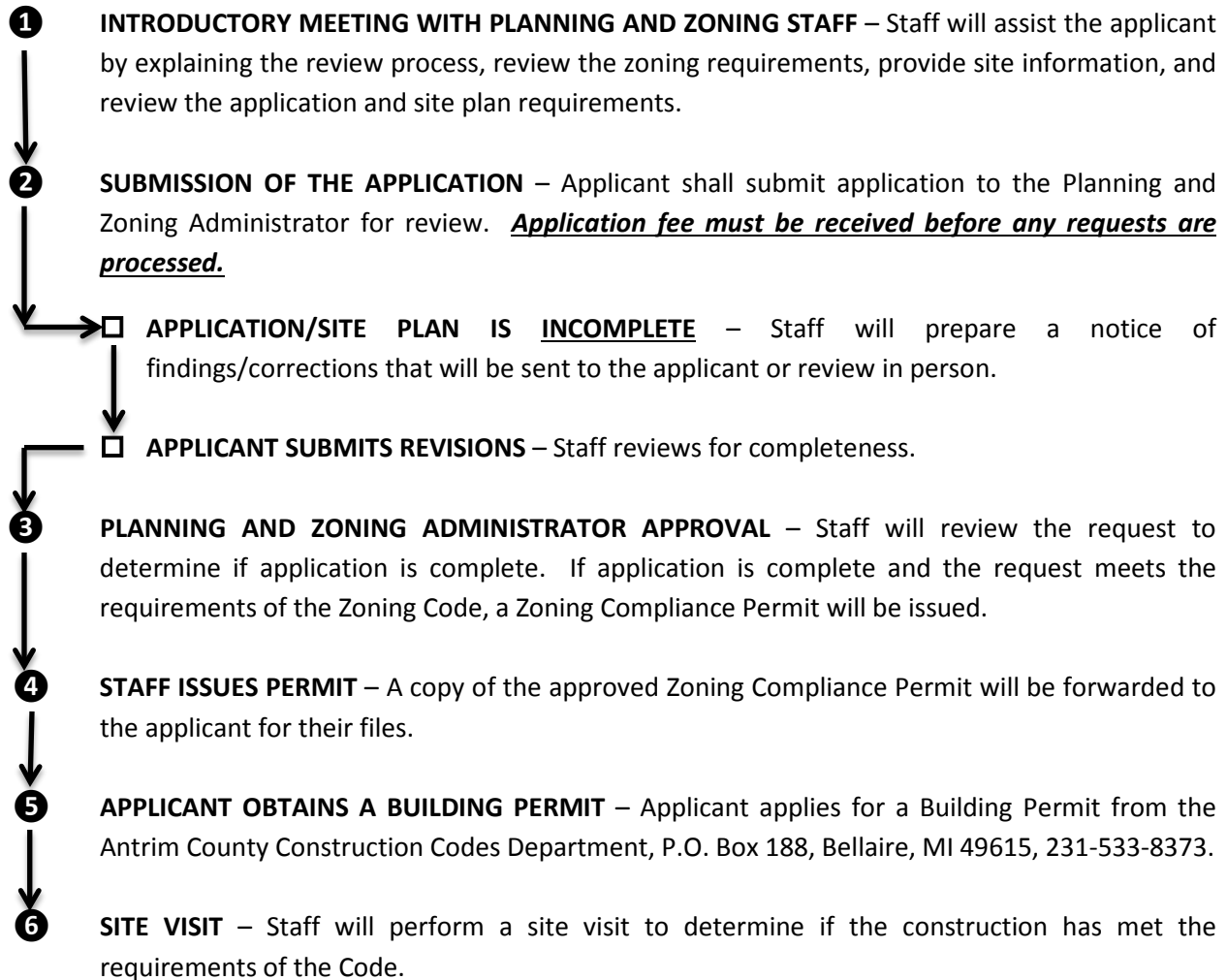




PROCESS FOR ZONING COMPLIANCE PERMIT REQUESTS



*Average time depending on submittal of a complete application by the applicant, review and site visit, approximately 2-5 days.

