

HARBOR COMMISSION MINUTES: April 10, 2017

PRESENT: Fisher, Berck, Blesma, Bronkema, Wiltse, Reynolds

ABSENT: Hansen

CALL TO ORDER: Meeting called to order at 7:00 pm.

APPROVAL OF MINUTES:

- a. **Regular Harbor Commission meeting March 13, 2017:**
Commissioner Wiltse motioned and Commissioner Berck seconded to approve minutes from the regular meeting on March 13, 2017. All members present voting yes. Motion carried.

REPORTS:

- a. **Staff:** Harbormaster Crissman reported that he has completed the hiring of seasonal dock attendants. Staff has returned and started opening the harbor for the 2017 season. Crissman reported the number of individuals on each waiting list.
- b. **Council:** Bronkema reported that Council issued recognition of Maribeth Westcott, Village will be applying for grants for new restrooms at the dam beach, and the TART trail has seen some resistance by area farmers and local units of governments.
- c. **Treasurer:** Financial report provided.

CITIZENS COMMENT: None

NEW BUSINESS:

- a. **Approve Work Order Change for Power Pedestal Project:** Harbormaster Crissman reported the new power pedestal bases are smaller than the old ones. The new pedestals do not fit around a majority of our conduits at pedestal locations. Crissman reported that the pedestal manufacturer and engineer recommended manufacturing a new base the size of the old pedestals to mount the new pedestals on. Crissman reported the cost to do all pedestals would be \$41,158.00 and the harbor cost would be fifty percent of the total. With approval from Chairman Fisher, Manager Cooper, President Janisse, and DNR Waterways staff, Crissman has already given approval for this change order due to the urgency to keep the project on time. Commissioner Berck motioned and Commissioner Wiltse seconded to approve and recommend to Council to approve the power pedestal work order change #1 at a total cost of \$41,158.00. All members present voting yes. Motion carried.
- b. **Approve 2016 Harbor Commission Annual Report:** Harbormaster Crissman asked if there were any questions regarding the annual report and that three accomplishments needed to be selected and offered to Council. Commissioner Wiltse motioned and Commissioner Bronkema seconded to approve the 2016 Harbor Commission Annual Report and submit increased transient revenue and traffic for the past three years, purchased a new shuttling van for visitors to get to businesses in the Village, and the harbor received a fifty percent matching grant for the amount of \$197,000.00 to install new power pedestals with electric ground fault protection. All members present voting yes. Motion carried.
- c. **Harbor Commission Bylaws:** Chairman Fisher presented draft bylaws that he had written based upon existing Village of Elk Rapids Planning Commission bylaws. Commissioner Wiltse motioned and Commissioner Reynolds seconded to accept the Harbor Commission bylaws. All members present voting yes. Motion carried.

- d. **Harbor Ordinance Review:** A copy of the harbor ordinances with edits from zoning administrator Ravezzani was included in the packet. Commission will review and discuss at the next meeting.

CORRESPONDENCE:

- a. **Water Level Update:** Crissman reported that water levels are predicted to be the same as last year
- b. **Five Year Recreation Plan Scope of Work:** For Information only

ADJOURNMENT: Meeting adjourned at 7:17 pm.