

315 BRIDGE STREET
P.O. BOX 398
ELK RAPIDS, MI 49629-0398



VILLAGE OF ELK RAPIDS
PHONE: 231-264-9274
FAX: 231-264-6337

VILLAGE OF ELK RAPIDS PLANNING/ZONING DEPT.

E-MAIL: vllgzoning@elkrapids.org

FOR OFFICE USE ONLY		
Application No. ZC-	Date Received	Application Fee \$50.00

ZONING COMPLIANCE PERMIT APPLICATION

THE USE MADE OF PROPERTY MAY NOT BE CHANGED; NO CLEARING, GRADING, EXCAVATION OR FILL FOR ANY LAND DEVELOPMENT MAY BE STARTED; NO STRUCTURES MAY BE CONSTRUCTED, ERECTED, MOVED OR ALTERED, EXCEPT ACCORDING TO THE REGULATIONS OF THE VILLAGE OF ELK RAPIDS ZONING CODE AND WITH THE ISSUANCE OF A LAND USE PERMIT BY THE PLANNING AND ZONING ADMINISTRATOR.

PROPERTY LOCATION INFORMATION	
Address Number & Street Name	
Parcel Number	Lot Number

APPLICANT INFORMATION		
Applicant is: Owner or Authorized Agent		
Last Name:	First Name:	Corporation or Partnership
Applicants Address:		
Municipality:	State:	Zip Code:
Telephone number:	Fax number:	E-Mail:

OWNER INFORMATION (if different from Applicant)		
Last Name:	First Name:	Corporation or Partnership
Applicants Address:		
Municipality:	State:	Zip Code:
Telephone number:	Fax number:	E-Mail:

APPLICATION DETAILS

Purpose of Application:

New construction

Addition/Expansion

Alteration/Repair

Accessory bldg. (shed, garage, etc.,)

Deck

Fence

Other – Specify _____

Detailed description of proposed improvements or land use:

DECLARATION OF APPLICANT

Applicant: (print name)

I, _____, hereby declare that the statements herein are true and complete, to the best of my knowledge and properly represent the purpose and intent of the declared use. I also declare that by making this application, the undersigned grants all officials, staff, and consultants of the Village of Elk Rapids access to the subject property as required and appropriate to assess site conditions in support of a determination as to zoning code compliance.

(Signature of Applicant)_____
(Date of Submission)**REQUIRED INFORMATION AND ACCOMPANYING DOCUMENTS**

The following items must be provided at time of submittal to the Planning and Zoning Administrator:

Completed Village of Elk Rapids Zoning Compliance Permit Application

Permit Application Fee

Site Plan drawn to scale showing property lines, location of all existing structures and propose improvements and their distance from the property lines. (see sample site plan attached)

Antrim County Soil Erosion Permit (if required)

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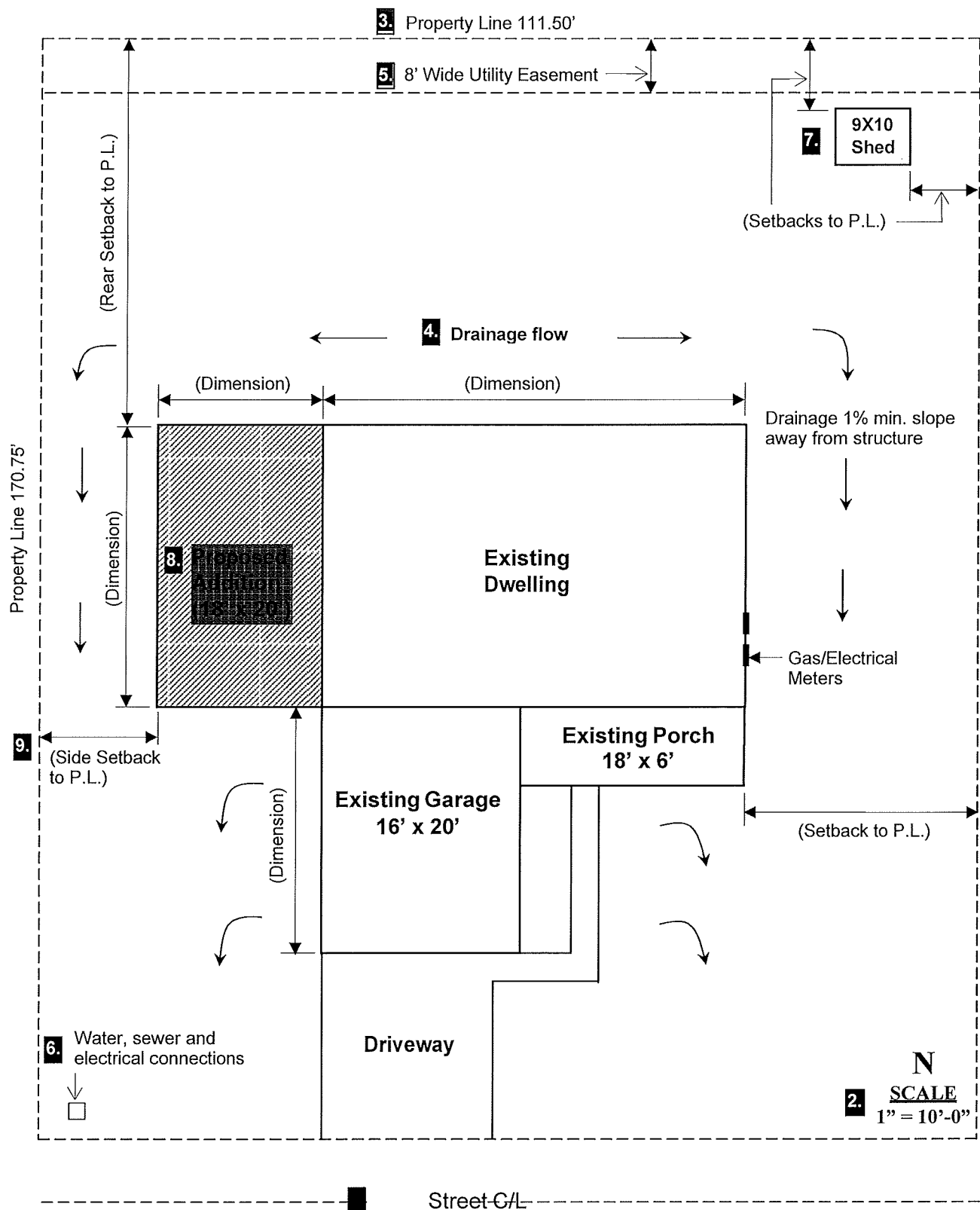
The following items must be provided at time of submittal to the Planning and Zoning Administrator:

Application No. _____ Fee Tendered \$ _____ Cash Check No. _____

Application: Approved Denied

Authorized Signature:

Planning and Zoning Administrator_____
Date



SITE PLAN
(Sample Only)