315 BRIDGE STREET
P.O. BOX 398
ELK RAPIDS, MI 49629-0398



VILLAGE OF ELK RAPIDS
PHONE: 231-264-9274
FAX: 231-264-6337

ZONING COMPLIANCE PERMIT APPLICATION

FILE NUMBER: _____

VILLAGE OF ELK RAPIDS PLANNING/ZONING DEPT.

Z.C.P. APPLICATION FEE: \$ _____

E-MAIL: vllgzoning@elkrapids.org

THE USE MADE OF PROPERTY MAY NOT BE CHANGED; NO CLEARING, GRADING, EXCAVATION OR FILL FOR ANY LAND DEVELOPMENT MAY BE STARTED; NO STRUCTURES MAY BE CONSTRUCTED, ERECTED, MOVED OR ALTERED, EXCEPT ACCORDING TO THE REGULATIONS OF THE VILLAGE OF ELK RAPIDS ZONING AND UNIFIED DEVELOPMENT CODE AND WITH THE ISSUANCE OF A LAND USE PERMIT ISSUED BY THE PLANNING AND ZONING ADMINISTRATOR.

PLEASE COMPLETE THIS FORM AND SUBMIT TO THE VILLAGE OF ELK RAPIDS PLANNING AND ZONING ADMINISTRATOR WITH THE FOLLOWING ITEMS:

COMPLETED VILLAGE OF ELK RAPIDS ZONING COMPLIANCE PERMIT APPLICATION.

APPLICATION FEE.

PLOT PLAN DRAWN TO SCALE SHOWING ALL EXISTING STRUCTURES AND PROPOSED IMPROVEMENTS AND/OR LAND USE WITH DIMENSIONING FROM THE LOT LINES.

ANTRIM COUNTY SOIL EROSION PERMIT, IF REQUIRED.

PARCEL NUMBER: _____ LOT NUMBER: _____

PROPERTY ADDRESS: _____

PROPERTY OWNER(S) NAME, ADDRESS, AND TELEPHONE NUMBER:

315 BRIDGE STREET
P.O. BOX 398
ELK RAPIDS, MI 49629-0398



VILLAGE OF ELK RAPIDS
PHONE: 231-264-9274
FAX: 231-264-6337

APPLICANT(S) NAME, ADDRESS, AND TELEPHONE NUMBER:

DESCRIPTION OF PROPOSED IMPROVEMENTS OR LAND USE:

AFFIDAVIT: THE UNDERSIGNED AFFIRMS THAT THE FORGOING ANSWERS, STATEMENTS, AND INFORMATION, ARE IN ALL RESPECTS TRUE, AND, TO THE BEST OF THEIR KNOWLEDGE, CORRECT. BY MAKING THIS APPLICATION, THE UNDERSIGNED GRANTS ALL OFFICIALS, STAFF, AND CONSULTANTS OF THE VILLAGE OF ELK RAPIDS ACCESS TO THE SUBJECT PROPERTY AS REQUIRED AND APPROPRIATE TO ASSESS SITE CONDITIONS IN SUPPORT OF A DETERMINATION AS THE ZONING CODE COMPLIANCE.

SIGNATURE OF PROPERTY OWNER(S):

DATE:

SIGNATURE OF APPLICANT:

DATE:

VILLAGE USE ONLY

FILE NUMBER: _____

FEE TENDERED: \$ _____

PERMIT: APPROVED DENIED

CASH CHECK # _____

AUTHORIZED SIGNATURE:

DATE:

Planning and Zoning Administrator



SITE/PLOT PLAN

SITE PLAN/PLOT PLAN: Drawing must show existing and proposed building(s) with dimensions (including height); dimension and location of other accessory structures (such as porches, decks, fencing, etc.); lot or parcel dimensions; distance from front, side and rear yard lot lines to all structures; adjacent road names, lakes, streams, easements or other dedicated rights-of-way; and any other amenities or unique natural features.

