

315 BRIDGE STREET
P.O. BOX 398
ELK RAPIDS, MI 49629-0398



VILLAGE OF ELK RAPIDS
PHONE: 231-264-9274
FAX: 231-264-6337

VILLAGE OF ELK RAPIDS DEPARTMENT OF PUBLIC WORKS

E-MAIL: vlldpwsuper@elkrapids.org

FOR OFFICE USE ONLY		
Application No. ZC-	Date Received	Application Fee \$

DRIVEWAY PERMIT APPLICATION

NO CLEARING, GRADING, EXCAVATION, FORMING OR FILL FOR ANY DRIVEWAY MAY BE STARTED EXCEPT ACCORDING TO THE REQUIREMENTS OF THE VILLAGE OF ELK RAPIDS DEPARTMENT OF PUBLIC WORKS, AND WITH THE ISSUANCE OF A DRIVEWAY PERMIT BY THE SUPERINTENDENT, DEPARTMENT OF PUBLIC WORKS.

PROPERTY LOCATION INFORMATION	
Address Number & Street Name	
Parcel Number	Lot Number

APPLICANT INFORMATION		
Applicant is: Owner or Authorized Agent		
Last Name:	First Name:	Corporation or Partnership
Applicants Address:		
Municipality:	State:	Zip Code:
Telephone number:	Fax number:	E-Mail:

OWNER INFORMATION (if different from Applicant)		
Last Name:	First Name:	Corporation or Partnership
Applicants Address:		
Municipality:	State:	Zip Code:
Telephone number:	Fax number:	E-Mail:

APPLICATION DETAILS

Purpose of Application:

New Construction

Alteration/Repair

Culvert Installation

Type of Material:

Concrete

Ashphalt

Gravel

DECLARATION OF APPLICANT

Applicant: (print name)

I, _____, hereby declare that the statements herein are true and complete, to the best of my knowledge and properly represent the purpose and intent of the declared use. I also declare that by making this application, the undersigned grants all officials, staff, and consultants of the Village of Elk Rapids access to the subject property as required and appropriate to assess site conditions in support of a determination as to zoning code compliance.

(Signature of Applicant)_____
(Date of Submission)**REQUIRED INFORMATION AND ACCOMPANYING DOCUMENTS**

The following items must be provided at time of submittal to the Planning and Zoning Administrator:

Completed Village of Elk Rapids Driveway Permit Application

Permit Application Fee

Plot Plan drawn showing location of proposed driveway improvements with dimensions from property lines.
(see sample site plan attached)

Antrim County Soil Erosion Permit (if required)

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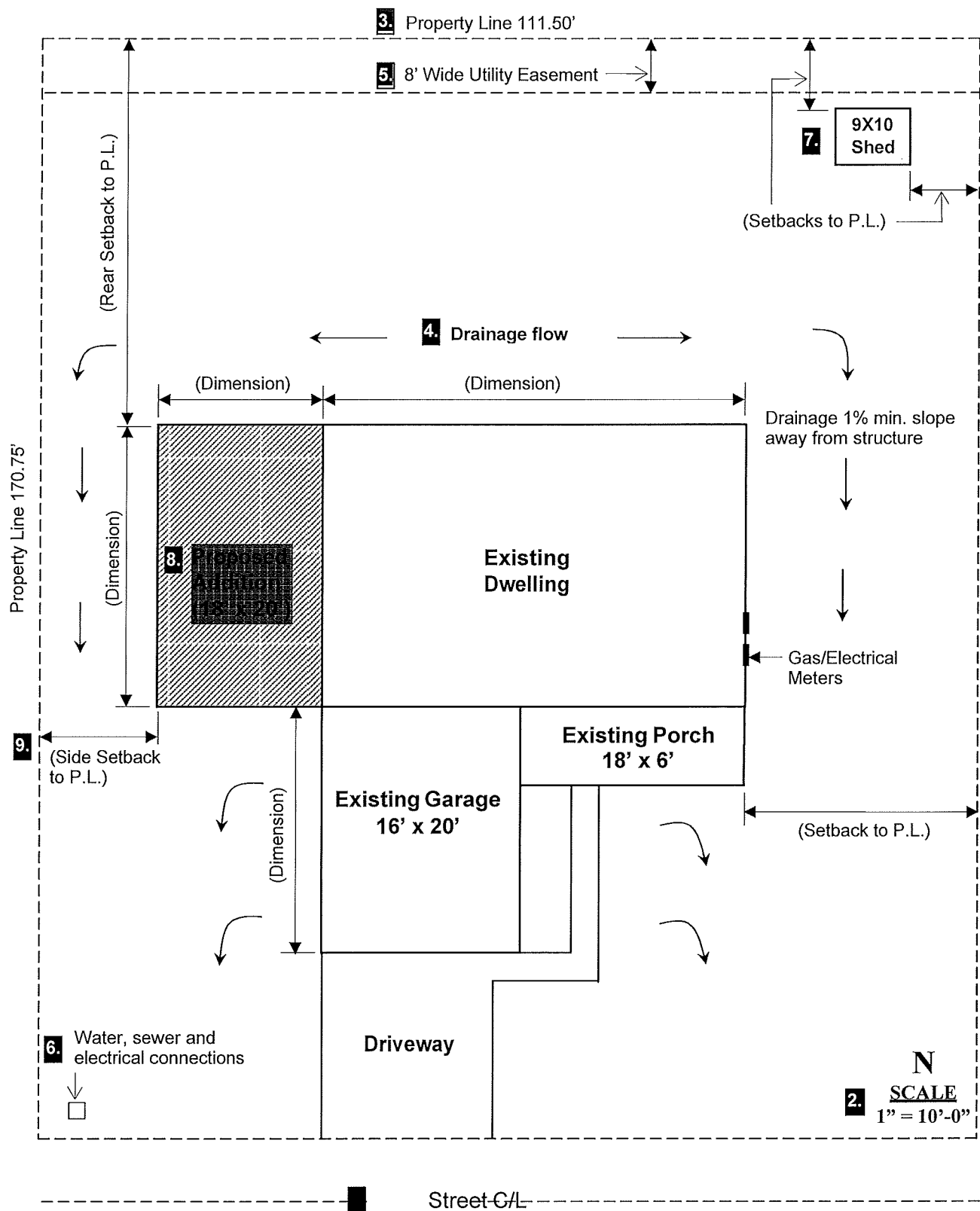
The following items must be provided at time of submittal to the Planning and Zoning Administrator:

Application No. _____ Fee Tendered \$ _____ Cash Check No. _____

Application: Approved Denied

Authorized Signature:

Superintendent, Dept. of Public Works_____
Date



SITE PLAN **(Sample Only)**