

HARBOR COMMISSION MINUTES:

March 11th, 2019

PRESENT: Fisher, Blesma, Bronkema, Hansen, Wiltse, Berck

ABSENT: Reynolds

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting February 11th, 2019: Commissioner Hansen motioned and Commissioner Blesma seconded to approve minutes from the regular meeting February 11th, 2019. All members present voting yes. Motion carried.

REPORTS:

- a. Staff: Singleton reported that Village was still in the process of receiving contracts for the 2019 seasonal boaters slips. A Request for Proposal (RFP) was sent out to the TC Record Eagle, Antrim Review, ER newspapers and an internet website for dredging bids. Finishing up painting all parking lot signs for the Harbor. Preparing bids for the bathroom floors and partitions. Shoreline to increase the voltage on power pedestals 5% to 224.5 volts as soon as weather warms up. Continued coordinating with boaters on relocating slips from the Harbors wish list. Power Squadron will be conducting safety training at the pavilion June 14th. Don Reynolds will be holding a free public fishing EXPO at the Pavilion June 19th.
- b. Council: Report provided by Commissioner Bronkema
- c. Treasurer: Singleton provided 2019-2020 approved budget, revenue and expenditure report

CITIZENS COMMENT: 0 citizen commented

OLD BUSINESS:

Harbor closed: Bubblers still operating due to lower than usual ambient air temps.

DEQ: Received approval from DEQ 5-year/10,000 cubic yard dredging permit, waiting for final by ACOE.

Pavilion: reservations for 2019 season is full in May and June.

Harbor Budget: Final FY2019-2020 Harbor budget submitted.

MI Licensing and Regulatory Affairs (LARA): Received hard copy of motor fuels retail outlet license for 2019 season and submitted paperwork to fuel distributor. License displayed.

Season Contracts: Receiving contracts for seasonal boaters.

Power pedestals: 208 issues addressed with Commission, request to generate check sheet for boaters.

CPR/AED training: completed February 27th with ERPD.

Signage: Harbor parking signs have been painted.

NEW BUSINESS:

Power Pedestals: Shoreline to adjust and increase voltage on 18 transformers by 5%

2019-2020 Harbor Budget: Final draft of 2019-2020 harbor budget approved, effective March 1st, 2019

Dredge: Bids spec's and package has been published in 3 local newspapers and online, March 8th sealed bid deadline.

Harbor Dredge Permit 2019: DEQ has sent us the final approved permit for Harbor's spring dredge project

Bid for dredging Harbor: Michigan Hydraulic Dredging (MHD) submitted the only bid by deadline. Motion by Commissioner Blesma, support by Commissioner Hansen to have MHD conduct the dredging operations for the Harbor. All Commissioners present voted yes. Motion carried.

Security Camera: Motion was made by Commissioner Wiltse to rescind Commissions approval of Swift Audio's bid and recommend to Village Council to accept the bid of Anavon Technology security camera system. Support for the motion by Commissioner Bronkema. All Commissioners present voted yes. Motion carried.

Slip refund: Terrence Bradley will be surrendering his seasonal slip and requested reimbursement for his first payment. Motion by Commissioner Wiltse to award reimbursement to Mr Bradley. Motion supported by Commissioner Blesma. All Commissioners present voted yes. Motion carried.

Shoreline Power Services: Technical Representative Scott Dawson and crew will be at the Harbor in the coming weeks to increasing power/current from transformers to pedestals.

Fishing EXPO: Fishing EXPO to be held at Jack Blesma Pavilion on June 19th, 2019. Motion by Commissioner Hansen to donate \$500.00 for the event. Motion second by Commissioner Berck. All Harbor Commissioners present voted yes, 0 votes no. Motion Passed.

CORRESPONDENCE:

DEQ permit

Village Manager

Bid for dredging project

ADJOURNMENT: Meeting adjourned at 7:46 P.M.