Interviews are being conducted for additional employees for summer work. All Harbor vehicles have been serviced and are ready for summer operations. Fuel dock opening maintenance has been scheduled with RW Mercer. Provided summer concert series information to the Chamber. All parking, launch and temporary passes have been ordered and received. Donation was made to Mr. Reynolds for upcoming fishing expo to be held at the Harbor Pavilion.
- b. **Council:** Report provided by Commissioner Bronkema
- c. **Treasurer:** Singleton provided 2019-2020 approved budget, revenue and expenditure report

CITIZENS COMMENT: 0 citizen commented

PRESENTATION: Ms. Kennedy and Ms. Crissman presented a Green Infrastructure Bioswale for the Harbor and requested funding. Motion by Commissioner Wiltse to donate \$4,000 for initial study and engineering for Green Infrastructure Bioswale. Seconded by Commissioner Hansen. All Commissioners present voted yes. Motion passed to donate funds of \$4,000.00 to Green Infrastructure Bioswale.

OLD BUSINESS:

- a. Shoreline tapped, adjusted and increase voltage on 6 transformers by 5-10%.
- b. DEQ has sent us the final approved permit for spring dredge project
- c. Final draft of 2019-2020 harbor budget approved
- d. Security Camera installation for the Harbor
- e. Bid for dredging harbor

NEW BUSINESS:

- a. Harbor main fairway dredge project to begin 4/22/19
- b. Bathroom floor project to begin 4/15/19
- c. Security camera project install to begin 4/15/19
- d. Direct TV project install to begin 4/18/19

- f. Cash register and chip reader system upgrade bids have been received. Motioned by Commissioner Hansen to accept bid from RW Mercer, Seconded by Commissioner Blesma. All Commissioners present voted yes. Motion carried to purchase upgraded cash register and chip reader system.**
- g. Michigan Boater Industries Association at Bay Harbor 4/18/19**
- h. Bids for bathroom partitions in men's and women's bath house bathrooms. Motion by Commissioner Berck to have Rockford Construction provide the material and labor of the new partitions. Second by Commissioner Blesma. All Commissioners present voted yes. Motion passed to accept bid from Rockford Construction to install new bathroom partitions.**
- i. Harbor dredge project excavation. Motion by Commissioner Berck to have Steuer Excavating remove up to 2,500 cubic yards of spoil from Harbor entrance dredge project. Second by Commissioner Blesma. All Commissioners present voted yes. Motion passed to use Steuer Excavating to move the spoil from the Harbor entrance to the waste water treatment plant in accordance with the DEQ/ACOE permit.**

CORRESPONDENCE:

Shoreline Power Service

ADJOURNMENT: Meeting adjourned at 8:09 P.M.