

HARBOR COMMISSION MINUTES: July 9, 2018

PRESENT: Fisher, Blesma, Hansen, Bronkema, Wiltse

ABSENT: Berck, Reynolds

CALL TO ORDER: Meeting called to order at 7:00 P.M.

APPROVAL OF MINUTES:

- a. Regular Harbor Commission meeting June 11, 2018: Commissioner Hansen motioned and commissioner Bronkema seconded to approve minutes from the regular meeting on June 11, 2018. All members present voting yes. Motioned carried.

REPORTS:

- a. Staff: Harbormaster Singleton reported he received quotes for security cameras. RW Mercer cleaned filters on fuel pumps. Notice that we need new hand held radios. Aspen wireless quoted us on two different access points for stronger signal on finger piers. Harbor staff has been replacing weathered deck boards. New sign that was destroyed is now back up. Four staff members received their Chauffer's license. Four charcoal grills have been removed and relocated by the beach. Updated our E- Building to make a more professional setting for business. Harbormaster Singleton reported that he has a new email. Filed a report with the police department on a boater taking advantage of the courtesy docks. Working on updated Standard Operating Procedures. Refunds for a few seasonal slips were approved by Council and have been filled. Bay Harbor Yacht Club will be sending a few boats down to our harbor and a few of our seasonals will be visiting Bay Harbor as well. Staff firefighting training took place. Still in the process of working on Upper Harbor lighting. Elk Rapids Newspaper interviewed our dock attendant of the month. Singleton reported that staff will be replacing stairs by the library that lead to the beach for safety purposes. Looking into LED lights for harbor buildings. Discussion of support from Harbor Commission to remove Memorial restrooms from harbor staff responsibility.
- b. Council: Bronkema had no report for Council
- c. Treasurer: Financial report provided.

CITIZENS COMMENT: Four citizens commented.

OLD BUSINESS: No old business was reported.

NEW BUSINESS:

Otec Radio Communication: Motioned to support to go with the bid from Otec for new hand held radios for dock attendants.

Lumber Quotes: Motioned by Commissioner Blesma and seconded by Commissioner Wiltse all present voting yes to support that we go with Kingsley Lumber for treated wood.

Security Cameras: Singleton recommended that the harbor move forward with Swift Audio's quote Motioned by Commissioner Blesma and seconded by Commissioner Wiltse that the Harbor goes with Swift Audio quote for new security system.

Memorial Restrooms Support: Motion to support Harbormaster Singleton's request to remove Memorial Beach Restrooms from the harbor staff's responsibility. Motioned by Commissioner Hansen and seconded by Commissioner Wiltse.

CORRESPONDENCE:

15 Minute Parking Request: Discussion of how to have this take place, and will re-visit.

Open Space Request: Commission approved that we allow tent set up for picnic on Harbor Days Saturday. Event will be done before fireworks.

ADJOURNMENT: Meeting adjourned at 8:03 P.M.